

Housing Authority of the City of Pittsburgh

Contracting Officer
100 Ross Street
2nd Floor Suite 200
Pittsburgh, PA 15219
(412) 456-5248
Fax: (412) 456-5007
www.hacp.org

September 8, 2014

Medical/RX Benefits for HACP Employees RFP#600-18-14

ADDENDUM NO. 1

This addendum issued September 8, 2014 becomes in its entirety a part of the Request for Proposals RFP#650-18-14 as is fully set forth herein:

Item 1: Q.: Can we have zip codes for Dental, Vision and Medical census for disruption analysis?

A.: Please see Attachment#A to this Addendum.

Item 2: Q.: Can you provide a copy of your current insurance policy?

A.: No, a copy of the current insurance policy will not be provided as part of this RFP Procurement.

Item 3: Q.: Can we respond to all RFP's in a consolidated fashion ie. One set of required forms (section3, MBE, etc.) and sections for each LOC in each binder?

A. No, separate proposals are required for each RFP.

Item 4: Q. How many union groups/Collective Bargaining units does the HACP work with?
Which Unions? Contract Renewals?

A. There is currently a total of six Collective Bargaining agreements:

- Operating Engineers Local #95
- Painter Local Union #6
- PGH Building & Construction Trades Council
- Service Employees International Union Local No 32BJ
- Teamster Local Union No. 249
- Teamster Local 250

All contracts are set to renew on 01/01/2015.

Item 5: Q.: Is there any flexibility to modify benefit or propose alternative plan designs?

A.: All proposals that are submitted and meet the requirements in the Scope of Service will be reviewed.

Item 6: Q.: How are benefits currently communicated and enrolled?

A.: During New Hire Orientation, eligible employees receive the benefits packet that includes the Summary of Benefits for all plans, and provider enrollment form. Enrollments are processed by the HR dept. via the provider's Employer Portal. During open enrollment all eligible employees receive a packet that includes Summary of Benefits for all plans, and provider enrollment form.

Item 7: Q.: Is there an HRIS/HRM in place? If so, what is the system, what functions are utilized?

A.: Current HRIS is Ceridian HR/Payroll Web. This system is used to manage employee benefits, recordkeeping, payroll deductions, etc.

Item 8: Q.: High Claimant ports for a three (3) year detailed claims incurred report for medical/rx?

A.: The claims experience report was provided in the RFP.

Item 9: Q.: Can we provide a three (3) year history rate for all LOC?

A.: Rates will not be supplied. That is what the vendor will provide to HACP for the following tiers/types: Employee, Employee & Children, and Employee & Family.

Item 10: Q.: Previous Related Experience, question 3 – “The last three jobs they performed, contact information from the job and all change orders related to the job and reasons for each.” The question is not applicable to the services sought in the RFP. Please clarify.

A.: Please provide references and any changes to scope of work of the contracts that are applicable.

Item 11: Q.: Previous Related Experience, questions 4 – “All bidders will provide information on the most recent HACP job to include all change order information and the reason for each. The most recent HACP job can be one of the 3 last jobs performed if that is the case.” Change orders and jobs are not applicable to the services sought in the RFP. Please clarify.

A.: See answer to Item 10.

Item 12: Q.: The Previous Related Experience section does not mention Attachment J; however, Attachment J is included in the RFP. Do we need to respond in Attachment J and in the proposal, or can we simply reference Attachment J in the proposal?

A.: See answer to Item 10.

Item 13: Q.: Methodology – This question mentions the “Request of Qualifications.” Should this read “Request for Proposal”?

A.: Please delete all references to Request for/of Qualifications (RFQ) and replace with Request for Proposal (RFP).

Item 14: Q.: Attachment A – Please clarify when the exhibits to Attachment A must be completed.

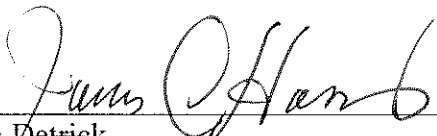
A.: Exhibit C (page 26), Exhibit D (page 27), Exhibit E (page 28), and Exhibit F (page 30) all must be completed when the proposals are due.

Item 15: Q.: Attachment F, Section 3 – If we are not able to identify employees that are LIPH or ARLIS are we able to provide a list of all of our employees that live in the City of Pittsburgh?

A.: Section 3 is in reference to hiring a resident (of HACP).

Item 16: The proposal due date, time and location remain unchanged at September 15, 2014 at 2:00 PM at the HACP Procurement Dept., 100 Ross St. 2nd Floor, Suite 200, Pittsburgh, PA 15219.

END OF ADDENDUM NO. 1



Kim Detrick
Procurement Director/Chief Contract Officer
Chief Contract Officer

9/8/14

Date

Attachment A

Employee Census with Zip Codes

RFP #600-18-14
Medical/RX Benefits for
HACP Employees

Employee #	Employment Category	Age	Birth Date	Sex	Benefit Description	Tier Description	Zip Code
7	F	62.55	12/21/1951	M	EPO	Employee + Family	15226
23	F	48.65	11/10/1965	F	EPO	Employee + Family	15201
111	F	51.1	6/2/1963	M	EPO	Employee	15220
114	F	58.31	3/18/1956	F	EPO	Employee	15205
115	F	58.54	12/26/1955	F	EPO	Employee	15214
137	F	51.48	1/15/1963	M	EPO	Employee + Family	15210
147	F	55.68	11/3/1958	F	EPO	Employee + Child	15216
149	F	43.19	4/28/1971	F	EPO	Employee + Family	15205
151	F	43.47	1/17/1971	F	EPO	Employee + Family	15205
160	F	41.47	1/13/1973	M	EPO	Employee + Family	15207
185	F	61.71	10/25/1952	M	EPO	Employee + Family	15220
189	F	53.08	6/9/1961	F	EPO	Employee	15219
220	F	51.9	8/15/1962	M	POS	Employee	15201
250	F	40.5	1/5/1974	F	EPO	Employee + Child	15201
251	F	48.04	6/21/1966	F	EPO	Employee + Child	15219
255	F	61.05	6/23/1953	F	EPO	Employee	15210
277	F	43.94	7/28/1970	M	POS	Employee	15226
293	F	61.71	10/24/1952	F	EPO	Employee	15221
310	F	66.66	11/14/1947	M	EPO	Employee	15216
311	F	58.93	8/6/1955	M	EPO	Employee + Child	15212
327	F	33.81	9/12/1980	F	EPO	Employee	15201
349	F	44.54	12/20/1969	F	EPO	Employee	15219
352	F	62.13	5/25/1952	M	POS	Employee + Spouse	15210
366	F	42.97	7/17/1971	M	POS	Employee + Family	15214
367	F	47.42	2/3/1967	M	EPO	Employee + Family	15213
385	F	48.97	7/18/1965	M	EPO	Employee + Family	15207
410	F	53.57	12/12/1960	M	EPO	Employee + Spouse	15214
411	F	51.57	12/12/1962	M	EPO	Employee + Child	15219
435	F	35.62	11/21/1978	F	EPO	Employee	15212
460	F	56.91	8/12/1957	M	EPO	Employee	15205
467	F	49.23	4/15/1965	M	EPO	Employee	15206

469	F	51.92	8/8/1962	M	EPO	Employee	15212
478	F	37.67	11/1/1976	M	POS	Employee + Spouse	15218
486	F	51.74	10/10/1962	F	EPO	Employee + Child	15214
489	F	26.77	9/24/1987	M	EPO	Employee	15205
517	F	64.17	5/11/1950	M	EPO	Employee	15224
521	F	58.21	4/24/1956	M	POS	Employee	15221
533	F	46.78	9/25/1967	M	EPO	Employee + Spouse	15214
535	F	49.28	3/25/1965	M	EPO	Employee + Family	15201
565	F	36.33	3/5/1978	M	EPO	Employee + Child	15224
571	F	56.78	9/29/1957	M	EPO	Employee	15211
575	F	60.74	10/12/1953	M	EPO	Employee + Spouse	15211
581	F	36.05	6/17/1978	F	EPO	Employee	15219
585	F	49.1	5/31/1965	M	EPO	Employee + Family	15214
591	F	57.27	3/31/1957	M	EPO	Employee + Spouse	15214
602	F	56.31	3/19/1958	M	POS	Employee	15221
614	F	51.95	7/25/1962	F	EPO	Employee + Child	15212
623	T	54.77	9/30/1959	M	EPO	Employee + Child	15214
627	F	40.81	9/11/1973	M	EPO	Employee + Spouse	15221
630	F	61.54	12/25/1952	M	EPO	Employee + Spouse	15226
640	F	61.66	11/10/1952	M	EPO	Employee + Spouse	15208
646	F	64.91	8/13/1949	F	EPO	Employee + Spouse	15208
650	F	55.56	12/18/1958	M	EPO	Employee + Spouse	15202
651	F	61.55	12/22/1952	F	EPO	Employee + Spouse	15208
653	F	65.92	8/9/1948	M	EPO	Employee	15206
655	F	49.7	10/25/1964	F	EPO	Employee	15221
659	F	37.09	6/1/1977	F	EPO	Employee	15206
666	F	43.85	8/31/1970	F	EPO	Employee + Child	15219
692	F	60.69	10/31/1953	F	POS	Employee + Family	15217
695	F	44.74	10/9/1969	M	EPO	Employee + Family	15205
710	F	39.68	10/31/1974	F	EPO	Employee	15210
746	F	34.95	7/22/1979	F	EPO	Employee	15220
750	F	47.32	3/11/1967	F	EPO	Employee + Child	15201

752 F	40.9	8/9/1973	M	EPO	Employee + Family	15206
756 F	37.51	12/31/1976	M	POS	Employee + Family	15216
757 F	31.01	6/30/1983	M	EPO	Employee + Spouse	15217
758 F	57.95	7/28/1956	M	EPO	Employee + Family	15219
761 F	41.64	11/13/1972	M	EPO	Employee	15212
798 F	36.42	1/30/1978	F	EPO	Employee	15217
801 F	35.96	7/19/1978	F	POS	Employee	15212
804 F	60.78	9/29/1953	M	EPO	Employee + Spouse	15212
805 F	59.43	2/2/1955	M	EPO	Employee + Spouse	15207
806 F	45.88	8/20/1968	M	EPO	Employee + Family	15217
812 F	31.32	3/8/1983	M	EPO	Employee + Family	15120
855 F	67.1	6/5/1947	M	POS	Employee + Spouse	15215
861 F	43.6	11/28/1970	M	POS	Employee + Family	15218
864 F	25.92	7/30/1988	M	POS	Employee	15220
869 F	43.94	7/27/1970	F	EPO	Employee + Child	15214
905 F	63.12	5/28/1951	M	POS	Employee	15201
910 F	41.27	3/27/1973	F	EPO	Employee	15210
920 F	35.54	12/19/1978	M	EPO	Employee	15216
934 F	45.63	11/18/1968	F	EPO	Employee + Family	15233
941 F	59.78	9/27/1954	M	EPO	Employee + Spouse	15208
944 F	36.79	9/19/1977	F	EPO	Employee + Child	15219
952 F	55.78	9/28/1958	M	POS	Employee + Family	15207
954 F	56.14	5/18/1958	M	EPO	Employee	15227
956 F	66.24	4/15/1948	F	POS	Employee	15218
967 F	54.2	4/25/1960	M	EPO	Employee + Family	15226
972 F	50.22	4/19/1964	M	POS	Employee	15213
979 F	35.7	10/22/1978	M	EPO	Employee	15224
980 F	55.82	9/12/1958	M	EPO	Employee	15236
981 F	45.13	5/21/1969	F	EPO	Employee + Family	15207
983 F	30.03	6/20/1984	M	EPO	Employee	15201
984 F	40.57	12/9/1973	F	EPO	Employee + Child	15214
986 F	58.75	10/9/1955	F	POS	Employee + Child	15212

987	F	27.68	10/27/1986	F	EPO	Employee + Child	15205
992	F	57.15	5/14/1957	F	POS	Employee + Spouse	15214
996	F	61.72	10/22/1952	F	EPO	Employee	15219
1002	T	39.91	8/6/1974	F	EPO	Employee	15210
1004	F	67.2	4/30/1947	F	POS	Employee	15216
1006	F	31.61	11/24/1982	F	EPO	Employee + Child	15207
1009	F	40.41	2/7/1974	M	EPO	Employee	15207
1012	F	28.33	3/5/1986	F	EPO	Employee + Child	15224
1013	F	52.93	8/2/1961	F	POS	Employee + Child	15206
1016	F	42.53	12/26/1971	F	EPO	Employee	15210
1021	F	47.19	4/29/1967	M	EPO	Employee + Family	15226
1043	F	30.45	1/21/1984	M	EPO	Employee	15201
1044	F	30.1	5/27/1984	M	EPO	Employee	15206
1045	F	28.19	4/24/1986	M	EPO	Employee	15226
1047	F	28.4	2/6/1986	F	POS	Employee + Spouse	15226
1048	F	46.24	4/11/1968	F	POS	Employee	15226
1050	F	28.99	7/5/1985	M	EPO	Employee	15213
1051	F	27.37	2/17/1987	F	EPO	Employee	15201
1055	F	33.79	9/16/1980	F	EPO	Employee + Spouse	15226
1056	F	32.87	8/20/1981	F	EPO	Employee	15207
1057	F	40.75	10/4/1973	F	EPO	Employee	15207
1058	F	57.46	1/23/1957	M	EPO	Employee + Family	15145
1071	F	48.1	5/30/1966	M	EPO	Employee + Family	15214
1076	F	43.91	8/8/1970	F	EPO	Employee	15207
1077	F	58.26	4/4/1956	M	POS	Employee + Spouse	15205
1078	F	47.55	12/19/1966	M	EPO	Employee + Child	15201
1080	F	31.03	6/23/1983	F	EPO	Employee + Child	15206
1082	F	51.29	3/23/1963	F	EPO	Employee + Child	15210
1085	F	60.17	5/10/1954	M	EPO	Employee	15205
1087	F	34.6	11/27/1979	M	EPO	Employee + Family	15207
1090	F	62.31	3/20/1952	M	EPO	Employee + Spouse	15210
1094	F	29.41	2/1/1985	M	EPO	Employee	15226

1096	F	43.36	2/25/1971	M	POS	Employee + Family	15206
1097	F	53.18	5/3/1961	M	EPO	Employee	15211
1098	F	60.05	6/22/1954	F	EPO	Employee + Spouse	15201
1099	F	60.74	10/13/1953	M	EPO	Employee + Family	15102
1103	F	28.96	7/15/1985	M	EPO	Employee	15226
1109	F	40.71	10/20/1973	F	EPO	Employee + Child	15204
1110	F	47.45	1/22/1967	M	EPO	Employee	15216
1112	F	33.61	11/21/1980	M	EPO	Employee + Family	15206
1113	F	39.18	4/30/1975	F	EPO	Employee + Child	15210
1114	F	24.12	5/18/1990	F	POS	Employee	15226
1115	F	27.04	6/18/1987	F	EPO	Employee	15208
1118	F	54.2	4/26/1960	F	EPO	Employee	15210
1119	F	56.57	12/12/1957	M	POS	Employee + Family	15201
1121	F	58.29	3/25/1956	M	POS	Employee	15210
1123	F	30.76	9/27/1983	M	EPO	Employee	15217
1124	F	27.31	3/12/1987	M	EPO	Employee + Family	15205
1125	F	51.31	3/17/1963	M	POS	Employee	15210
1129	F	23.09	5/28/1991	M	POS	Employee	15219
1131	F	25	7/2/1989	M	EPO	Employee	15212
1132	F	29.36	2/19/1985	F	EPO	Employee	15206
1133	F	42.82	9/8/1971	F	POS	Employee	15219
1136	F	40.09	6/3/1974	F	POS	Employee	15219
1137	F	65.95	7/28/1948	M	EPO	Employee + Family	15220
1138	F	43.33	3/7/1971	F	EPO	Employee + Spouse	15224
1142	F	36.46	1/18/1978	M	EPO	Employee	15205
1144	F	31.02	6/27/1983	F	EPO	Employee	15219
1197	F	42.4	2/11/1972	M	EPO	Employee	15214
1201	F	27.39	2/8/1987	F	EPO	Employee + Spouse	15206
1210	F	26.35	2/25/1988	F	EPO	Employee	15224
1214	F	27.58	12/1/1986	M	EPO	Employee + Family	15207
1223	F	21.83	8/31/1992	M	EPO	Employee	15210
1225	F	67.52	1/2/1947	M	EPO	Employee + Family	15206

1262	F	52.43	2/1/1962	M	EPO	Employee	15226
1263	F	58.09	6/7/1956	F	POS	Employee + Spouse	15211
1293	F	58.32	3/13/1956	F	EPO	Employee	15210
1312	F	54.12	5/24/1960	M	EPO	Employee + Family	15226
1330	F	69.1	6/4/1945	M	POS	Employee + Spouse	15129
1421	F	65.78	9/30/1948	M	EPO	Employee + Spouse	15207
1422	F	46.27	3/28/1968	M	EPO	Employee	15106
1434	F	54.35	3/4/1960	M	EPO	Employee + Family	15216
1694	F	50.51	1/3/1964	M	EPO	Employee + Family	15216
1790	F	52.28	3/28/1962	F	EPO	Employee	15207
1822	F	47.94	7/28/1966	F	EPO	Employee + Child	15206
1885	F	56.77	10/1/1957	M	EPO	Employee + Spouse	15226
1900	F	32.78	9/21/1981	M	EPO	Employee	15210
1968	F	55.92	8/9/1958	M	EPO	Employee	15208
1970	F	63.57	12/14/1950	M	EPO	Employee	15110
2169	F	66.02	7/5/1948	M	EPO	Employee	15218
2233	F	50.02	6/29/1964	M	POS	Employee + Family	15213
2325	F	67.03	7/2/1947	M	EPO	Employee + Spouse	15214
2417	F	56.74	10/13/1957	M	EPO	Employee	15145
2418	F	63.82	9/16/1950	M	EPO	Employee + Family	15218
2520	F	59.81	9/19/1954	M	EPO	Employee + Spouse	15207
2530	F	60.32	3/15/1954	M	EPO	Employee + Family	15101
2541	F	63.97	7/23/1950	M	EPO	Employee + Child	15221
2550	F	64.25	4/10/1950	F	EPO	Employee + Spouse	15221
2597	F	40.03	6/25/1974	M	EPO	Employee	15210
2660	F	60.9	8/14/1953	M	POS	Employee + Spouse	15226
2744	F	59.39	2/18/1955	M	EPO	Employee + Spouse	15235
2890	F	52.22	4/20/1962	F	EPO	Employee + Family	15236
2904	F	62.35	3/6/1952	M	POS	Employee	15210
3020	F	58.74	10/13/1955	M	EPO	Employee + Spouse	15055
3275	F	63.56	12/20/1950	F	EPO	Employee + Spouse	15235
3359	F	45.92	8/6/1968	M	POS	Employee + Family	15201

3478 F	54.1	6/3/1960	F	EPO	Employee + Child	15201
3801 F	54.68	11/4/1959	F	POS	Employee + Child	15221
3860 F	57.16	5/12/1957	M	EPO	Employee	15221
3865 F	61.81	9/17/1952	M	POS	Employee + Family	15216
3916 F	58.49	1/11/1956	M	EPO	Employee	15219
4007 F	64.87	8/26/1949	F	EPO	Employee	15201
4129 F	49.02	7/1/1965	F	EPO	Employee + Child	15210
4349 F	47.92	8/4/1966	F	EPO	Employee	15210
4374 F	57.13	5/23/1957	M	POS	Employee + Spouse	15206
4400 F	54.8	9/21/1959	M	EPO	Employee + Family	15229
4417 F	38.29	3/20/1976	M	POS	Employee + Child	15211
4680 F	49.42	2/4/1965	M	EPO	Employee + Child	15226
4800 F	56.1	6/2/1958	M	EPO	Employee + Family	15201
4831 F	69.87	8/30/1944	M	POS	Employee	15201
4921 F	50.71	10/23/1963	F	EPO	Employee	15233
4923 F	54.88	8/23/1959	M	EPO	Employee + Family	15212
4938 F	52.15	5/14/1962	F	EPO	Employee + Child	15221
4974 F	57.02	7/3/1957	F	EPO	Employee + Spouse	15219
5165 F	54.85	8/31/1959	M	EPO	Employee	15024
5372 F	53.26	4/3/1961	M	EPO	Employee	15207
5390 F	56.73	10/14/1957	M	EPO	Employee + Family	15147
5463 F	49.28	3/28/1965	M	EPO	Employee	15216
5618 F	60.83	9/11/1953	M	POS	Employee + Spouse	15136
5622 F	63.59	12/6/1950	M	EPO	Employee + Spouse	15208
5885 F	60.74	10/14/1953	M	EPO	Employee + Child	15213
5928 F	61.45	1/26/1953	F	POS	Employee	15207
6025 F	54.89	8/17/1959	M	POS	Employee + Family	15223
6084 F	57.51	1/4/1957	M	EPO	Employee + Family	15044
6135 F	64.64	11/18/1949	F	POS	Employee	15234
6137 F	59.28	3/30/1955	M	POS	Employee + Spouse	15219
6182 F	48.33	3/7/1966	F	EPO	Employee	15235
6210 F	50.66	11/9/1963	M	POS	Employee + Family	15214

6225 F	57.99	7/12/1956 F	EPO	Employee	15214
6245 F	51.3	3/20/1963 F	EPO	Employee	15217
6295 F	60.48	1/16/1954 M	EPO	Employee + Spouse	15219
6428 F	53.32	3/12/1961 M	EPO	Employee + Spouse	15206
6509 F	55.3	3/21/1959 M	EPO	Employee	15212
6548 F	63.33	3/14/1951 M	EPO	Employee	15212
6553 F	68.15	5/19/1946 M	EPO	Employee + Spouse	16002
6749 F	58.1	6/4/1956 F	EPO	Employee + Child	15217
6791 F	56.2	4/27/1958 F	EPO	Employee	15227
6977 F	60.87	8/25/1953 M	EPO	Employee + Spouse	15227
7003 F	56.36	2/28/1958 F	POS	Employee + Child	15120
7015 F	52.35	3/2/1962 M	EPO	Employee	15147
7280 F	54.65	11/12/1959 M	EPO	Employee + Spouse	15210
7282 F	65.4	2/14/1949 F	EPO	Employee	15206
7379 F	57.01	7/6/1957 F	EPO	Employee + Child	15210
7557 F	61.6	12/3/1952 M	POS	Employee	15220
7725 F	62.58	12/10/1951 F	POS	Employee + Spouse	15226
7730 F	58.21	4/22/1956 F	EPO	Employee	15204
7800 F	55.62	11/24/1958 M	EPO	Employee + Family	15210
7843 F	64.9	8/17/1949 M	POS	Employee + Spouse	15224
7995 F	55.62	11/26/1958 F	EPO	Employee	15208
8120 F	43.78	9/24/1970 M	EPO	Employee + Family	15201
8135 F	51.65	11/12/1962 F	EPO	Employee + Spouse	15209
8247 F	54.67	11/7/1959 M	EPO	Employee	15208
8499 F	54.26	4/4/1960 M	EPO	Employee	15226
8614 F	52.21	4/24/1962 F	EPO	Employee	15219
8702 F	53.44	1/28/1961 F	EPO	Employee	15235
8755 F	56.43	2/2/1958 M	EPO	Employee + Spouse	15210
8764 F	63.22	4/21/1951 F	POS	Employee + Family	15206
8768 F	73.2	5/1/1941 M	EPO	Employee + Spouse	15201
8775 F	56.97	7/19/1957 F	EPO	Employee	15212
8941 F	51.15	5/15/1963 M	POS	Employee + Family	15224

8974	F	49.51	1/1/1965	M	EPO	Employee + Family	15101
8987	F	41.18	5/1/1973	M	EPO	Employee + Child	15219
8990	F	43.9	8/12/1970	F	EPO	Employee + Child	15212
9011	F	78.84	9/12/1935	M	EPO	Employee + Spouse	15206
9026	F	57.79	9/23/1956	M	EPO	Employee	15203
9259	F	55.04	6/23/1959	M	EPO	Employee + Family	15210
9304	F	56.06	6/16/1958	F	POS	Employee + Spouse	15210
9318	F	60.02	7/3/1954	M	EPO	Employee + Spouse	15202
9320	F	55.72	10/21/1958	M	EPO	Employee	15220
9387	F	54.92	8/9/1959	M	POS	Employee + Spouse	15219
9792	F	52.25	4/6/1962	F	EPO	Employee + Spouse	15233
9809	F	70.88	8/24/1943	F	EPO	Employee + Spouse	15201