

Housing Authority of the City of Pittsburgh

Contracting Officer
100 Ross Street
2nd Floor Suite 200
Pittsburgh, PA 15219
(412) 456-5248
Fax: (412) 456-5007
www.hacp.org

September 8, 2014

**Life Insurance, Long Term Disability and Accidental Death &
Dismemberment Insurance
RFP#600-25-14**

ADDENDUM NO. 2

This addendum issued September 8, 2014 becomes in its entirety a part of the Request for Proposals RFP#650-25-14 as is fully set forth herein:

Item 1: Q.: Can you provide Salary and Occupation for Life/ADD/LTD census?

A.: Please see Attachment A to this Addendum.

Item 2: Q.: Can you provide a copy of your current insurance policy?

A.: No, a copy of the current insurance policy will not be provided.

Item 3: Q.: Can we respond to all RFP's in a consolidated fashion i.e. One set of required forms (Section3, MBE, etc) and sections for each LOC in each binder?

A. No, separate proposals are required for each RFP.

Item 4: Q. How many union groups/Collective Bargaining units does the HACP work with?
Which Unions? Contract Renewals?

A. There a total of six Collective Bargaining agreements:

- Operating Engineers Local #95
- Painter Local Union #6
- PGH Building & Construction Trades Council
- Service Employees International Union Local No 32BJ
- Teamster Local Union No. 249
- Teamster Local 250

All contracts are set to renew on 01/01/2015.

Item 5: Q.: Is there any flexibility to modify benefit or propose alternative plan designs?

A.: All proposals that are submitted and meet the requirements in the Scope of Service will be reviewed.

Item 6: Q.: How are benefits currently communicated and enrolled?

A.: During New Hire Orientation, eligible employees receive the benefits packet that includes the Summary of Benefits for all plans, and provider enrollment form. Enrollments are processed by the HR dept. via the provider's Employer Portal. During open enrollment all eligible employees receive a packet that includes Summary of Benefits for all plans, and provider enrollment form.

Item 7: Q.: Is there an HRIS/HRM in place? If so, what is the system, what functions are utilized?

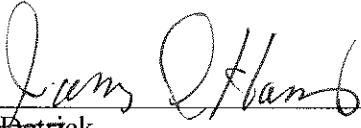
A.: Current HRIS is Ceridian HR/Payroll Web. This system is used to manage employee benefits, recordkeeping, payroll deductions, etc.

Item 8: Q.: Can we provide a three (3) year history rate for all LOC?

A.: Rates will not be supplied. That is what the vendor will provide to HACP.

Item 9: The proposal due date, time and location remain unchanged at September 15, 2014 at 2:00 PM at the HACP Procurement Dept., 100 Ross St. 2nd Floor, Suite 200, Pittsburgh, PA 15219.

END OF ADDENDUM NO. 2



Kim Detrick
Procurement Director/Chief Contract Officer
chief contract officer

9/8/14
Date

Attachment A
Employee Census with
Occupation and Salary

RFP#650-25-14
Life Insurance, Long Term Disability and
Accidental Death & Dismemberment
Insurance

Title	Annualized Pay Rate
Material & Contract Coordinator	\$21,277.57
Govt. Relations and Spcl Services Intern	\$24,960.00
Temp Office Assistant	\$26,753.79
Distribution Clerk	\$27,951.46
Storeroom Clerk	\$27,951.46
Support Representative	\$28,450.45
Heavy Equipment Operator	\$28,844.52
Inventory Fixed Asset Auditor	\$29,923.92
Administrative Assistant	\$30,000.05
Occupancy Specialist	\$30,000.05
Office Assistant	\$30,098.02
Housing Specialist	\$30,947.90
Customer Service Associate	\$31,131.78
Teamster Truck Driver	\$31,133.44
Teamster Truck Driver	\$31,135.31
Legal Assistant	\$31,999.97
Administrative Assis	\$32,500.00
Administrative Assistant	\$32,500.00
Landlord Support Representative	\$33,000.03
Asst. Contract Administrator	\$33,995.94
Legal Secretary	\$34,447.30
Front Desk Assistant	\$34,514.48
Computer Program Asst	\$34,781.34
Human Resources Asst	\$34,999.95
Occupancy Specialist	\$34,999.95
Self Suff Service Coord.	\$34,999.95
Asst Site manager	\$35,000.16
Occupancy Specialist	\$35,000.16
Self Sufficiency Coordinator	\$35,000.16
Self Sufficiency Coord	\$35,699.87
Self Sufficiency Service Coordinator	\$35,699.87
Database Analyst	\$36,049.94
Self Sufficiency Service Coordinator	\$36,049.94
Administrative Assistant	\$36,365.47
Assistant Site Manager	\$37,000.08
Office Assistant	\$37,143.18
Self Sufficiency Service Coordinator	\$37,594.13
Storeroom Clerk	\$37,625.54
Asst. Site Manager	\$37,739.94
Self Sufficiency Coordinator	\$37,946.69
Asst. Site Manager	\$38,109.97
Communications Assistant	\$38,109.97
Self Sufficiency Coordinator	\$38,265.34
Paralegal	\$38,759.97
Administrative Assistant	\$38,855.23
Senior Storeroom Clerk	\$39,026.21
Sr. Accounting Technician	\$39,783.95
Assistant Site Manager	\$40,000.06
Human Resources Generalist	\$40,000.06

Studio Coordinator	\$40,142.96
Executive Office Manager	\$40,168.75
Laborer	\$40,170.00
Temp Laborer	\$40,170.00
GED Instructor	\$40,184.98
Procurement Administrator	\$40,431.04
Resident Relations Specialist	\$40,536.70
Sr. Accounting Technician	\$40,598.06
Sr. Accounting Technician	\$40,758.43
Accountant	\$40,999.92
Janitor	\$41,174.22
Laborer	\$41,174.22
Temp Laborer	\$41,174.22
Administrative Asst	\$41,237.04
Support And Service Specialist	\$41,467.71
Teamster Truck Driver	\$41,911.17
Pest Control Operator	\$42,091.50
Housing Specialist	\$42,330.91
Accountant	\$42,435.95
Asst. Site Manager	\$43,184.75
Portability Representative	\$43,260.05
Housing Inspector	\$43,260.26
Buyer	\$43,475.12
Asst. Site Manager	\$43,680.00
Plumber	\$43,784.00
Portability Representative	\$44,040.05
Operations Project Manager	\$44,557.97
Carpenter	\$44,878.50
RHVAC Technician	\$44,878.50
Human Resources Generalist	\$44,999.97
MBW/ WBE Compliance Specialist	\$44,999.97
Site Manager	\$44,999.97
Landlord Outreach Coordinator	\$45,000.18
Project Manager	\$45,000.18
Site Manager	\$45,000.18
Division Secretary	\$45,761.25
Carpenter	\$46,000.45
Cement Finisher	\$46,000.45
Electrician	\$46,000.45
Electronics Technician	\$46,000.45
Equipment Repair Person	\$46,000.45
Painter	\$46,000.45
Painter/Glazier	\$46,000.45
Plasterer	\$46,000.45
Plumber	\$46,000.45
RHVAC Technician	\$46,000.45
Stationary Engineer	\$46,000.45
Welder	\$46,000.45
Help Desk Technician	\$46,223.42
Division Secretary	\$46,244.02

Pest Control Operator	\$46,350.51
Regional Cust Relations Mgr	\$46,839.31
Community Program Liaison	\$46,945.18
Compliance Specialist	\$47,020.06
Site Manager	\$47,277.15
Relocation Specialist	\$47,411.52
Computer Program Supervisor	\$47,415.06
Compliance Specialist	\$47,937.55
Help Desk Technician	\$48,039.26
Locksmith	\$48,166.14
Material & Contract Coordinator	\$48,293.44
Contract Manager	\$48,410.13
Budget Analyst	\$48,461.09
Resident Relations Specialist	\$48,499.98
Finance Project Manager	\$48,672.21
Resident Relations Specialist	\$48,890.19
Category Manager	\$49,076.98
FA Construction Supervisor	\$49,204.27
Customer Relations Manager 2	\$49,261.68
Senior Accountant	\$49,439.94
Asst. Site Manager	\$49,673.52
Resident Employment Program/Section 3 Coordinator	\$50,000.08
Site Manager	\$51,339.60
Site Manager	\$51,636.42
Interim Section 8 Manager	\$52,020.18
Sr. Project Manager	\$53,000.06
Housing Inspection Supervisor	\$53,026.06
Accountant	\$53,808.56
Resident Relations Supervisor	\$54,289.46
Site Manager	\$54,455.65
Site Manager	\$54,482.06
REAL Supervisor	\$54,907.84
Site Manager	\$55,306.99
Site Manager	\$56,100.10
Occupancy Manager	\$56,292.29
Litigation Counsel	\$56,999.90
Asst Chief Engineer HVAC	\$58,267.25
Program Administrator	\$58,484.19
Site Manager	\$58,500.00
Asst. Site Manager	\$58,617.73
Pest Control Supervisor	\$59,065.14
Sr. Project Manager	\$59,083.65
Occupancy Info System Coord	\$59,662.93
Construction Inspection Supervisor	\$60,251.15
ADA Section 504 Comp Officer	\$60,861.22
Asst Chief Engineers Biolers	\$61,393.70
EIV Security Officer	\$61,512.05
Site Manager	\$62,717.62
Budget Manager	\$63,260.08
Home Ownership & Opp Mgr	\$63,588.10

Purchasing Manager	\$64,198.78
Communications Manager	\$65,201.34
Disability Compliance Admin.	\$66,950.00
Real Estate Asset Mgmt	\$67,516.18
Payroll Manager	\$70,700.24
Director of Procurement	\$72,099.87
Assistant Controller	\$74,585.47
Director of Human Resources	\$75,000.02
Senior Litigation Counsel	\$75,000.02
Senior Development Manager	\$78,740.69
Planning and Program Mgr	\$80,324.82
Director of Asset Management	\$81,954.50
Associate Director of MIS	\$84,708.42
Senior Development Manager	\$85,000.03
Director of Facility Services	\$85,269.60
Director of HCVP & Occupancy	\$85,312.86
Public Safety Liason	\$87,720.88
Controller	\$90,404.29
Chief Administrative Officer	\$91,519.79
Senior Development Manager	\$93,589.81
Director of Mgmt Info Systems	\$100,590.46
Gov't Relations Sp Svc Officer	\$104,412.26
General Counsel	\$124,999.89
Chief Community Affairs Officer	\$140,317.84
Chief Financial Officer	\$159,683.47
Executive Director	\$172,009.97