

Housing Authority of the City of Pittsburgh

Contracting Officer
100 Ross Street
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Pittsburgh, PA 15219
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March 24, 2015

Housing Quality Standard (HQS) and Uniform Physical Conditions Standard (UPCS) Inspections RFP#400-13-15

ADDENDUM NO.1

This addendum issued March 24, 2015 becomes in its entirety a part of the Request for Proposals RFP#400-13-15 as is fully set forth herein:

Item 1: Q: Does HACP staff currently perform the HQS and UPCS inspections?
If not, who is currently performing these inspections?

A: No, LIPH team does not complete UPCS inspections - McCright inspects LIPH units. HACP staff currently performs HQS Inspections.

Item 2: Q: Is the existing staff performing HQS and UPCS inspections unionized?

A: The HACP staff currently performing HQS inspections is unionized.

Item 3: Q: Can all inspection documents be submitted electronically?

A: Vendor is responsible for sending notices to residents via mail. Copies of notices can be forwarded electronically to HACP. Work orders are created by the inspector, this is an electronic process. Summary documents are also electronic.

Item 4: Q: Does the current vendor have electronic data transfer between Emphasys Elite and their software?

A: Current vendor has access to Elite for UPCS. For HQS inspections, no.

Item 5: Q: Scope of Services G-15: Develop and implement a quality control program that exceeds the minimum standards required under 24 CFR 985.2, 24 CFR 985.3 (e) and (f) for all inspections conducted on a monthly basis. Does HACP need copies of all performed Vendor - QC inspections?

A: In the instances where QC inspections are completed on LIPH units, HACP would want copies of the reports. For HQS inspections, yes.

Item 6: Conference Call-In Information

By phone:

United States +1.860.970.0010


Access Code 791-989-198##

Date: 3/27/14 at 10am

The agenda is attached.

Item 7: The proposal due date, time and location remain unchanged at 10am April 6, 2015, at the HACP Procurement Dept., 100 Ross St. 2nd Floor, Suite 200, Pittsburgh, PA 15219.

END OF ADDENDUM NO. 1



Mr. Kim Detrick
Procurement Director/Contracting Officer

3-24-15
Date

Attachment A

Pre-submission Agenda

(RFP-400-13-15 Housing Quality Standard (HQS) and Uniform Physical Conditions
Standard (UPCS) Inspections)



Procurement Departments
100 Ross Street, 2nd Floor
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**Request for Proposals
RFP#400-13-15 Phase I
March 27, 2015**

**Housing Quality Standard (HQS) and Uniform Physical
Conditions Standard (UPCS)
PRE-BID MEETING
AGENDA**

1. Introduction of HACP Personnel
2. Deadlines
3. Award
4. Section 3 (Please contact or Lloyd Wilson at 412-456-5000 x1048 or at Lloyd.Wilson@hacp.org.)
5. M/WBE (Please contact Ms. Danielle Davis at 412-456-5000 x8506 or at Danielle.Davis@hacp.org)
6. Scope of Services
7. Questions

NOTE: Nothing said in this meeting changes the RFP as written unless issued in the form of an addenda signed by the Contracting Officer.