



Housing Authority of the City of Pittsburgh

Contracting Officer
100 Ross Street
2nd Floor Suite 200
Pittsburgh, PA 15219
(412) 456-5248
Fax: (412) 456-5007
www.hacp.org

January 16, 2015

Community Room Upgrades & Terrace Improvements at Glen Hazel High-rise (PA-1-33)

IFB#600-33-14 P, E REBID

ADDENDUM NO. PE-1

This addendum issued January 16, 2015 becomes in its entirety a part of the Invitation for Bid IFB#600-33-14 P, E REBID as is fully set forth herein:

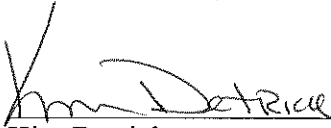
- Item 1:** **Notice to Prospective Bidders form 0020-1 is hereby deleted and replaced with the Attached Notice to Prospective Bidders form 0020-1 that include the following:**
- a. Changes in the estimate of cost ranges
 - b. Pre-bid was scheduled for January 21, 2015; it has been changed to January 27, 2014 at 9:30am
 - c. Bid Opening was scheduled for February 12, 2015, it has been changed to February 11, 2015 until 10:00am
- Item 2:** **Pre-Bid Conference form 00130 is hereby revised to include:**
- a. Pre-bid was scheduled for January 21, 2015; it has been changed to January 27, 2014 at 9:30am
- Item 3:** **Replace the Project Schedule form 00210 with the attached updated REVISED Project Schedule form 00210**

Item 4: **Delete the following section:**

a. 012300 Alternates

Item 5: The bid due date is hereby CHANGED to **Wednesday, February 11, 2015. The time remains unchanged at 10:00 am.** The location, remains unchanged at the HACP Procurement Dept., 100 Ross St. 2nd Floor, Suite 200, Pittsburgh, PA 15219.

END OF ADDENDUM NO. PE-1



Kim Detrick
Director of Procurement

1-16-2015

Date



Procurement Department
100 Ross Street, Suite 200
Pittsburgh, PA 15219
Phone: (412) 456-5116
Fax: (412) 456-5007
www.hacp.org

NOTICE TO PROSPECTIVE BIDDERS

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January 16, 2015

INVITATION FOR BIDS (IFB)

COMMUNITY ROOM UPGRADES & TERRACE IMPROVEMENTS AT GLEN HAZEL HIGHRISE, PA-1-33

The HOUSING AUTHORITY OF THE CITY OF PITTSBURGH will receive sealed bids for Community Room Upgrades and Terrace Improvements at Glen Hazel Highrise; Contract No. 600-33-14 - REBID, P, E

Estimate of costs is in the following range:

A. Plumbing Work – **\$10,777.00 - \$15,806.00**

B. Electrical Work - **\$7,734.00 - \$11,343.00**

Bid documents will be available no later than **January 12, 2015**. A Pre-Bid Conference will be held on **January 27, 2015 at 9:30 a.m.**, in the **Glen Hazel Highrise Community Room located at 945 Roselle Court, Pittsburgh, PA 15207** followed by a site visit. Bidders shall be prepared to review all aspects of the site necessary to prepare a bid. *The last day to submit written questions will be **January 28, 2015 until 12:00 noon**. Bids will be received at the HACP Procurement Department, 100 Ross Street – Suite 200 (2nd Floor), Pittsburgh, PA, 15219 until 10 am Wednesday, February 11, 2015, at which time and place all bids will be publicly opened and read aloud.*

Point of contact at the Housing Authority is Kim Detrick at (412) 456-5116 Opt 1.

TO VIEW DOCUMENTS

Bid Documents, including the Bid Forms, Project Manual, and Drawings, will be on file and may be examined at the following location:

Housing Authority of the City of Pittsburgh
Procurement Department
Mr. Kim Detrick, Director of Procurement
100 Ross Street, 2nd Floor
Pittsburgh, PA 15219

8:30 a.m.- 4:30 p.m. M-F
Phone: (412) 456-5116 Opt. 1

TO OBTAIN DOCUMENTS:

Bid Documents may be obtained at the Housing Authority of the City of Pittsburgh's Procurement Department, located at 100 Ross Street, 2nd Floor, downtown Pittsburgh, for a nonrefundable fee of **\$25.00 per set** in the form of a **MONEY ORDER OR CERTIFIED CHECK ONLY** made payable to the Housing Authority of the City of Pittsburgh. Bid Documents may be mailed for a non-refundable handling fee of \$15.00, in the form of a separate

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money order or certified check.

AWARD OF CONTRACT (S):

It is the intention of the Authority to award a contract to the lowest responsive and responsible bidder.

All bids shall remain open for the period specified in the IFB, which in no case shall be less than sixty (60) calendar days from the bid opening.

All bids of \$10,000 or more must be accompanied by a negotiable bid guarantee that shall not be less than 5% of the amount of the bid. No bid guarantee is required for bids under \$10,000. In accordance with 24 CFR Section 85.36(b)(8), the Authority is permitted to make awards only to responsible bidders possessing the ability to perform successfully under the terms and conditions of the proposed contract. Prior to award of any contract, the Authority shall conduct a pre-contract survey. Consideration will be given to such matters as bidder integrity, compliance with public policy, record of past performance, and financial and technical resources.

All bids must include a completed and signed Form of Agreement (Form 00500) as part of the bid. If the bid is successful and approved by HACP Board of Commissioners (if applicable), HACP will also sign the Form of Agreement thus creating a binding contract.

The successful bidder will be required to furnish an assurance of completion (performance and payment bond) each equal to 100% of the contract price.

The Authority reserves the right to reject any or all bids or to waive any informality in the bidding.

EQUAL EMPLOYMENT OPPORTUNITY REQUIREMENTS:

The Contractor will be required to comply with all applicable Equal Employment Opportunity requirements for Federally-Assisted Construction Contracts. The Contractor must insure that employees and applicants for employment are not discriminated against because of race, color, religion, sexual preference, handicap or national origin.

A. Section 3 Participation

The work to be performed under this contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C 1701u and with HUD's regulations set forth at 24 CFR Part 135 ("Section 3"). The purpose of Section 3 is to ensure that employment and other economic opportunities generated by HUD assistance shall be directed to low and very low-income persons, particularly persons who are recipients of HUD assistance for housing.

Please describe ways the Bidder will assist HACP to comply with HUD's Section 3 requirements for hiring HACP residents and/or local disadvantaged individuals and businesses by reviewing the Section 3 Clause and by completing **Document 00433 – Section 3 Form**.

Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701, et seq.) (the "Act")

requires the Housing Authority of the City of Pittsburgh to ensure that employment and other economic and business opportunities generated by financial assistance from the Department of Housing and Urban Development ("HUD"), to the greatest extent feasible, are directed to public housing residents and other low income persons, particularly recipients of government housing assistance, and business concerns that provide economic opportunities to low and very low income persons.

To comply with the Act HACP requires its contractors to provide equal employment opportunity to all employees and applicants for employment without regard to race, color, religion, sex, national origin, disability, veteran's or marital status, or economic status and to take affirmative action to ensure that both job applicants and existing employees are given fair and equal treatment.

The goal of this policy is to obtain a reasonable level of success in the recruitment, employment, and utilization of HACP residents and other eligible persons and/or businesses by contractors working on contracts partially or wholly funded with HUD monies. HACP shall examine and consider a contractor's potential for success in providing employment and business opportunities to those covered under Section 3 prior to acting on any proposed contract award. In response to any RFP, RFQ or IFB HACP will require submission of the Section 3 Opportunities Plan and roster of current employees, and certification that the bidder will comply with the requirements of Section 3 either by hiring Section 3 employees to directly perform under the contract or by committing a dollar amount to HACP's Section 3 program in an amount consistent with the chart below. Below are the HACP Section 3 Guidelines as listed in the HACP Section 3 Program Manual:

RESIDENT HIRING REQUIREMENTS / RESIDENT HIRING SCALE

| TOTAL LABOR DOLLARS USE TOTAL CONTRACT AMOUNT FOR SERVICE CONTRACTS | RESIDENT LABOR AS A % OF TOTAL LABOR A. DOLLARS |
|--|--|
| Labor dollars \$25,000 but less than \$100,000 | 10% of the labor dollars |
| \$100,000, but less than \$200,000 | 9% of the labor dollars |
| At least \$200,000, but less than \$300,000 | 8% of the labor dollars |
| At least \$300,000, but less than \$400,000 | 7% of the labor dollars |
| At least \$400,000, but less than \$500,000 | 6% of the labor dollars |
| At least \$500,000, but less than \$1 million | 5% of the labor dollars |
| At least \$1 million, but less than \$2 million | 4% of the labor dollars |
| At least \$2 million, but less than \$4 million | 3% of the labor dollars |
| At least \$4 million, but less than \$7 million | 2% of the labor dollars |
| \$7 million or more | ½ to 1 % of the labor dollars |

****A copy of HACP's Section 3 Program Manual is available for download at www.HACP.org**

A copy of HUD's Section 3 requirement is provided in. If you have any questions regarding the Section 3 Requirements or would like to discuss goals and planning for Section 3 Requirements please contact Lloyd Wilson, Section 3 Liaison, by e-mail at Lloyd.Wilson@hacp.org or by contacting him at Housing Authority of the City of Pittsburgh, at Bedford Hope Center, 2305 Bedford Ave, Pittsburgh PA 15219, telephone (412) 456-5000 ext 1048. Proposals must demonstrate how the Offeror intends to meet or exceed the Authority's Section 3 requirements. Proposals submitted without a Section 3 plan may be deemed nonresponsive. Also, complete Section 3 Opportunities Plan and include with your proposal.

Any bid or proposal received from a contractor that does not contain a Section 3 Opportunities Plan or certification and back-up documentation acceptable to HACP shall be deemed non-responsive by HACP.

B. MBE/WBE Participation Plan

HACP MBE and WBE Goals. It is the policy of HACP to ensure that Minority Business Enterprises (MBEs) and Women-owned Businesses (WBEs) are provided maximum opportunity to participate in contracts let by HACP. In accordance with Executive Order 11625, HACP has established a minimum threshold of eighteen percent (18%) of the total dollar amount for MBE utilization in this contract. HACP has established a seven percent (7%) minimum threshold for participation of WBEs, and, HACP strongly encourages and affirmatively promotes the use of MBEs and WBEs in all HACP contracts. For these purposes, an MBE is defined as "any legal entity other than a joint venture, organized to engage in commercial transactions, that is at least fifty-one percent (51%) owned and controlled by one or more minority persons." Also, a minority person is defined as a member of a socially or economically disadvantaged minority group, which includes African-Americans, Hispanic-Americans, Native-Americans, and Asian-Americans. A WBE/MBE is defined as "any legal entity other than a joint venture, organized to engage in commercial transactions, that is at least fifty-one percent (51%) owned and controlled by a female.

Proposals submitted in response to this solicitation MUST include an MBE/WBE participation plan which, at a minimum demonstrates "Best Efforts" have been taken to achieve compliance with MBE/WBE goals. HACP's Procurement Policy defines "Best Efforts" in compliance with MBE/WBE goals to mean that the contractor must certify and document with its bid or proposal that it has contacted in writing at least ten (10) certified MBE and ten (10) certified WBE subcontractors to participate in the proposed contract with or lesser number if the contractor provides documentation that ten (10) certified MBE/WBE contractors could not be identified. Each contractor shall certify as to same under penalty of perjury and shall submit the back-up documentation with its bid or proposal. Any bid or proposal received from a contractor that does not contain such certification and back-up documentation acceptable to HACP may be deemed non-responsive by HACP.

If you have any questions regarding the HACP MBE/WBE goals please contact Ms. Danielle Davis, by e-mail at Danielle.Davis@hacp.org or by contacting her at the Procurement Department, Housing Authority of the City of Pittsburgh, 100 Ross Street, 2nd Floor, Suite 200 Pittsburgh PA 15219, telephone (412) 456-5116 opt.1. Proposals must demonstrate how the Offeror intends to meet or exceed these goals.

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The Authority's Minority and Woman Business (MBE/WBE) participation goals are as follows:

- MBE Goal: 18%
- WBE Goal: 7%

Additionally, please be advised that participation credit will be applied in accordance with the following classifications, as follows:

- Broker: 10% of contract face value
- Supplier: 60% of contract face value
- Bona Fide Contractor: 100% of contract face value
- All Professional Service Firms: 100% of contract face value

Vendor definitions for the above classifications are to be referenced in either the respective vendor MBE/WBE certifications or as defined in 49CFR Part 26.

Please describe ways the Bidder will utilize MBE/WBE businesses to meet the goals above by completing **Document 00434 – MBE/WBE Solicitation & Commitment Record**.

Caster D. Binion
Executive Director
Housing Authority of the City of Pittsburgh

HOUSING AUTHORITY OF THE CITY OF PITTSBURGH

**COMMUNITY ROOM UPGRADES & TERRACE IMPROVEMENTS
AT
GLEN HAZEL HIGHRISE
(PA-1-33)**

CONTRACT NO. 600-33-14-REBID, P, E

**NOTICE OF
PRE-BID CONFERENCE**

A Pre-Bid Conference will be held on January 27, 2015

A Pre-Bid Conference will be held on at January 27, 2015 9:30 a.m., in the Glen Hazel Highrise Community Room located at 945 Roselle Court, Pittsburgh, PA 15207 followed by a site visit. Bidders shall be prepared to review all aspects of the site necessary to prepare a bid.

Representatives of the Authority, the engineer and other interested parties will be in attendance.

All bidders are urged to attend.

Bidders are responsible for examining the construction site. (Refer to "Instructions to Bidders for Contracts," Document HUD 5369, Clause 1, "Bid Preparation and Submission.") Notwithstanding the above, lack of attendance will not be a basis for rejecting a bid.

Bidders are urged to examine the drawings and specifications prior to the Pre-Bid Conference.

Nothing at the Pre-Bid Conference will change the terms of the IFB unless a subsequent Addendum is issued. (Refer to "Instructions to Bidders for Contracts," Document HUD 5369, Clause 2, "Explanations and Interpretations to Prospective Bidders.")

HOUSING AUTHORITY OF THE CITY OF PITTSBURGH

**COMMUNITY ROOM UPGRADES & TERRACE IMPROVEMENTS
AT
GLEN HAZEL HIGHRISE, PA-1-33**

CONTRACT NO. 600-33-14-REBID, P, E

PROJECT SCHEDULE

| | |
|--|---|
| No Later Than January 12, 2015 | Invitation for Bids issued |
| January 27, 2015 9:30 a.m. | Pre-Bid Conference |
| January 28, 2015 12:00 noon | Last day to submit written questions |
| February 11, 2015 10:00 a.m. | Bids due |
| February 17, 2015 (estimated) | Notice of Award |
| February 24, 2015 (estimated) | Execution of Contracts |
| March 3, 2015 (estimated) | Notice to Proceed/Pre-Construction Conference |
| March 4, 2015 (estimated) | Construction Start |

**B. Exterior Work – 88 calendar days
from effective date
of Notice to Proceed**

All work required under this contract shall be complete