

HOUSING AUTHORITY OF THE CITY OF PITTSBURGH  
**COMMUNITY ROOM UPGRADES & TERRACE IMPROVEMENTS**  
**AT**  
**GLEN HAZEL HIGHRISE, PA-1-33**  
**HACP CONTRACT NO. 600-33-14 G**

**FORM OF BID**  
**GENERAL CONSTRUCTION**

Contract No.: **600-33-14 G**,

TO: HOUSING AUTHORITY  
CITY OF PITTSBURGH  
*(Hereinafter called the "Authority")*  
100 Ross Street, 2nd Floor  
Pittsburgh, PA 15219

BIDDER:

\_\_\_\_\_  
*(Bidder Name)*

\_\_\_\_\_  
*(Business Address)*

\_\_\_\_\_  
*(Telephone)*

1. The undersigned Bidder, having visited the site, having become familiar with local conditions affecting the cost of the work, **including all City of Pittsburgh current code requirements**, and having become familiar with the Invitation for Bids (the IFB) issued by the Authority, which consists of the following:

- Project Manual, dated **November 6, 2014** containing Bidding Requirements, Contract Forms, Conditions of the Contract, and Specifications
- Addenda (if any) as enumerated in this Form of Bid

hereby proposes to provide all supervision, technical personnel, labor, materials, machinery, tools, appurtenances, equipment and services required to construct and complete the Community Room Upgrades and Terrace Improvements at Glen Hazel Highrise, as described in Document 00320 "Scope of Work for General Construction" and as indicated in the Specifications, for the following Firm Fixed Price:

\_\_\_\_\_  
*(Insert Bid Price in words)* Dollars (\$ \_\_\_\_\_)  
*(Insert Bid Price in Figures)*

Tile Carpeting, as per Specification Section 01 21 00- 3.3B Schedule of Allowances

\_\_\_\_\_  
*(Insert Bid Price in words)* Dollars (\$ \_\_\_\_\_)  
*(Insert Bid Price in Figures)*

Rock Excavation, as per Specification Section 01 22 00- 3.1 Schedule of Unit Prices - A

\_\_\_\_\_  
*(Insert Bid Price in words)* Dollars (\$ \_\_\_\_\_)  
*(Insert Bid Price in Figures)*

Total Base Bid

\_\_\_\_\_  
*(Insert Bid Price in words)* Dollars (\$ \_\_\_\_\_)  
*(Insert Bid Price in Figures)*

The Bidder shall include in its Base Bid above the following Alternate items: To the extent necessary, HACP will determine the application of the Alternate in accordance with Clause 8 of the Instructions to Bidders (HUD 5369):

- A. Alternate No. 1: Bocce Court Deduct

\$ 

(Insert Price in Figures)
- B. Alternate No. 2: Trellis Deduct

\$ 

(Insert Price in Figures)
- C. Alternate No. 3: Horseshoe Pit Deduct

\$ 

(Insert Price in Figures)
- D. Alternate No. 4: Exterior Furniture Deduct

\$ 

(Insert Price in Figures)
- E. Alternate No. 5: Interior Ceiling Deduct

\$ 

(Insert Price in Figures)

There is a separation in pricing for the Interior work and Exterior Work. Base Bids include the grand total for the entire scope of work.

Cost of labor, materials and equipment shall be reviewed and approved prior to issuance of a Notice to Proceed and shall be based on direct costs plus 15% including delivery and handling.

2. Bid security ☐ is ☐ is not submitted with this bid.  
(Check one)

Bid Security is in amount of:

% of the bid OR  Dollars (\$)

Bid Security is in the form of:

- ☐ Certified Check

☐ Bank Draft
- ☐ U.S. Govt. Bond

☐ Bid Bond (Document 00410)

3. The Bidder hereby acknowledges receipt of the following Addenda, if any, as issued by the Authority:

Total number of Addenda  (if none, so state)

Addendum No.  dated  Addendum No.  dated

Addendum No.  dated  Addendum No.  dated

Addendum No. \_\_\_\_\_ dated \_\_\_\_\_

Addendum No. \_\_\_\_\_ dated \_\_\_\_\_

Addendum No. \_\_\_\_\_ dated \_\_\_\_\_

Addendum No. \_\_\_\_\_ dated \_\_\_\_\_

Addendum No. \_\_\_\_\_ dated \_\_\_\_\_

Addendum No. \_\_\_\_\_ dated \_\_\_\_\_

Addendum No. \_\_\_\_\_ dated \_\_\_\_\_

Addendum No. \_\_\_\_\_ dated \_\_\_\_\_

4. The Bidder attaches hereto the Statement of Bidder's Qualifications (Document 00420).
5. The Bidder attaches hereto the Section 3 Form (Document 00433), Bidder's MBE/WBE Solicitation and Commitment Record (Document 00434), and Previous Related Experience (Document 00436).
6. The Bidder attaches hereto the completed Request for Manpower Plan (Document 00435).
7. Special Provisions – Notice to All Prospective Bidder (Document 00437).
8. The Bidder attaches hereto the Bidder's Representations, Certifications and Other Statements of Bidders (Document HUD 5369-A).
9. The Bidder attaches hereto the completed Form of Agreement (Document 00500).

(To be used when the Bidder is an individual doing business as a Sole Proprietorship.)

SHEET - FB-I

THE BIDDER CERTIFIES THAT THE BIDDER IS:

- [ ] An individual doing business in his/her own name  
 [ ] An individual doing business under a fictitious or assumed name  
*(Complete Proprietorship Fictitious Name Disclosure below)*

SIGNED, SEALED AND DELIVERED

this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_.

<div style="border-bottom: 1px solid black; height: 1.2em; margin-bottom: 5px;"></div> <div style="display: flex; justify-content: space-between;"> <span><i>Witness</i></span> <span><i>(Printed or Typed Name)</i></span> </div> <div style="font-size: 2em; margin-top: 10px;">{</div>	<div style="border-bottom: 1px solid black; height: 1.2em; margin-bottom: 5px;"></div> <div style="display: flex; justify-content: space-between;"> <span><i>Principal</i></span> <span><i>(Printed or Typed Name)</i></span> </div> <div style="font-size: 2em; margin-top: 10px;">{</div>
<div style="border-bottom: 1px solid black; height: 1.2em; margin-bottom: 5px;"></div> <div style="text-align: center;"><i>(Signature and Date)</i></div>	<div style="border-bottom: 1px solid black; height: 1.2em; margin-bottom: 5px;"></div> <div style="text-align: center;"><i>(Signature and Date)</i></div>

## PROPRIETORSHIP FICTITIOUS NAME DISCLOSURE

*(To be used when the Bidder is an individual doing business under a fictitious or assumed name.)*

\_\_\_\_\_ is an individual trading under a fictitious or  
(Proprietor's Name)

assumed name of \_\_\_\_\_ and [ ] **has** [ ] **has not** registered under  
*(Fictitious or Assumed Name Used as Bidder's Name)* *(Check one)*

the Fictitious Names Act of Pennsylvania, namely the Act of May 24, 1945, P.L.967, as amended, 54 P.S.sec.281.1 et seq.

<div style="border-top: 1px solid black; height: 1.2em; margin-bottom: 5px;"></div> <div style="display: flex; justify-content: space-between;"> <span><i>Witness</i></span> <span><i>(Printed or Typed Name)</i></span> </div> <div style="display: flex; align-items: center; margin-top: 10px;"> <span style="font-size: 2em; margin-right: 10px;">{</span> <div style="flex-grow: 1; border-bottom: 1px solid black; height: 1.2em;"></div> </div>	<div style="border-top: 1px solid black; height: 1.2em; margin-bottom: 5px;"></div> <div style="display: flex; justify-content: space-between;"> <span><i>Principal</i></span> <span><i>(Printed or Typed Name)</i></span> </div> <div style="display: flex; align-items: center; margin-top: 10px;"> <span style="font-size: 2em; margin-right: 10px;">{</span> <div style="flex-grow: 1; border-bottom: 1px solid black; height: 1.2em;"></div> </div>
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**PARTNERSHIP SIGNATURE PAGE**

**SHEET - FB-P-1**

(To be used when the Bidder is an individual doing business as a Partnership.)

THE BIDDER CERTIFIES THAT THE BIDDER IS:

- ☐ A General Partnership (Attach completed Sheet FB-P-3)
  - ☐ Doing business under Partnership Name
  - ☐ Doing business under a fictitious or assumed name  
(Complete Partnership Fictitious Name Disclosure Sheet FB-P-2)
- ☐ A Limited Partnership (Attach completed Sheet FB-P-3)
  - ☐ Doing business under Partnership Name
  - ☐ Doing business under a fictitious or assumed name  
(Complete Partnership Fictitious Name Disclosure Sheet FB-P-2)

SIGNED, SEALED AND DELIVERED

this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_.

<i>Witness</i>	_____	<i>Partner *</i>	_____
	( <i>Printed or Typed Name</i> )		( <i>Printed or Typed Name</i> )
{	_____	{	_____
	( <i>Signature and Date</i> )		( <i>Signature and Date</i> )
<i>Witness</i>	_____	<i>Partner *</i>	_____
	( <i>Printed or Typed Name</i> )		( <i>Printed or Typed Name</i> )
{	_____	{	_____
	( <i>Signature and Date</i> )		( <i>Signature and Date</i> )

- \* If the Bidder is a partnership, the Bid and Contract must be signed in the name of the partnership by at least two general partners, and the names and addresses of all the partners must be listed on the certificate on Sheet FB-P-3.

# PARTNERSHIP FICTITIOUS NAME DISCLOSURE

SHEET FB-P-2

*(To be used when the Bidder is a partnership doing business under a fictitious or assumed name.)*

\_\_\_\_\_ is a partnership trading under a fictitious or  
*(Partnership's Name)*

assumed name of \_\_\_\_\_ and ☐ **has** ☐ **has not** registered under  
*(Fictitious or Assumed Name Used as Bidder's Name) (Check one)*

the Fictitious Names Act of Pennsylvania, namely the Act of May 24, 1945,P.L.967, as amended, 54 P.S.sec.281.1 et seq.

<i>Witness</i>	_____		_____
	<i>(Printed or Typed Name)</i>		<i>(Printed or Typed Name)</i>
	{	<i>Partner*</i>	{
	_____		_____
	<i>(Signature and Date)</i>		<i>(Signature and Date)</i>

**PARTNERSHIP CERTIFICATE**

(To be used when the Bidder is a partnership.)

SHEET FB-P-3

I, as partner of \_\_\_\_\_,  
(Name of Partnership)

certify that the following are the names and addresses of all the partners of said partnership.

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

City: \_\_\_\_\_ City: \_\_\_\_\_

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

City: \_\_\_\_\_ City: \_\_\_\_\_

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

City: \_\_\_\_\_ City: \_\_\_\_\_

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

City: \_\_\_\_\_ City: \_\_\_\_\_

(Use additional sheets as required.)

Witness		Partner*	
	<i>(Printed or Typed Name)</i>		<i>(Printed or Typed Name)</i>
{		{	
	<i>(Signature and Date)</i>		<i>(Signature and Date)</i>

**CORPORATION SIGNATURE PAGE**

(To be used when the bidder is a corporation.)

**SHEET FB-C-1**

THE BIDDER CERTIFIES THAT THE BIDDER IS:

- ☐ A corporation doing business in its own name
- ☐ A corporation doing business under a fictitious or assumed name  
(Complete Corporation Fictitious Name Disclosure FB-C-2)

SIGNED, SEALED AND DELIVERED

this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_.

(CORPORATE  
SEAL)

\_\_\_\_\_

(Corporate Name)

\_\_\_\_\_

(Printed or Typed Name)

\_\_\_\_\_

(Printed or Typed Name)

Witness

{

\_\_\_\_\_

(Signature and Date)

President

V.P. \*\*

{

\_\_\_\_\_

(Signature and Date)

\_\_\_\_\_

(Corporate Title)

\_\_\_\_\_

(Corporate Title)

\*\* If the bidder is a corporation, the Bid and the Contract must be executed in the Corporation's correct corporate name by its President or Vice President and attested to by its Secretary or Assistant Secretary or Treasurer or Assistant Treasurer, and the Certification of Corporate Principal (Doc. 00625) must be executed by the Secretary or Assistant Secretary.



# CORPORATION FICTITIOUS NAME DISCLOSURE

SHEET FB-C-2

(To be used when the Bidder is a corporation doing business under a fictitious or assumed name.)

\_\_\_\_\_ is a corporation trading under a fictitious or  
(Corporation's Name)

assumed name of \_\_\_\_\_ and ☐ **has** ☐ **has not** registered under  
(Fictitious or Assumed Name Used as Bidder's Name) (Check one)

the Fictitious Names Act of Pennsylvania, namely the Act of May 24, 1945,P.L.967, as amended, 54 P.S.sec.281.1 et seq.

	_____ (Printed or Typed Name)		_____ (Printed or Typed Name)
Witness		President	
	{	V.P. **	{
	_____ (Signature and Date)		_____ (Signature and Date)

\*\* If the bidder is a corporation, the Bid and the Contract must be executed in the Corporation's correct corporate name by its President or Vice President and attested to by its Secretary or Assistant Secretary or Treasurer or Assistant Treasurer, and the Certification of Corporate Principal (Doc. 00625) must be executed by the Secretary or Assistant Secretary.

**CORPORATION CERTIFICATE**

SHEET FB-C-3

*(To be used when the bidder is a corporation)*

\_\_\_\_\_ is a corporation organized and existing  
*(Corporate name used as Bidder name)*  
under the laws of the state of \_\_\_\_\_ with its principal place of business at:

\_\_\_\_\_, \_\_\_\_\_,  
*(Street Address) (City) (State)*

and, if a non-Pennsylvania corporation ☐ **has** ☐ **has not** *(check one)* been granted a certificate of authority to do business in Pennsylvania as required by the Pennsylvania Business Corporation Law, approved May 5, 1933, P.L. 364, as amended, 15 P.S. sec.2005 et seq.

I, \_\_\_\_\_, certify that I am the ☐ **Secretary** ☐ **Assistant Secretary** of the  
*(check one)*

Corporation named a Bidder herein; that \_\_\_\_\_ who signed

this Bid on behalf of the Corporation was then \_\_\_\_\_ of said Corporation that  
*(President/V.P.) \*\**

I know his signature and his signature thereto is genuine; and that said Bid was duly signed, sealed and attested in behalf of said Corporation by authority of its governing body.

*(CORPORATE  
SEAL)*

\_\_\_\_\_  
*(Signature and Date)*

**\*\*** If the bidder is a corporation, the Bid and the Contract must be executed in the Corporation's correct corporate name by its President or Vice President and its Secretary or Assistant Secretary or Treasurer or Assistant Treasurer, and the above Certificate must be executed by the Secretary or Assistant Secretary