



# Housing Authority of the City of Pittsburgh

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**November 17, 2015**

## **Emergency Environmental Response Rebid RFP#300-29-15 Rebid**

### **ADDENDUM NO.2**

This addendum issued November 17, 2015 becomes in its entirety a part of the Invitation for Bid IFB #300-29-15 Rebid as is fully set forth herein:

**Item 1: Q.:** An electronic copy format can be a CD or Flash Drive, yes or no?

**A.:** Yes.

**Item 2: Q.:** Is there a page limit on the proposal?

**A.:** No. There is no page limit.

**Item 3: Q.:** Section IV - B. - #1, Work of the Nature Requested - would the priority be biohazard or water and all items noted in the scope?

**A.:** Averages around 80% bio, 15% water, 5% other.

**Item 4: Q.:** The MBE/WBE requirements notes about contacting 10 sub-contractors. What happens when you are an organization that employs minorities and women (as well as part owned by a woman), and have enough individuals on staff who can handle most all types of emergencies, except in extreme disasters? i.e. Please note that the scope states a "two man response" therefore what is the expectation about hiring and using subcontractors?

**A.:** MBE/WBE Participation Plan

HACP MBE and WBE Goals. It is the policy of HACP to ensure that Minority Business Enterprises (MBEs) and Women-owned Businesses (WBEs) are provided maximum opportunity to participate in contracts let by HACP. In accordance with Executive Order 11625, HACP has established a minimum threshold of eighteen percent (18%) of the total dollar amount for MBE utilization in this contract. HACP has established a seven percent (7%) minimum threshold for participation of WBEs, and, HACP strongly encourages and affirmatively promotes the use of MBEs and WBEs in all HACP contracts. For these purposes, an MBE is defined as "any legal entity other than a joint venture, organized to

engage in commercial transactions, that is at least fifty-one percent (51%) owned and controlled by one or more minority persons." Also, a minority person is defined as a member of a socially or economically disadvantaged minority group, which includes African-Americans, Hispanic-Americans, Native-Americans, and Asian-Americans. A WBE/MBE is defined as "any legal entity other than a joint venture, organized to engage in commercial transactions, that is at least fifty-one percent (51%) owned and controlled by a female.

If the proposed is a **CERTIFIED** woman owned business with at least fifty-one percent (51%) owned and controlled by a female and provides proof of certification this counts toward the participation. However, the MBE goal would still need to be addressed at a minimum by contacting 10 certified vendors as noted in the question above. Employee demographics are not applicable to the MBE/WBE goals.

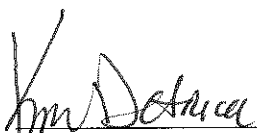
Please note that MBE/WBE participation is not limited to any particular service and/or product. It may include but is not limited to administrative work, printing materials, cleaning services, catering, purchasing of supplies or fuel, or marketing, to name a few.


**Item 5: Q.:** Page 12 - C - states "proposals must be received at the above address no later than November 13, 2015 at 10am, regardless of the selected delivery mechanism" --- Is this a typo? Should the date match the RFP cover and a due date of November 20, 2015 at 10am?

**A.:** The proposal due date is November 20, 2015 at 10:00 AM. Please see below (Item 6) for a revised due date.

**Item 6:** The proposal due date will change to November 30, 2015 and the time and location will remain unchanged at 10:00 AM at the HACP Procurement Dept., 100 Ross St. 2<sup>nd</sup> Floor, Suite 200, Pittsburgh, PA 15219.

#### END OF ADDENDUM NO. 2

  
Mr. Kim Detrick  
Procurement Director/Contracting Officer

  
Date