

Quote Request

Disposition of Computer Equipment 2015 Rebid

Quotes due December 16, 2015 @ 2:00 p.m.

Fax to Debbie Norkevicius at (412) 456-5007

SCOPE OF WORK

Housing Authority of the City of Pittsburgh (HACP) has identified various items for disposition. To support the HACP's goal of streamlined operations, HACP has decided to reduce its level of inventory through a silent auction process. These items are available for purchase to the general public. Items for sale are various types of computer equipment.

Sale will be made to the highest bidder. Items will be sold as-is, with no warranty implied or expressed. Returns are not allowed. Sales is considered "final" once the HACP Procurement Department receives payment.

Please read the following terms and conditions carefully.

1. **Acceptance of Terms and Conditions.** By submitting a bid, the bidder agrees that they have read, fully understand and accept these Terms and Conditions. Once the bids are accepted by the HACP, the winning bidder agrees to pay for and remove the property by the dates and times specified.
2. **Guaranty Waiver.** All property is offered for sale "AS IS, WHERE IS". The HACP makes no warranty, guaranty or representation of any kind, expressed or implied, as to the merchantability or fitness for any purpose of the property offered for sale. The Buyer is not entitled to any payment for loss of profit or any other money damages - special, direct, indirect or consequential.
3. **Personal and Property Risk.** Persons attending during inspection, exhibition, sale or removal of goods assume all risks of damage of or loss to person and property and specifically release the HACP from liability therefore.
4. **Inspection.** Bidders may inspect the goods prior to bidding on the following date: **December 11, 2015 at 9 am at 200 Ross Street, 8th Floor, Pittsburgh, PA 15219.**
5. **Buyer's Notification.** Successful bidders will receive notification via email or telephone at the e-mail address and telephone number indicated on the HACP Bidding Form.
6. **Payment.** Payment in full is due no later than **five (5) working days** from the date of the award letter. Acceptable forms of payment are as follows:
 - Cashier's Check
 - Certified Check
 - Money Order
 - Company Check (with Bank letter guaranteeing payment - **mandatory**)
7. **Checks or Money Orders shall be made payable to the Housing Authority of the City of Pittsburgh.** Payments shall be made at the location listed in the Award Letter.
8. **Default.** Default shall include (1) failure to observe these terms and conditions; (2) failure to make good and timely payment; or (3) failure to remove all items within the specified time. Default may result in termination and suspension from participation in all future sales until the default has been cured. If the

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Buyer fails in the performance of their obligations, **HACP** may exercise such rights and may pursue such remedies as are provided by law.

The Housing Authority City of Pittsburgh is selling Lot A which consists of:

- Boxes of Keyboards
 - Boxes of Computer Mice (Mouse)
 - Various Desktop Computers (35) and Laptops (14)
 - Flat panel and (2) CRT Monitors
 - Printers (16)
 - Servers
 - Several boxes of miscellaneous electronics
-
- We will be selling the Lot A as a whole and there will be no breaking apart of the Bid.
 - Pickup will be after 5:00 PM for the winning bidder
 - Pickup will be scheduled for after date of award approximately within five (5) business days.
 - We will not store any boxes that have not been picked up or left behind
 - There is no loading dock on the premises.
 - There is no forklift or pallet jack on the premises.
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- Attachment A is a listing of Lot A
 - Attachment B is pictures of Lot A

Please contact Debbie Norkevicius at 412.456.5000 Ext. 8505 or Debbie.Norkevicius@HACP.org with any questions about the above scope.

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Quotes due 12/16/15 @ 2:00 p.m.

Contract award will be based on highest total bid amount

Cost for Lot A: \$ _____

Total Bid amount _____ dollars
In words

(Please print clearly)

Company Name: _____

Address: _____
(of company)

Signature: _____

Print Name: _____
(of person signing)

Phone Number: _____ Fax: _____

Email: _____

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Attachment A

PREPARED BY: _____ COMMUNITY: _____ BUYER: _____ REFUGES: _____ REFERENCE # _____

COMPETITIVE SALE _____ COMPACTOR _____ NUMBER OF RANGES OR REFRIGERATION SCRAPED _____

1	23126	CPV	6C7JVR1	DELL	2005	
2	22224	CPV	6Y00711	DELL	2002	
3	22640	CPV	C3JX761	DELL	2004	
4	22816	CPV	4VVFH551	DELL	2004	
5	20500	CPV		HOW	1995	
6	23857	CPV	4R5D631	DELL	2005	
7	08781	CPV	95020615	AFollD	1995	
8	24252	CPV	4R2C81	DELL	2011	
9	24343	CPV	4CT38V1	DELL	2012	
10	23387	CPV	7BHL81	DELL	2006	
11	21649	CPV	4JDF221	DELL	2004	
12	20017	CPV	5KKA4W21	DELL	2003	
13	23144	CPV	10MC391	DELL	2003	
14	23659	CPV	9CP9161	DELL	2009	
15	22498	CPV	BT2R341	DELL	2004	
16	23146	CPV	0077J1	DELL	2009	
17	24161	CPV	6546L7M1	DELL	2010	
18	14303	switches				
19	14301	switches				
20	20001	CPV	2ZXFR21	DELL	2003	
21	21710	CPV	W05VJG1D	DELL	2002	
22	20703	TV	13601927	ADT	2004	
23	22505	CPV	CNGFH0420	STAGIS	2004	
24	23394	CPV	CNHC57K036	UP	2006	
25	23106	CPV	02CTK84	DELL	2005	

RECEIVED BY: _____ DATE: _____ TOTAL AMOUNT OF WRITE-OFF \$ _____

VENDOR: _____ CHECK AMOUNT: _____

PREPARED BY: _____ COMMUNITY: _____ AUMER: _____ REFUGES: _____ RANGES: _____ REFERENCE IF: _____

COMPETITIVE SALE _____ COMPACTOR _____ NUMBER OF RANGES OR REGENERATIONS SHIPPED _____

1	23125	CPV	7B2JVB1	DELL	2005	
2	21778	CPV	9,24E+06	Comedy	2009	
3	22684	CPV	H8BR261	DELL	2009	
4	23468	CPV	9TGS5C4	DELL	2006	
5	23587	CPV	W1C5DF1	DELL	2006	
6	23107	CPV	G2CYK82	DELL	2005	
7	23110	CPV	B01WL81	DELL	2005	
8	23478	CPV	G2M1C4	DELL	2007	
9	23977	CPV	G41MPC1	DELL	2007	
10	24256	CPV	Q813CP1	DELL	2011	
11	23155	CPV	JD7R641	DELL	2006	
12	23385	CPV	H81LEP61	DELL	2006	
13	23674	CPV	H2HwD61	DELL	2008	
14	14081	Printer	M107F1T060	COM.P	2001	
15	12221	Printer	WCC124919	HWHHC	2001	
16	23553	Printer	WKBRA1F1	DELL	2001	
17	21681	Printer	Q4Y2124864339H972	DELL	2005	
18	24236	Printer	46NF2M1	DELL	2010	
19	23441	Printer	2622ASFA	DELL	2007	
20	23476	Printer	FATLMA1	DELL	2006	
21	23154	Printer	8T10691	DELL	2006	
22	23734	Printer	P1681	DELL	2008	
23	23495	Printer	CNHCS7N021C	DELL	2006	
24	21207	Printer	Q2431-90901	DELL	2005	
25	24147	Printer	24032185493	DELL	2010	

TOTAL AMOUNT OF WRITE-OFF: \$

RECEIVED BY: _____
DATE: _____
VENDOR: _____
CHECK AMOUNT: _____

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Attachment B



