



# Housing Authority of the City of Pittsburgh

Contracting Officer  
100 Ross Street  
2<sup>nd</sup> Floor Suite 200  
Pittsburgh, PA 15219  
(412) 456-5248  
Fax: (412) 456-5007  
[www.hacp.org](http://www.hacp.org)

**November 21, 2016**

## **Development of New HACP Website, Website Hosting & Maintenance Services**

**RFP# 800-50-16**

### **ADDENDUM NO.4**

This addendum issued November 21, 2016 becomes in its entirety a part of the Request for Proposals RFP#800-50-16 as is fully set forth herein:

**Item 1: Q:** On page 4 there is reference to desiring an open source CMS, what is the reason for this preference?

**A:** The major open source CMS systems are robust and well tested. They include site security, site maintenance and content functions tested and maintained by a large community. They also support a wide variety of add-on functions. Further, there is a large support community, should the vendor no longer be able to support the site, HACP would be able to find persons able to continue to maintain and enhance the site.

**Item 2: Q:** Will proprietary CMS's be disqualified from this bid?

**A:** No, a commercially available and supported CMS will be considered. However, HACP will not consider CMS systems developed for and unique to this web site.

**Item 3: Q:** What is the budget for this project? If no budget is yet established, what is the range of costs HACP is desiring to stay within?

**A:** That information cannot be provided at this time. Once the contract or contracts are awarded you may file a right to know request.

**Item 4: Q:** What current internal applications will stay within the new website? (Either by linking out to them or iFraming them in the new site)

**A:** The current site links out to WebApp, a housing application site, and Applicant Portal, a portal for persons on our waiting list. Both sites are developed by Emphasys Software.

**Item 5: Q:** One pg 16 there is a desire for a suggested homepage format for the new website, how do you plan on vendor's approaching this before having done discovery, needs analysis and goal setting during the project?

**A:**

**Item 6: Q:** Are there any other 3rd party systems in use on the current site that will be carried over to the new site? Can you please list those?

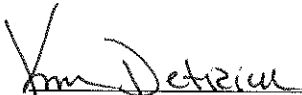
**A:** While currently not in use, we expect to add additional landlord and client portals, also licensed by Emphasys Software.

**Item 7: Q:** Is HACP expecting a Fixed Price Bid or a Time and Material (T&M) based approach from the vendor?

**A:** Fixed Price

**Item 8:** The proposal due date, time and location remain unchanged at December 2, 2016 at 10:00 AM, at the HACP Procurement Dept., 100 Ross St. 2nd Floor, Suite 200, Pittsburgh, PA 15219.

**END OF ADDENDUM NO. 4**

  
Mr. Kim Detrick  
Procurement Director/Contracting Officer

11-21-16  
Date