



# Housing Authority of the City of Pittsburgh

Contracting Officer  
100 Ross Street  
2<sup>nd</sup> Floor Suite 200  
Pittsburgh, PA 15219  
(412) 456-5248  
Fax: (412) 456-5007  
www.hacp.org

**April 11, 2014**

## **Construction Trades Training Programs**

**RFP#150-08-14**

### **ADDENDUM NO.2**

This addendum issued April 11, 2014 becomes in its entirety a part of the Request for Proposals RFP#150-08-14 as is fully set forth herein:

**Item 1:** Q: What if a nonprofit is minority or woman controlled business however, as a non-profit, cannot get a business certification. Will that count towards M/WBE goals?

A: No.

**Item 2:** Q: Is there certain number of residents that need to be in the training?

A: No.

**Item 3:** Q: Is the training for Residents only or can it be a mix?

A: HACP funding can only be used for training of tenants of the HACP and recipients of Section 8 Housing Choice Voucher assistance administered by the HACP.

**Item 4:** Q: Can the Fee be a Fee for Service(s) amount?

A: Yes, but fees must be broken down as per Attachment K of the RFP

**Item 5:** Q: Can the training be conducted on HACP property?

A: Training locations and facilities must be identified in the proposal, and proposers must demonstrate appropriate ownership, lease, or other arrangement for use of those locations or facilities. Use of HACP property is not prohibited, but must be negotiated separately from this RFP process and prior to submission of proposals.

**Item 6:** Q: Can the training facility be located outside the City of Pittsburgh?

A: Yes.

**Item 7:** Q: Does HACP know what trades; contractors who perform work for HACP are looking for?

A: This request seeks training programs that lead to construction industry jobs in general, not just to HACP funded construction jobs. Please see the scope of services for examples of the types of trades sought. Appropriate consideration will be given to programs which can demonstrate an employment demand for their graduates.

**Item 8:** Q: Does HACP have a demographic breakdown of the adults who would be participating and can the demographic be provided?

A: HACP cannot provide a demographic of adults who will be participating, as we do not yet know program enrollment. Age distribution of adult HACP residents and Section 8 HCV participants are attached. (Attachment A of Addendum 2)

**Item 9:** Q: How are the Residents going to get to the Training Facility?

A: If you believe transportation to the training facility is a concern, please address this in your proposal.

**Item 10:** Q: Is there a pool of Residents that will be participating?

A: No, there is no pre-set or pre-screened pool of residents to participate in training.

**Item 11:** Q: Will HACP let proposers know who the pool of residents to be trained are and how will HACP let the proposers know about the pool?

A: HACP does not have a pre-set pool of residents to be trained; thus the Request For Proposals requests information on outreach and recruitment strategies, screening criteria and mechanisms, etc.

**Item 12:** Q: Can the construction training program have alternative career paths associated with the training?

A: Yes.

**Item 13:** Q: How will preparation for other careers be evaluated?

A: Please see the RFP, including the Scope of Services and the Evaluation Criteria sections, for information on the evaluation and scoring procedures.

**Item 14:** Q: Can you clarify the limits of the funds?

A: No.

**Item 13:** Q: Is this training for adults only?

A: Yes.

**Item 14:** Q: How will HACP track the contractor's performance?


**A:** Final contracts will include specific performance metrics and other data to be reported by the contractor, and such required reports must be acceptable to HACP in order for submitted invoices for services to be processed and authorized for payment. All reporting is subject to review and verification by HACP.

**Item 15:** Clarification: The proposer(s) must submit one (1) original copy and five (5) copies of their technical proposal. All references to three (3) copies are hereby deleted.

**Item 16:** The proposal due date, time and location remain unchanged at April. 25, 2014 at 2:00 PM at the HACP Procurement Dept., 100 Ross St. 2<sup>nd</sup> Floor, Suite 200, Pittsburgh, PA 15219.

**END OF ADDENDUM NO. 2**

**RFP150-08-14 Construction Trades Training Program**

  
\_\_\_\_\_  
Mr. Kim Detrick  
Procurement Director/Contracting Officer

APRIL 11, 2014  
Date

**Attachment A – Addendum 2**  
RFP150-08-14 Construction Trades Training Programs

Attachment A - RFP 15D-08-14 Construction Trades Training Program

Household Members >= 18 Years Old

	18 to 25	26 to 34	35 to 50	51 to 65	65+	Total	
LIPH	Male	230	123	215	332	163	1063
	Female	646	428	473	549	368	2464
Section 8	Male	498	134	253	396	143	1424
	Female	781	1316	1365	986	401	4849
Total	2155	2001	2306	2263	1075	9800	