



Housing Authority of the City of Pittsburgh

Contracting Officer
100 Ross Street
2nd Floor Suite 200
Pittsburgh, PA 15219
(412) 456-5248
Fax: (412) 456-5007
www.hacp.org

February 9, 2018
Collection Agency Services Rebid
RFP #150-30-17REBID
ADDENDUM NO. 1

This addendum issued February 9, 2018 becomes in its entirety a part of the Request for Proposals RFP #150-30-17 as is fully set forth herein:

- Item 1:** Q: Please confirm the due date for this procurement is 2/23/2018.
A: Please see Item 13 below.
- Item 2:** Q: What is the date by which you will answer these questions?
A: You will find the date this addendum was issued at the top of the page.
- Item 3:** Q: Please describe your level of satisfaction with your current vendor(s), if applicable.
A: N/A.
- Item 4:** Q: What collection attempts are performed or will be performed internally prior to placement?
A: Eviction.
- Item 5:** Q: Will the selected vendor be allowed to litigate balances exceeding a certain dollar amount on your behalf, with your explicit approval?
A: No.
- Item 6:** Q: What is the total dollar value of accounts available for placement now by category, including any backlog?
A: Rents \$49,620.10.
- Item 7:** Q: What is the total number of accounts available for placement now by category, including any backlog?
A: 62.
- Item 8:** Q: What has been the historical rate of return or liquidation rate provided by any incumbent(s), and/or what is anticipated or expected as a result of this procurement?
A: No specific expectations.

Item 9: Q: If applicable, will accounts held by any incumbent(s) or any backlog be moved to any new vendor(s) as a one-time placement at contract start up?

A: No.

Item 10: Q: What computer software system do you use to manage your accounts/inventory?

A: EmPHAsys Elite.

Item 11: Q: Do you have any plans of changing that system in the future, and why/why not?

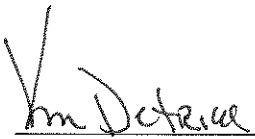
A: No.

Item 12: Q: Do you subscribe to any offset programs?

A: No

Item 13: The proposal due date, time and location remain unchanged at February 23, 2018 at 2:00 PM, at the HACP Procurement Dept., 100 Ross St. 2nd Floor, Suite 200, Pittsburgh, PA 15219.

END OF ADDENDUM NO. 1



Mr. Kim Detrick
Procurement Director/Chief Contracting Officer

2-9-18

Date