

Quote Request

AUDITED FINANCIAL SERVICES FOR EAST LIBERTY GARDENS

Quotes due September 8, 2017 @ 2:00 p.m.

Fax to Debbie Norkevics at (412) 456-5007

SCOPE OF WORK

The Housing Authority of the City of Pittsburgh (HACP) seeks to secure the following services:

1. Completion of audited financial statements for fiscal year 2016 for a multi-family assisted community.
2. Submission of audited financial statements into the FASS System within HUD's multi-family reporting system.
3. File taxes as required for the entity.

Firm must provide documentation to confirm access to HUD's multi-family reporting system and references that will confirm successful submission/reporting to HUD

Please contact Debbie Norkevics at 412.456.5000 Ext. 8505 or Debbie.Norkevics@HACP.org with any questions about the above scope.

Quote Request

AUDITED FINANCIAL SERVICES FOR EAST LIBERTY GARDENS

Quotes due 9/8/2017 @ 2:00 p.m.

Contract award will be based on lowest total bid amount

Type of Service	Hourly Rate	Estimated No. of Hours	TOTAL Cost
Audit Cost	\$	65	\$

Total Bid Amount in words: \$ _____

(Please print clearly)

Company Name: _____

Address: _____
(of company)

Signature: _____

Print Name: _____
(of person signing)

Phone Number: _____ Fax: _____

Email: _____