



Allies & Ross
Management and Development Corporation
200 Ross Street
Pittsburgh, PA 15219

412-456-5000

February 25, 2016
Allies & Ross Management and Development Company
Property Management Agent
RFQ#2016-07

ADDENDUM NO. 1

This addendum issued February 25, 2016 becomes in its entirety a part of the Request for Qualifications RFQ#2015-07 as is fully set forth herein:

Item 1: Q: What form documents are needed for the RFQ?

A:

- 1) **Attachment A - Professional Services Contract (excluding Exhibit B Fee Schedule)**
- 2) **Attachment B.1 – Supplemental General Conditions**
- 3) **Attachment D – Certifications and Representations of Offerors Non-Construction Contract (HUD 5369C)**
- 4) **Attachment E – MBE/WBA Special Participation Summary**
- 5) **Attachment F – Section 3 Clause, Section 3 Opportunities Plan and related data**
- 6) **Attachment G – Fee Proposal Form (To be submitted in a separate sealed envelope) – PLEASE SEE ATTACHED REVISED ATTACHEMENT G**
- 7) **Attachment H – Firm Demographics Form**
- 8) **Attachment I – Request for Taxpayer Identification Number and Certification (IRS W-9)**
- 9) **Attachment J – Sample MBE/WBE Letter of Intent (if applicable)**

Item 2: Q: What is the scope of properties for this (i.e. Names, Locations, Sizes, Ages of Properties, Operating Expense Budgets)?

A: Selections of individual existing or proposed properties have not been fully determined at this time.

Item 3: Q: What is the management fee proposal?

A: Offerors should submit their management fees as a part of this response to the RFQ. Please see the revised ATTACHEMENT G of this addendum.

Item : Q: Would this be for existing properties or new development/acquisition as well?

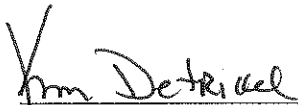
A: Selections of individual existing or proposed properties have not been fully determined at this time. It could include new construction and/or acquisitions.

Item 4: Q: What qualifications are you looking for in the Project Manager, management agent?

A: Documented evidence of successful management of multiple subsidy layered properties, prefer experience in managing union staff, and all of the items outlined in Section V of this RFQ.

Item 5: The Proposal due date has been changed to March 4, 2016. The time and location remain unchanged at 10:00 a.m., at HACP Procurement Dept., 100 Ross St. 2nd Floor, Suite 200, Pittsburgh, PA 15219.

END OF ADDENDUM NO. 1



Mr. Kim Detrick
Procurement Director/Contracting Officer

2-25-16

Date



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Management and Development Corporation
200 Ross Street
Pittsburgh, PA 15219

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Request for Qualifications
RFQ# 2016-07

For

Property Management Agent

ATTACHMENT G REVISED

ATTACHMENT G

For Property Management Agent

[illegible][illegible]

Total Individual Fees

1

Reimbursables

11

Prepared by: _____

Title: _____ Date: _____

Grand Total

112