Appraisal Services for Glen Hazel Family Community

**Quotes due December 27, 2016 @ 10:00AM** 

Fax to Debbie Norkevicus at (412) 456-5007

#### Scope of Work

The selected offeror will be responsible for the Appraisal Services for Glen Hazel Family Community located in the Glen Hazel and Hazelwood neighborhoods, 15<sup>th</sup> Ward, Pittsburgh, PA 15207.

The scope of services is specifically described below:

The selected firm will be responsible for completing a site inspection and providing Allies & Ross Management and Development Corporation ("ARMDC") with a Standard Residential Appraisal Report which conforms to the requirements set forth by the Pennsylvania Housing Finance Agency ("PHFA") in the instructions to Tab 7 of the Multifamily Application (see Attachment A). The report should set forth the market value assuming ground leasehold ownership for the properties listed in Attachment B.

Glen Hazel Family Community is comprised of 128 rental units across forty-four (44) buildings. Units range in size from 1 – 4 bedrooms and include seven (7) fully accessible units in accordance with Uniform Federal Accessibility Standards ("UFAS") guidelines. Thirty-nine (39) are located on semi-contiguous parcels along Johnston Avenue, Roselle Street and Roselle Court in the Glen Hazel neighborhood of the city. Three (3) buildings are located on Renova Street in and two (2) buildings are located at the intersection of Sunnyside and Almeda Streets in the Hazelwood neighborhood of the City. There are thirteen (13) unit types throughout the community. The appraisal report should assign an aggregate market value to the land and buildings associated with the Glen Hazel Family Community. In addition, the appraisal report should call out an assignment of value to each of the thirteen (13) unit types found in the Glen hazel Family Community. Layouts of All of the unit types can be found in Attachment C. Glen Hazel Family Community also includes a Community Room Building used for youth recreation and social service programming.

Please note that Block / Lot 57-H-100 is a large tract of vacant land that is currently included in the scope of work for this bid request, however, ARMDC is currently refining the boundary of the property in an effort to reduce the total acreage of the property to be included in the final appraisal report by the selected offeror. Once established, this revised property boundary will be furnished to the selected offeror so that the appraisal can exclude the portions which won't be part of the project property. Both restricted values and non-restricted values are to be included in the appraisal for the property/location.

- The appraiser will appraise and prepare appraisal reports in accordance with the Uniform Standards of Professional Appraisal Practice and other required standards and in accordance with the aforementioned instructions from PHFA.
- The appraiser reports must be acceptable to United States Department of Housing and Urban Development ("HUD"). The appraisal may be used for FHA-insured financing, so offeror should indicate its experience with appraisals for Multifamily Accelerated Processing ("MAP") lenders.

#### **Appraisal Services for Glen Hazel Family Community**

- The appraisal service will be performed and reports must be provided to ARMDC within 3 weeks from the approved contract.
- Qualified appraisers must be licensed in the State of Pennsylvania and have experience with appraisals of both residential, non-residential and commercial/industrial real estate properties.
- The appraiser will be required to provide professional services in performing a complete independent appraisal, in accordance with the Uniform Standards of Professional Appraisal Practice (USPAP) for the properties listed on **Attachment B**.

For more information or questions, please contact Debbie Norkevicus @ 412-456-5000 X 8505 or Debbie.Norkevicus@HACP.org

#### Appraisal Services for Glen Hazel Family Community

Quotes due 12/27/2016 @ 10:00AM

Principal Cost

Total Appraisal Cost

Licensed Appraiser

Type of Property

Number of

Type of Troperty	Parcels	Cost	Timelpar Cost	Total Applaisal Cost
Multi Family Unit	128 (44 Buildings)	\$	\$	\$
Vacant Land	1	\$	\$	\$
Total (Add the Total column together)				\$
Total Cost: \$				
		(in words)		
Contra	ct award wil	l be based on lo (Please print cl	<del>-</del>	e bid amount
Company Nam	ie:			
Address:		·		
		(of company)		
Signature:		····		
Print Name:				·
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Phone Number	<b>[</b>		Fax:	
Email:				

Appraisal Services for Glen Hazel Family Community

#### Attachment A

Instructions to Tab 7
of the Pennsylvania Housing Finance Agency (PHFA)
Multifamily Application

#### Tab 7 Appraisals

For all situations listed below, an "As-is" appraisal is required. Please refer to the "As-Is" Appraisal Requirements for appraisal methodology.

- An "As-Is" Appraisal will be required on all properties in which there is any identity of
  interest between the seller and purchaser of the property(s) to be included in the
  development.
- An "As-Is" Appraisal will be required in instances where the transfer of title (third party or
  related entity) occurs within a one-year period prior to closing. The recognized value of
  land will be the lower of the purchase price or the as-is appraised value. Under no
  circumstances will the Agency recognize more than the as-is appraised value.
- An "As-Is" Appraisal will be required if the proposed development is to be located on a subdivided parcel from a larger piece of property. A value for each subdivided parcel of the whole property must be provided.
- An "As-Is" Appraisal will be required for all proposals in which the Applicant is requesting
  Acquisition Tax Credits. The appraisal must assign a separate value for both the building
  and the land.

For all proposals not addressed above, an "As-Is" Appraisal may be required if the acquisition costs included in the total development cost do not appear to be reasonable.

In situations where the acquisition price exceeds the appraised value, the percentage of acquisition costs attributed to land on the development budget should be the same percentage noted in the appraisal.

If there is a long-term lease in which an up-front lease value is assigned and included in the total development cost, the value must be supported by an independent appraisal by a qualified appraiser. The property rights to be appraised are the market value of the leasehold estate.

Appraisals should be dated within 12 months of date of Application.

APPRAISAL INSTRUCTIONS

#### "AS-IS" APPRAISAL REQUIREMENTS - NEW CONSTRUCTION

#### IN MAKING THE APPRAISAL, PLEASE EMPLOY THE FOLLOWING METHODOLOGY:

- 1. The appraisal should include a personal inspection of the site, a review of current market data in the area, a consideration of income and expense and other data normally considered by a real estate appraiser.
- For the subject property, provide an "As-Is" market value and establish the highest and best use.

#### Market Value should be defined as:

"The most probable price, as of a specified date, in cash, or in terms equivalent to cash, or in other precisely revealed terms, for which the specified property rights should sell after reasonable exposure in a competitive market under all conditions requisite to a fair sale, with the buyer and seller each acting prudently, knowledgeably, and for self-interest, and assuming that neither is under undue duress."

- 3. If applicable, estimate the contribution to value of all necessary off-site improvements (e.g., water, sewer, etc.) to the "As-Is" market value. The estimated dollar contribution for the off-site improvements should be based on the value they add to the site after their installation and not on cost.
- Provide an estimate of land value incorporating data compiled in Numbers 1 and 2. Do not consider the unique aspects of PHFA financing or the Low Income Housing Tax Credits in the estimate of value.
- Attach photos of each comparable and the subject property, as well as a map identifying the comparables.
- The appraisal report must be a complete self-contained report and prepared in accordance with the Uniform Standards of Professional Appraisal Practice (USPAP) subject to approval by PHFA.
- An estimate of real estate taxes based on the full assessment after the project is completed should be provided. The estimate should include any applicable tax abatement program which will be utilized.

Appraisal Instructions 200

Appraisal Institute, The Dictionary of Real Estate Appraisal.

#### "AS-IS" APPRAISAL REQUIREMENTS - REHABILITATION

#### IN MAKING THE APPRAISAL, PLEASE EMPLOY THE FOLLOWING METHODOLOGY:

- The appraisal should include a personal inspection of the land and building, a review of a current market data in the area, a consideration of income and expense and other data normally considered by a real estate appraiser.
- For the subject property, provide an "As-Is" market value and establish the highest and best use. The appraisal must assign a separate value for both the building and land.

#### Market Value should be defined as:

"The most probable price, as of a specified date, in cash, or in terms equivalent to cash, or in other precisely revealed terms, for which the specified property rights should sell after reasonable exposure in a competitive market under all conditions requisite to a fair sale, with the buyer and seller each acting prudently, knowledgeably, and for self-interest, and assuming that neither is under undue duress." <sup>1</sup>

- If applicable, estimate the contribution to value of all necessary off-site improvements (e.g., water, sewer, etc.) to the "As-Is" market value. The estimated dollar contribution for the off-site improvements should be based on the value they add to the site after their installation and not on cost.
- Provide an estimate of land value incorporating data compiled in Numbers 1, 2 and 3. Do not consider the unique aspects of PHFA financing or the Tax Credits in the estimate of value.
- Provide a total "As-Is" property value incorporating data compiled in Numbers 1,
   3 and 4. Do not consider the unique aspects of PHFA financing or the Low Income Housing Tax Credits in the estimate of value.
- 6. Attach photos of each comparable and the subject property, as well as a map identifying the comparables.
- The appraisal report must be a complete self-contained report and be prepared in accordance with the Uniform Standards of Professional Appraisal Practice (USPAP) subject to approval by PHFA.
- 8. An estimate of real estate taxes based on the full assessment after the project is completed should be provided. The estimate should include any applicable tax abatement program that will be utilized.

APPRAISAL INSTRUCTIONS

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<sup>&</sup>lt;sup>1</sup> Appraisal Institute, The Dictionary of Real Estate Appraisal.

Appraisal Services for Glen Hazel Family Community

#### Attachment B

Glen Hazel Bernice Crawley Family Community Property List and Glen Hazel Map

#### Parcel Listing

Mailing Address	Parcel ID	Common Parcel Address
621 Johnston Avenue	56-S-60	
623 Johnston Avenue	56-S-60	
627 Johnston Avenue	56-S-60	
629 Johnston Avenue	56-S-60	
633 Johnston Avenue	56-S-60	-
635 Johnston Avenue	56-S-60	-
641 Johnston Avenue	56-S-60	621 Johnston Avenue
643 Johnston Avenue	56-S-60	
651 Johnston Avenue	56-S-60	
653 Johnston Avenue	56-S-60	
657 Johnston Avenue	56-2-75	
659 Johnston Avenue	56-2-75	
661 Johnston Avenue	56-2-75	
663 Johnston Avenue	56-2-75	
667 Johnston Avenue	56-2-75	
669 Johnston Avenue	56-2-75	Sugar Hill
673 Johnston Avenue	56-2-75	
675 Johnston Avenue	56-2-75	
677 Johnston Avenue	56-2-75	
679 Johnston Avenue	56-2-75	
701 Johnston Avenue	56-S-80	
703 Johnston Avenue	56-S-80	
707 Johnston Avenue	56-S-80	
709 Johnston Avenue	56-S-80	
711 Johnston Avenue	56-S-80	
715 Johnston Avenue	56-S-80	
719 Johnston Avenue	56-S-80	657 Johnston Ave
721 Johnston Avenue	56-S-80	
725 Johnston Avenue	56-S-80	
729 Johnston Avenue	56-S-80	
731 Johnston Avenue	56-S-80	
735 Johnston Avenue	56-S-80	
737 Johnston Avenue	56-S-80	
662 Johnston Avenue	56-S-100	
664 Johnston Avenue	56-S-100	
666 Johnston Avenue	56-S-100	
668 Johnston Avenue	56-S-100	662 Johnston Ave
672 Johnston Avenue	56-S-100	
674 Johnston Avenue	56-S-100	
678 Johnston Avenue	56-S-100	

Mailing Address	Parcel ID	Common Parcel Address	
680 Johnston Avenue	56-S-100		
702 Johnston Avenue	56-S-120		
704 Johnston Avenue	56-S-120	]	
706 Johnston Avenue	56-S-120		
708 Johnston Avenue	56-S-120		
712 Johnston Avenue	56-S-120	720 Johnston Ave	
714 Johnston Avenue	56-S-120	••• •••	
718 Johnston Avenue	56-S-120		
720 Johnston Avenue	56-S-120		
722 Johnston Avenue	56-S-120	- -	
724 Johnston Avenue	56-S-120	7	
728 Johnston Avenue	56-S-120		
730 Johnston Avenue	56-S-120		
734 Johnston Avenue	89-N-25		
736 Johnston Avenue	89-N-25		
738 Johnston Avenue	89-N-25		
740 Johnston Avenue	89-N-25		
742 Johnston Avenue	89-N-25		
744 Johnston Avenue	89-N-25	734 Johnston Ave	
748 Johnston Avenue	89-N-25		
750 Johnston Avenue	89-N-25		
752 Johnston Avenue	89-N-25		
754 Johnston Avenue	89-N-25		
758 Johnston Avenue	89-N-25		
760 Johnston Avenue	89-N-25		
857 Johnston Avenue	89-N-10		
855 Johnston Avenue	89-N-10		
851 Johnston Avenue	89-N-10		
849 Johnston Avenue	89-N-10		
845 Johnston Avenue	89-N-10	835-857 Rosebud Lane	
843 Johnston Avenue	89-N-10		
839 Johnston Avenue	89-N-10		
837 Johnston Avenue	89-N-10		
835 Johnston Avenue	89-N-10		
833 Johnston Avenue	89-N-10		
2 Roselle Drive	89-J-30		
4 Roselle Drive	89-J-30		
6 Roselle Drive	89-J-30		
8 Roselle Drive	89-J-30		
10 Roselle Drive	89-J-30	2 Johnston Ave	
12 Roselle Drive	89-J-30		
16 Roselle Drive	89-J-30		

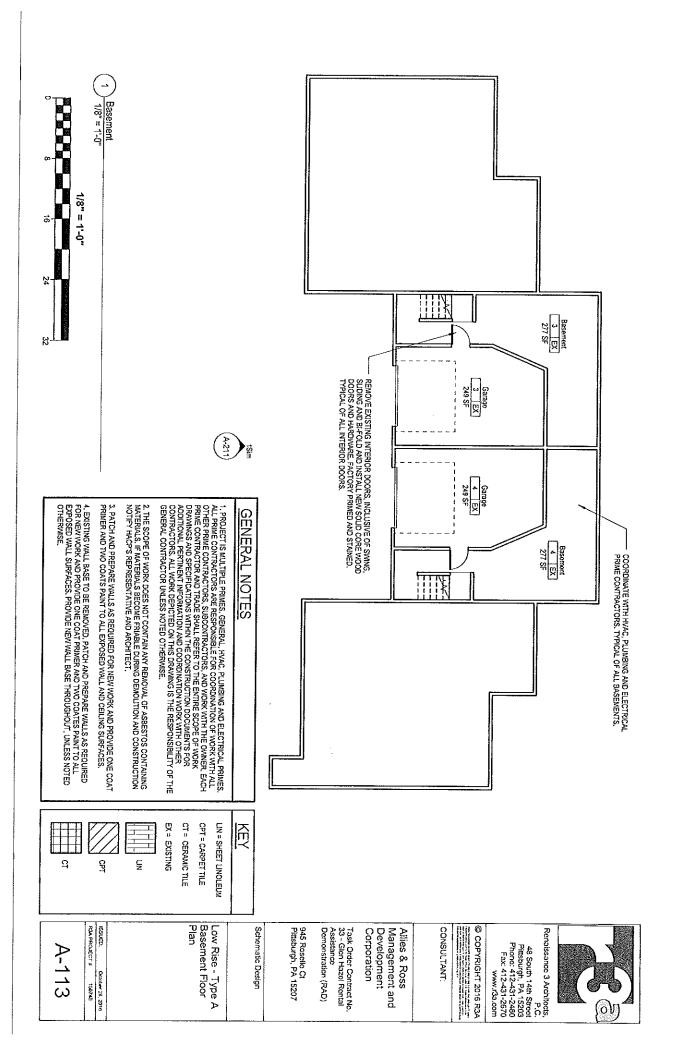
Mailing Address	Parcel ID	Common Parcel Address
18 Roselle Drive	89-J-30	
20 Roselle Drive	89-J-30	
22 Roselle Drive	89-J-30	
24 Roselle Drive	89-J-30	
26 Roselle Drive	89-J-30	
30 Roselle Drive	89-J-30	
36 Roselle Drive	89-J-30	2 Johnston Ave
38 Roselle Drive	89-J-30	
40 Roselle Drive	89-J-30	
42 Roselle Drive	89-J-30	
44 Roselle Drive	89-J-30	
46 Roselle Drive	89-J-30	1
32 Roselle Drive	89-J-30	- 
905 Johnston Ave	89-N-12	905 Johnston Ave
909 Johnston Ave	89-N-14	909 Johnston Ave
1021 Johnston Ave	89-K-135	Johnston Ave
1019 Johnston Ave	89-K-130	Johnston Ave
945 Roselle Court	56-M-250	945 Roselle Court
36 Almeda Street	57-C-204	
34 Almeda Street	57-C-204	
32 Almeda Street	57-C-204	
30 Almeda Street	57-C-204	5409 Fedora Street
5409 Sunnyside Street	57-C-204	
5411 Sunnyside Street	57-C-204	
5413 Sunnyside Street	.57-C-204	
5415 Sunnyside Street	57-C-204	
358 Renova Street	57-D-26	
356 Renova Street	57-D-26	
354 Renova Street	57-D-26	
352 Renova Street	57-D-26	
350 Renova Street	57-D-26	350 Renova Street
364 Renova Street	57-D-26	
362 Renova Street	57-D-26	
360 Renova Street	57-D-26	
333 Renova Streeet	57-D-1	333 Renova Street
337 Renova Street	57-D-1	

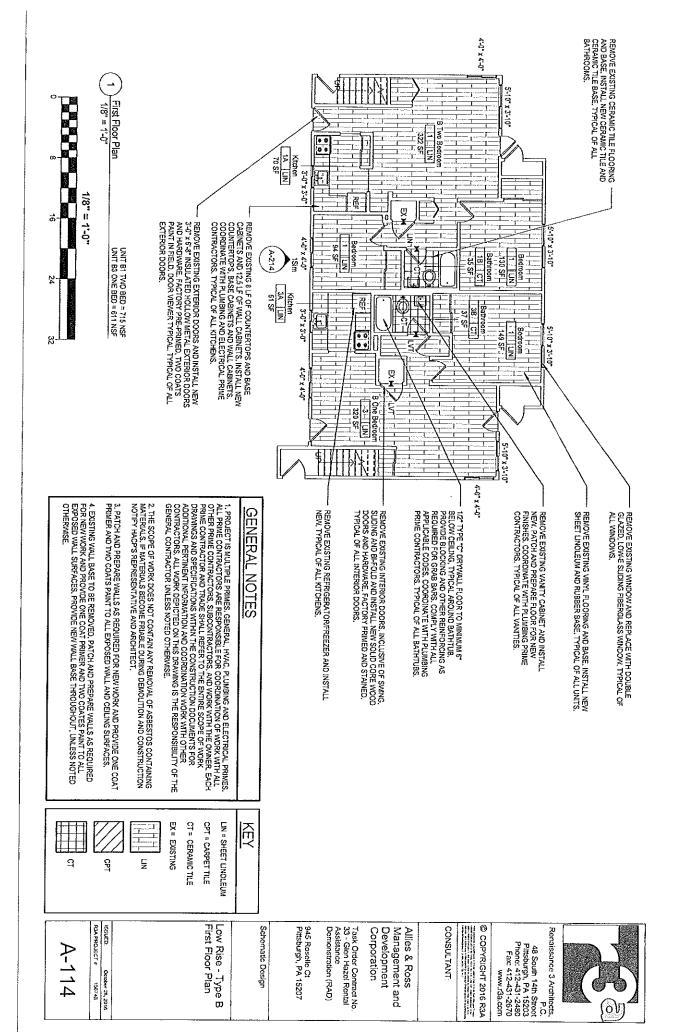
# Glen Hazel Map

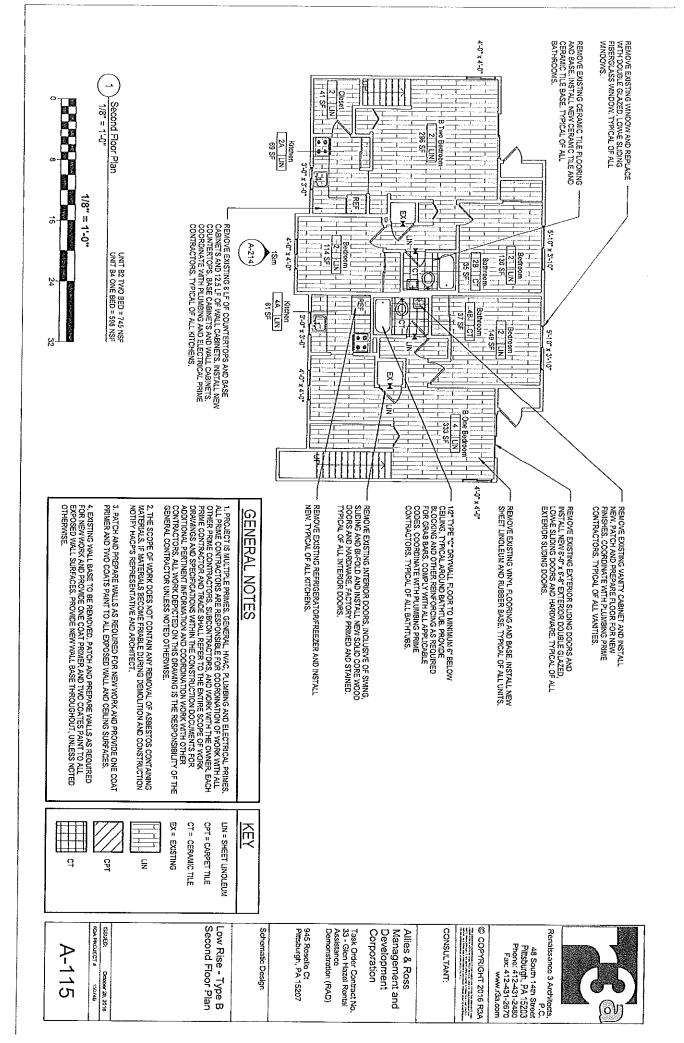
Appraisal Services for Glen Hazel Family Community

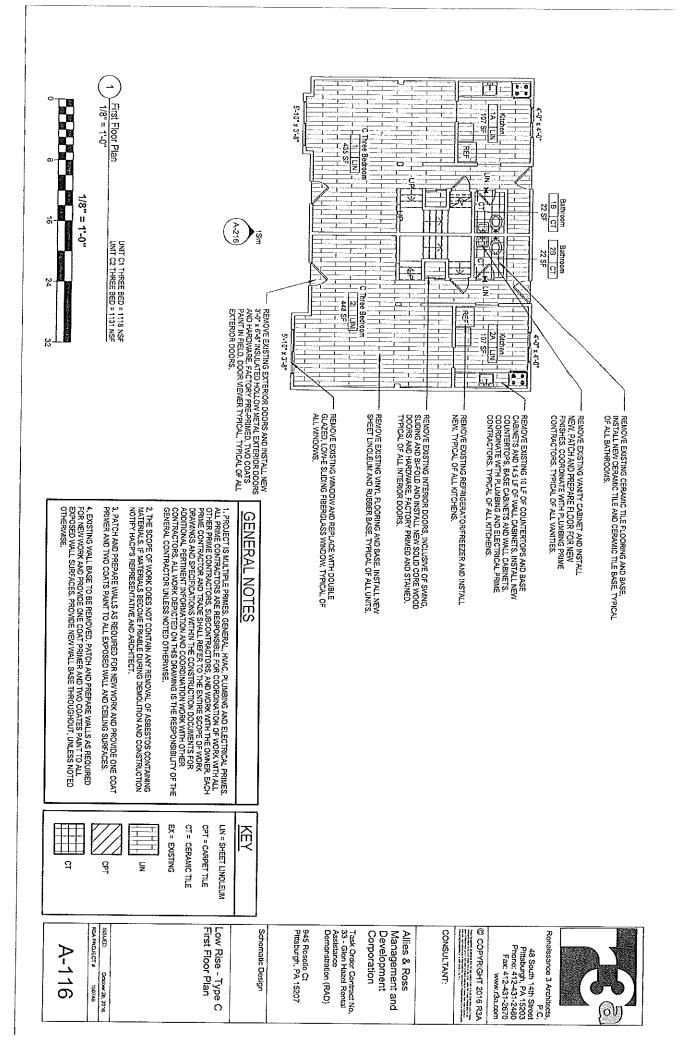
**Attachment C** 

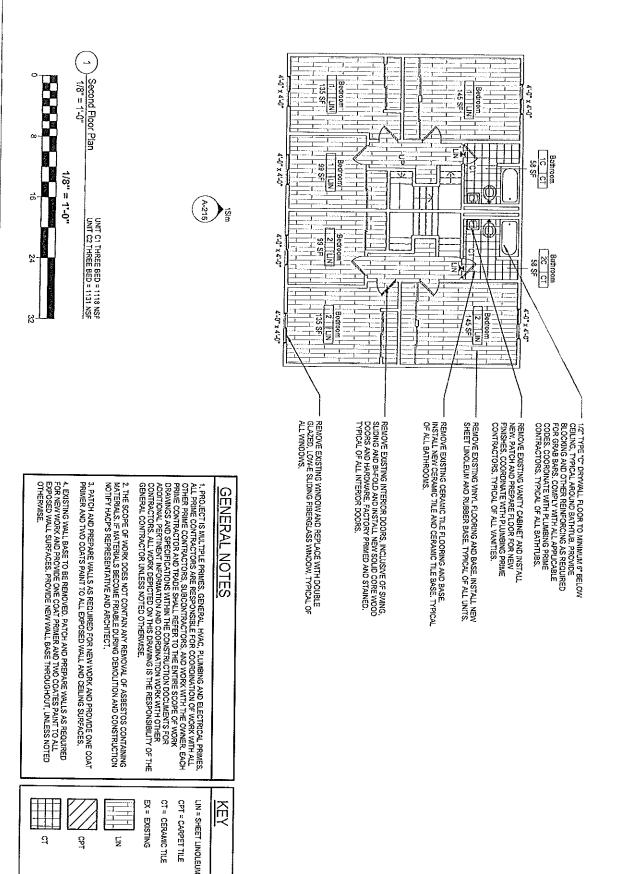
**Layout of All Unit Types** 











ISSUED: October 28, 2016
RGA PROJECT # 150748

A-117

Low Rise - Type C Second Floor Plan

Schematic Design

945 Roselle Ct Pittsburgh, PA 15207 Allies & Ross
Management and
Development
Corporation
Task Order Contract No
33 - Glon Hazel Rental
Assistance
Demonstration (RAD)

Renaissance 3 Architocts, P.C. 48 South 14th Street Pittsburgh, PA 15203 Phone: 412-431-2480 Fax: 412-431-2670

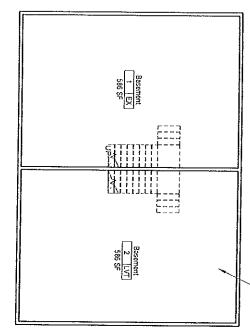
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## GENERAL NOTES

A-216

1. PROJECT IS MULTIPLE PRIMES, GENERAL, HVAC, PLUMBING AND ELECTRICAL PRIMES, ALL PRIME CONTRACTORS ARE RESPONSIBLE FOR COORDINATION OF WORK WITH ALL OTHER PRIME CONTRACTORS, SUBCONTRACTORS, AND WORK WITH THE COWNER, EACH PRIME CONTRACTOR AND TRACE SHALL REFER TO THE ENTIRE SCOPE OF WORK DRAWINGS AND SPECIFICATIONS WITHIN THE CONSTRUCTION DOCUMENTS FOR ADDITIONAL PERTINENT INFORMATION AND COORDINATION WORK WITH OTHER CONTRACTORS, ALL WORK DEPICTED ON THIS DRAWINGS THE RESPONSIBILITY OF THE GENERAL CONTRACTOR UNLESS NOTED OTHERWISE.

2. THE SCOPE OF WORK DOES NOT CONTAIN ANY REMOVAL OF ASBESTOS CONTAINING MATERIALS. IF MATERIALS BECOME FRABILE DURING DEMOLITION AND CONSTRUCTION NOTIFY HACP'S REPRESENTATIVE AND ARCHITECT.

3. PATCH AND PREPARE WALLS AS REQUIRED FOR NEW WORK AND PROVIDE ONE COAT PRIMER AND TWO COATS PAINT TO ALL EXPOSED WALL AND CEILING SURFACES.

Basement 1/8" = 1'-0"

24

4. EXISTING WALL BASE TO BE REMOVED. PATCH AND PREPARE WALLS AS REQUIRED FOR NEW WORK AND PROVIDE ONE COAT PRIMER AND TWO COATES PAINT TO ALL EXPOSED WALL SURFACES. PROVIDE NEW WALL BASE THROUGHOUT, UNLESS NOTED OTHERWISE.



Schematic Design

Corporation
Task Order Contract No.
33 - Glen Hazel Rental
Assistance
Demonstration (RAD)
945 Rosello Ct
Pittsburgh, PA 15207

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Low Rise - Type C Basement Floor Plan

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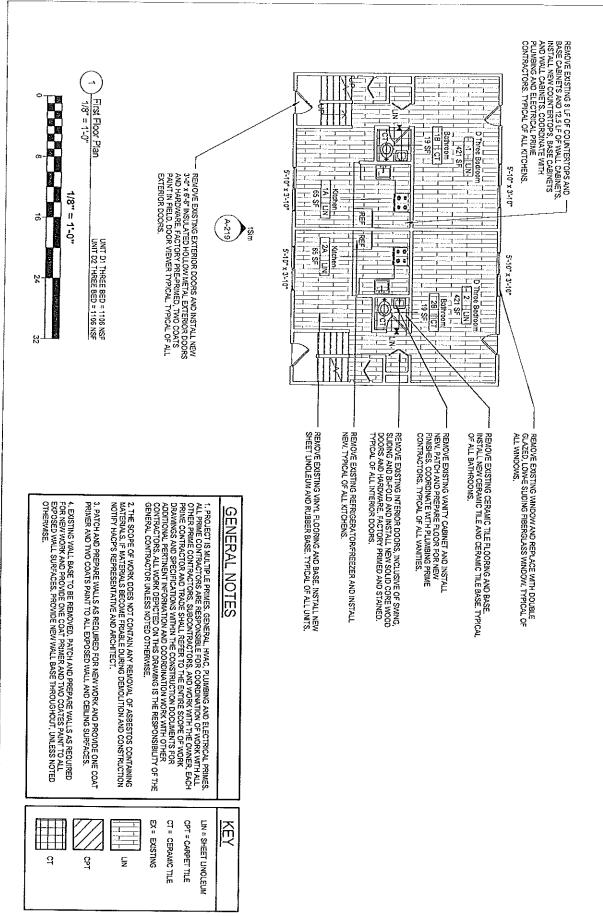
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RUA PROJECT # 150748

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Low Rise - Type D First Floor Plan

Schematic Design

945 Roselle Ct Pittsburgh, PA 15207 Task Order Contract No 33 - Gien Hazel Rental

Assistance Demonstration (RAD) Development Corporation Renaissanco 3 Architocts, P.C. 48 South 14th Street Pittsburgh, PA 15203 Phone: 412-431-2480 Fax: 412-431-2670

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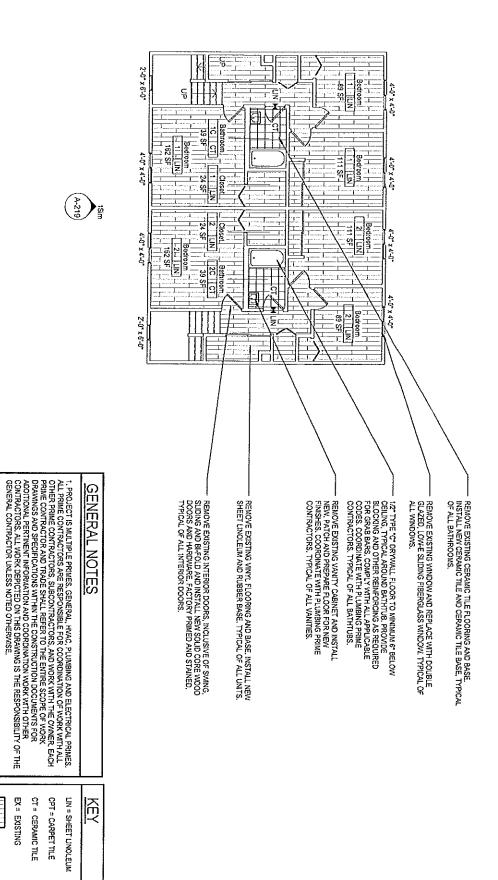
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Task Order Contract No. 33 - Glen Hazol Rental Demonstration (RAD) Assistance

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Schematic Design

Low Rise - Type D Second Floor Plan

ISSUED: October 28, 2016 ROA PKOJECT # 160748

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Second Floor Plan 1/8" = 1'-0"

UNIT D1 THREE BED = 1106 NSF UNIT D2 THREE BED = 1106 NSF

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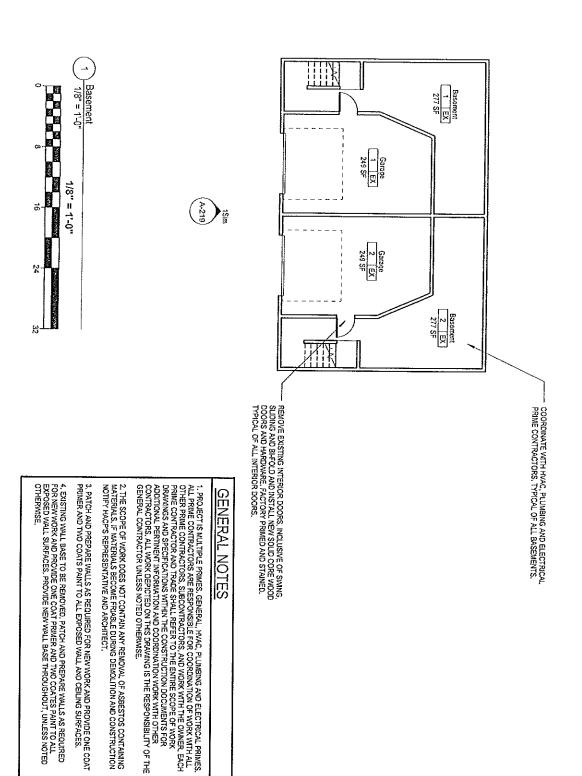
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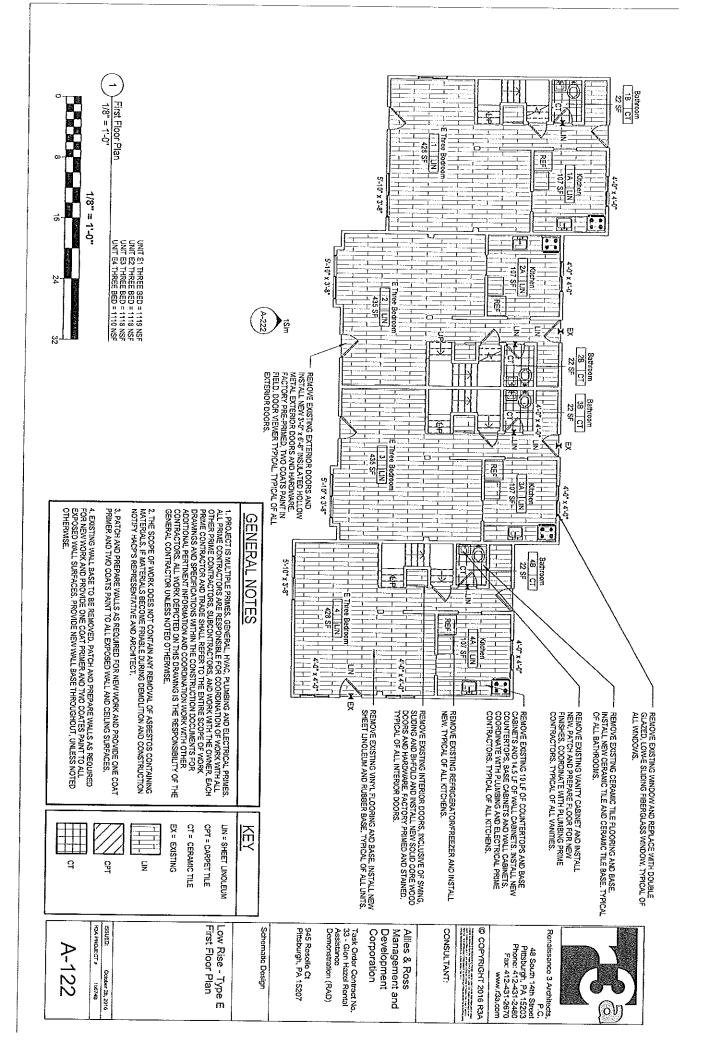
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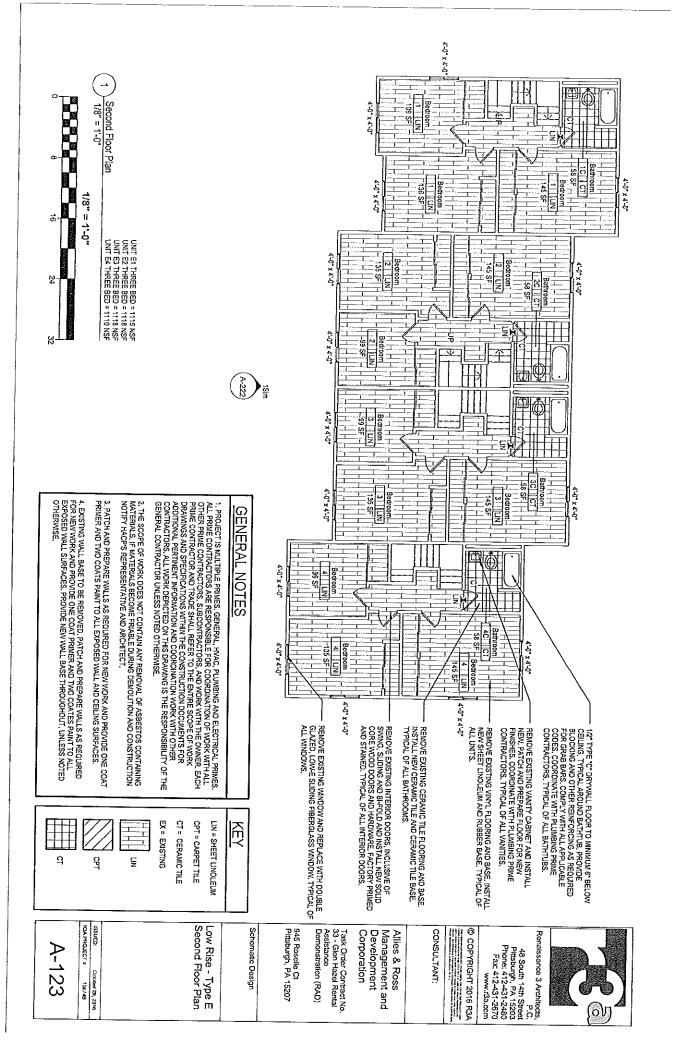
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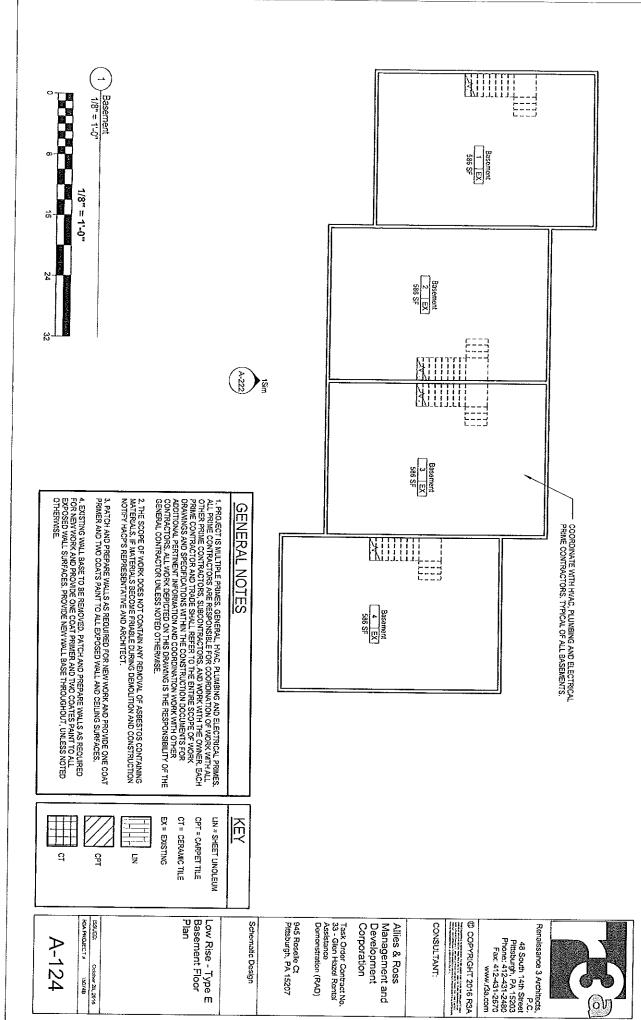
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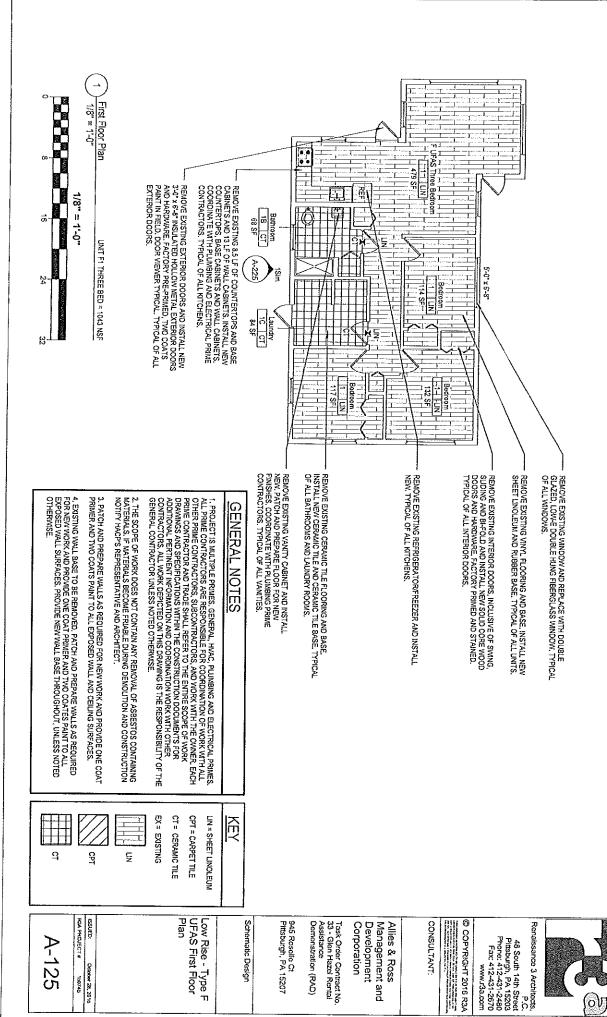
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Low Rise - Type D Basement Floor Plan

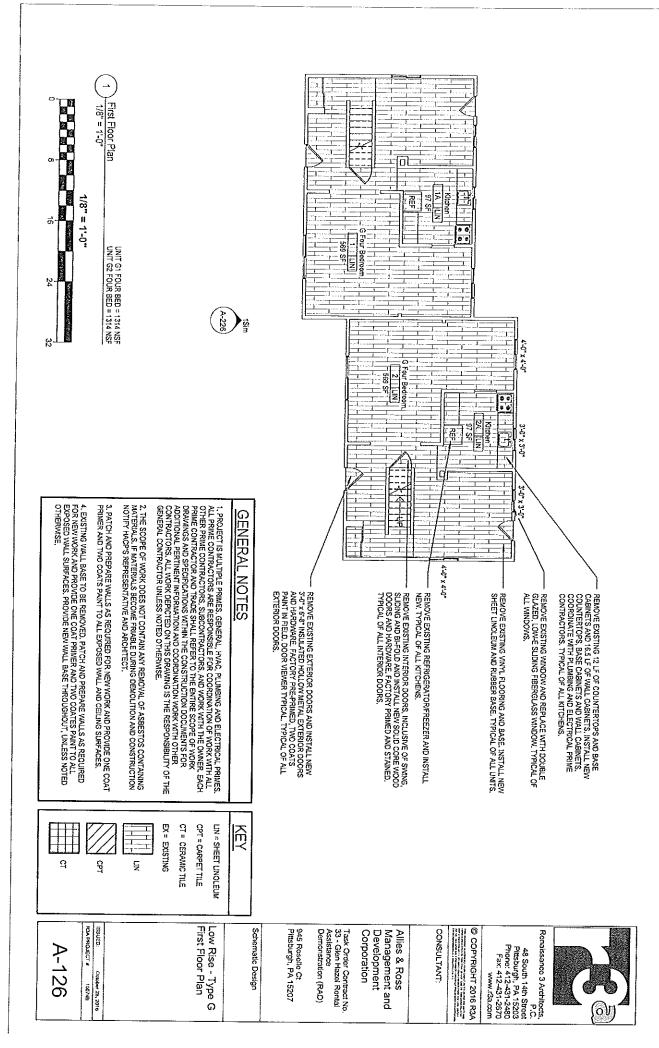


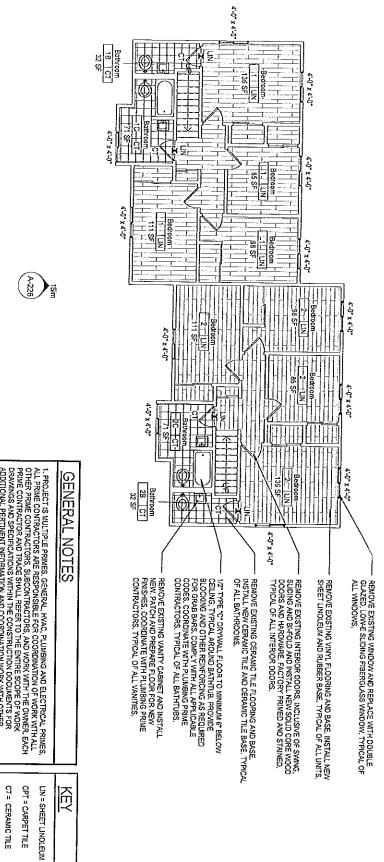






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Corporation

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1 Second Floor Plan 1/8" = 1'-0"

UNIT G1 FOUR BED = 1314 NSF

1/8" = 1'.0"

4. EXISTING WALL BASE TO BE REMOVED, PATCH AND PREPARE WALLS AS REQUIRED FOR NEW WORK AND PROVIDE ONE COAT PRIMER AND TWO COATES PAINT TO ALL EXPOSED WALL SURFACES, PROVIDE NEW WALL BASE THROUGHOUT, UNLESS NOTED

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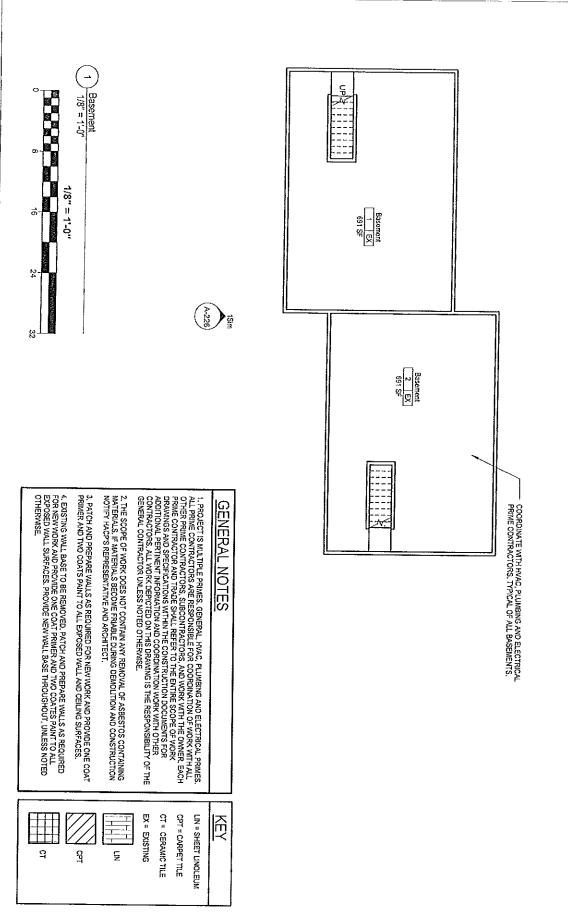
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October 28, 2016 180748

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Low Rise - Type G Second Floor Plan	Schemate Design
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945 Roselle Ct Pittsburgh, PA 15207





Renaissance 3 Architects,
P.C.
48 South 14th Street
Pittsburgh, PA 15203
Phone: 412-431-2430
Fax: 412-431-250
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Task Order Contract No.
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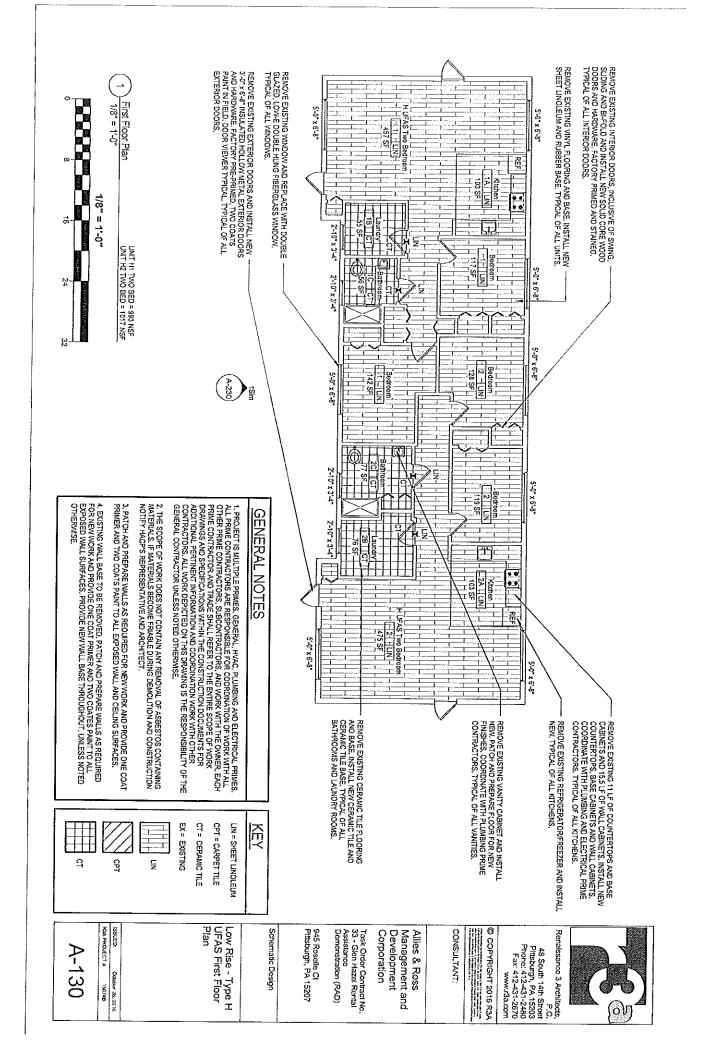
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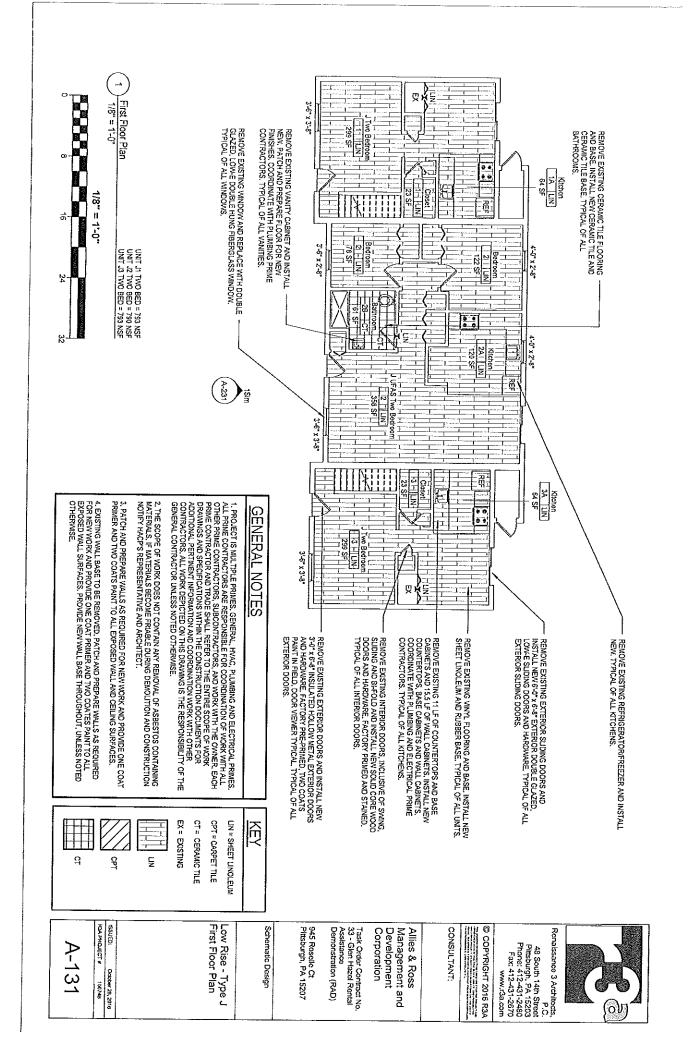
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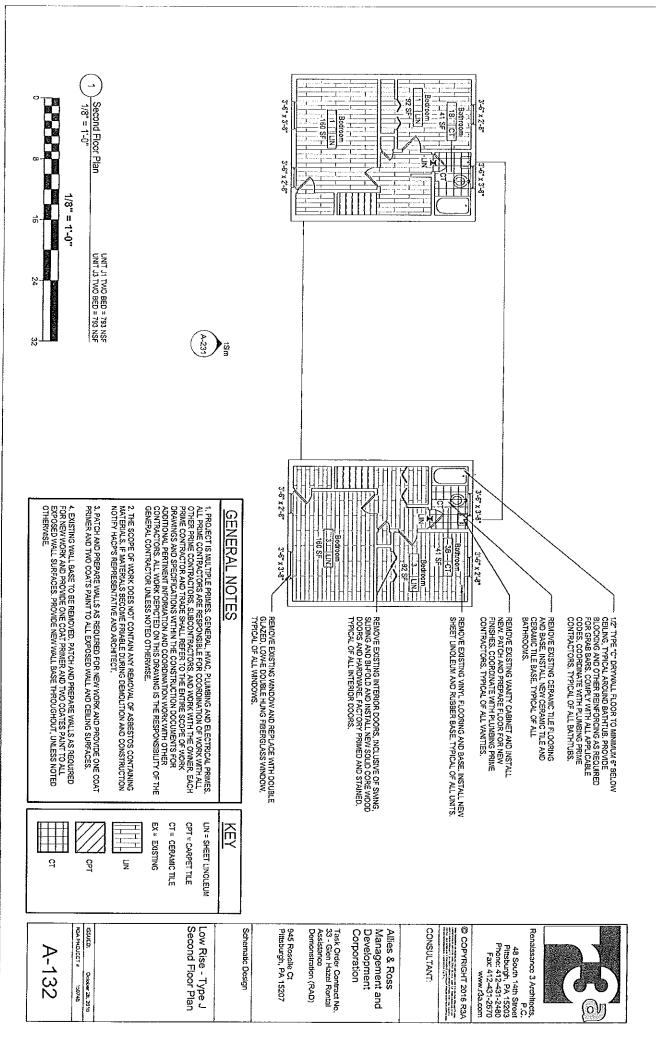
Low Rise - Type G Basement Floor Plan

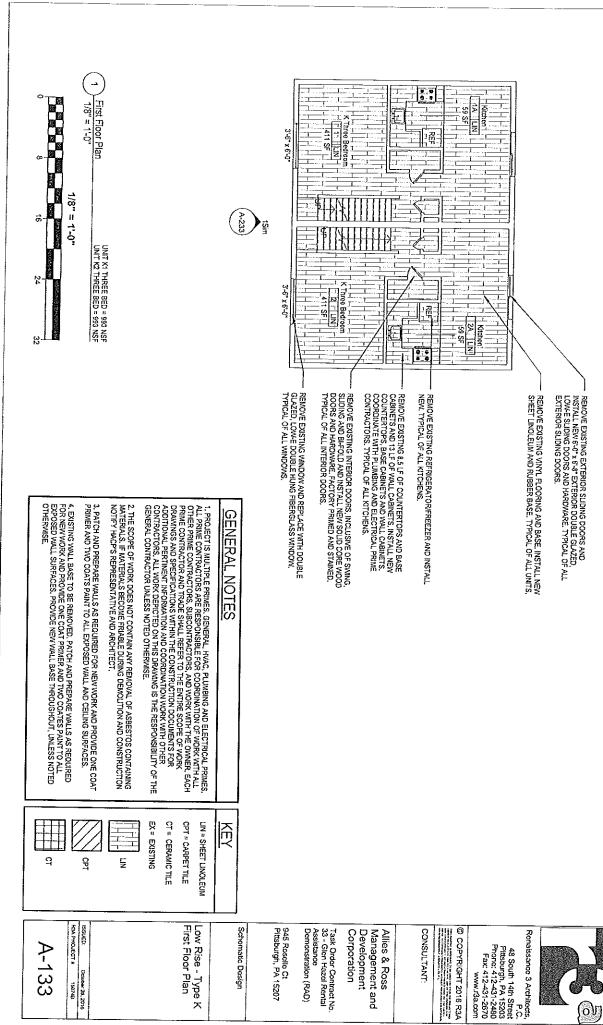
ISSUED: October 25, 2016
HDA PROJECT # 1507-48

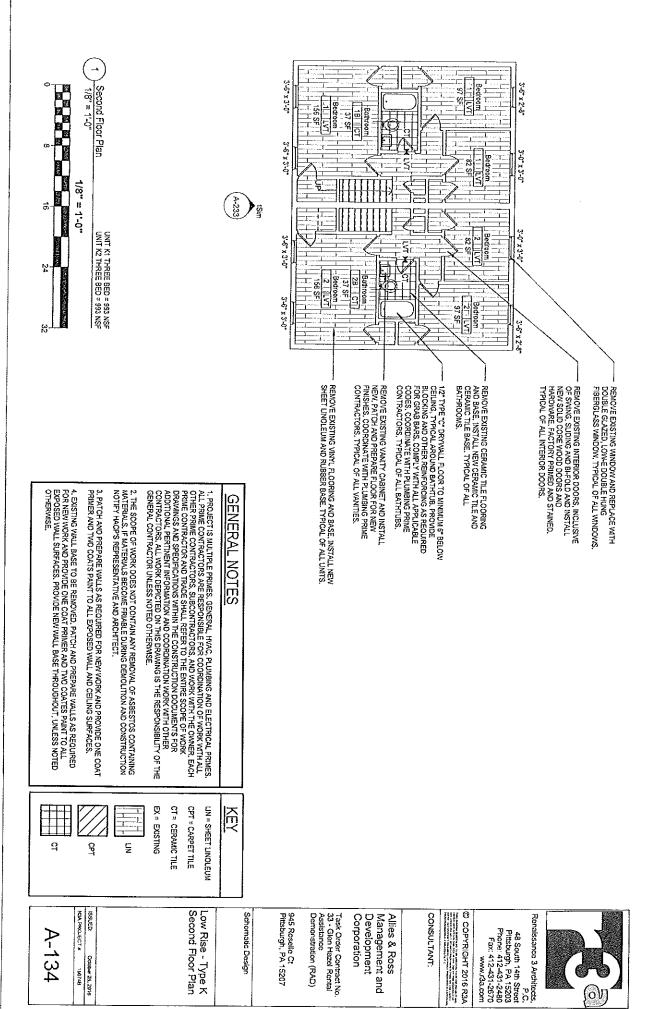
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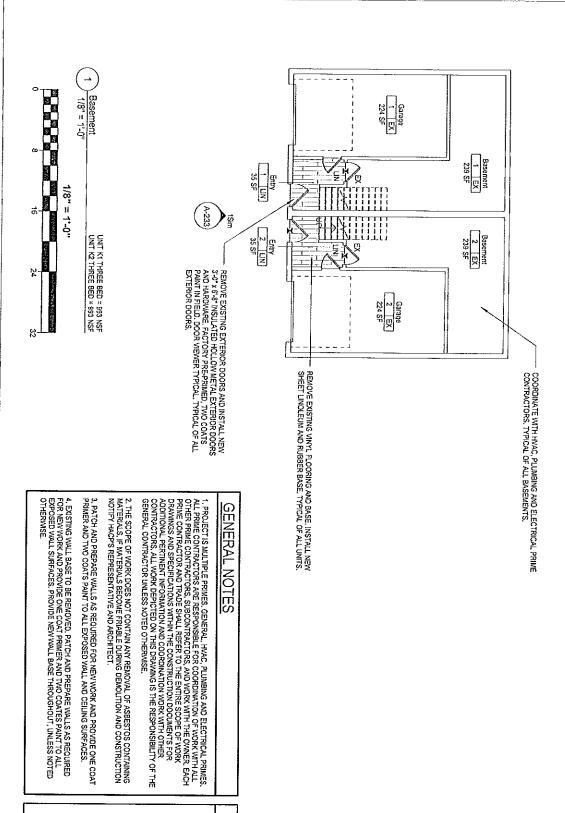




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CONSULTANT:

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Allies & Ross Management and Development

Task Order Contract No. 33 - Glen Hazel Rental Assistance Demonstration (RAD)

Corporation

945 Rosollo Ct Pittsburgh, PA 15207

Schematic Dosign

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Low Rise - Type K Basement Floor Plan

EX = EXISTING CT = CERAMIC TILE CPT = CARPET TILE UN = SHEET LINOLEUM

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ISSUED: October 28, 2016
FOA PROJECT # 150748

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