

Housing Authority of the City of Pittsburgh
BOARD OF COMMISSIONERS
MEETING MINUTES
Thursday, September 24, 2015
200 Ross Street
13th Floor Wherrett Room
Pittsburgh, PA 15219

The Housing Authority of the City of Pittsburgh (HACP) held a regular Board meeting on Thursday, September 24, 2015 at 200 Ross Street; 13th Floor, Wherrett Room, Pittsburgh, Pennsylvania 15219 at 10:30 p.m.

Ms. Valerie McDonald Roberts, Chairperson, called the meeting to order. The Commissioners in attendance were: Ms. Enid Miller, Ms. Janet Evans, Peter Kaplan, Leroy Morgan and Valerie McDonald-Roberts.

Next, the Chairwoman noted that the Board members had previously received a copy of the July 21, 2015 Board Meeting Minutes and asked for a motion to approve the minutes. Enid Miller made a motion to approve the minutes and Janet Evans seconded the motion.

A vote being had thereon, the “Ayes and “Nays” were as follows:

“AYES”: Valerie McDonald-Roberts, Ms. Janet Evans, Enid Miller,
Mr. Peter Kaplan and Leroy Morgan.

“NAYS”: None

Chair, McDonald-Roberts then declared the motion carried and the minutes approved.

Next, Ms. McDonald Roberts, introduced the HACP Activity Report(s) for July and August 2015 (Reports) and asked if there was a motion to approve the Reports. Janet Evans a motion to approve the Report and Leroy Morgan seconded the motion.

After a brief oral report by David P. Weber, a vote being had thereon, the “Ayes and “Nays” were as follows:

“AYES”: Valerie McDonald-Roberts, Ms. Janet Evans, Enid Miller,
Mr. Peter Kaplan and Leroy Morgan.

“NAYS”: None

Chair, Valerie McDonald-Roberts then declared the motion carried and the Reports approved.

Ms. McDonald-Roberts noted at 10:35 a.m. Rev. Ricky Burgess joined the Board Meeting.

The Chair, Ms. McDonald-Roberts asked if there were any comments or questions from Tenant Council Presidents, Section 8 Representatives or other public comments.

There were no public comments.

Ms. McDonald-Roberts introduced the following resolutions:

RESOLUTION NO. 37 OF 2015

**A Resolution Approving
The Fiscal Year 2016 Budget
For the Housing Authority of the City of Pittsburgh**

WHEREAS, the Housing Authority of the City of Pittsburgh (HACP) has prepared its Fiscal Year 2016 Budget; and

WHEREAS, the HACP finds the proposed total expenditures necessary for an efficient and economical operation, the provision of resident services, and the continuation of modernization and development activities; and

WHEREAS, the projected total revenue provides sufficient funds to support the Authority's activities as follows:

2016 Total Budget Sources	\$	172,640,938
Contribution from Reserves	\$	21,545,962
Total Budgeted Sources	\$	194,186,900
2016 Total Budget Uses	\$	194,186,900
2016 Net Surplus/ (Deficit)	\$	0

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

Section 1. The Fiscal Year 2016 Budget in the amount of \$194,186,900 is hereby approved; and

Section 2. The Executive Director is hereby authorized and shall take such measures as may be necessary to place the fiscal year 2016 Budget into effect.

Valerie McDonald Roberts asked for a motion: Enid Miller made a motion to approve the resolution and Peter Kaplan seconded the motion.

At this time there was a brief discussion as to this resolution. After a discussion:

A vote being had thereon, the "Ayes and "Nays" were as follows:

"AYES": Ms. Janet Evans, Mr. Peter Kaplan, Mr. Leroy Morgan,
Ms. Enid Miller, Ms. Valerie McDonald-Roberts and
Rev. Ricky Burgess.

“NAYS”: None

Chairman McDonald-Roberts then declared the motion carried and the resolution approved.

RESOLUTION NO. 38 OF 2015

A Resolution Authorizing the Executive Director to enter into a Software Assurance Agreement with Microsoft Corporation through Software House International

WHEREAS, the Housing Authority of the City of Pittsburgh (HACP) over the last 18 years has used Microsoft Desktop products as our desktop operating system and office productivity suite; and

WHEREAS, the Housing Authority of the City of Pittsburgh network infrastructure is based on Microsoft Server and network operating systems; and

WHEREAS, Microsoft Corporation continues to update desktop, network, and server system software; and

WHEREAS, Microsoft offers Software Assurance to allow customers access to the most current and capable versions of the software; and

WHEREAS, the current Microsoft software has become generally accepted in the industry and industry software is updated to run on the most current Microsoft systems; and

WHEREAS, this procurement was conducted in accordance with applicable Federal, State and local procurement rules and regulations and the procurement policies and procedures of the Housing Authority of the City of Pittsburgh. Microsoft Software Assurance has been properly procured under the Pennsylvania CoStars contract.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

Section 1. The Executive Director or his designee is hereby authorized to purchase Software Assurance from Software House International utilizing the Pennsylvania CoStars contract for a period of three (3) years for Microsoft Windows, Microsoft Windows Server, and Microsoft Office for an amount not to exceed \$217,000.

Section 2. The purchase will be paid from MtW funds.

Valerie McDonald Roberts asked for a motion: Enid Miller made a motion to approve the resolution and Rev. Ricky Burgess seconded the motion.

After a brief discussion: A vote being had thereon, the “Ayes and “Nays” were as follows:

“AYES”: Ms. Janet Evans, Mr. Peter Kaplan, Mr. Leroy Morgan,
Ms. Enid Miller, Ms. Valerie McDonald-Roberts and
Rev. Ricky Burgess.

“NAYS”: None

Chairman McDonald-Roberts then declared the motion carried and the resolution approved.

BOARD RESOLUTION NO. 39 OF 2015

A Resolution – Authorizing the Executive Director or other Authorized Officer to Enter into a General Construction Contract with Air Technology Inc. for Window, Façade and Roof Replacement at Caliguri Highrise

WHEREAS, the Housing Authority of the City of Pittsburgh (HACP) has determined that it is in its best interests to replace the Windows, Facade and Roof known as EIFS, at Caliguri Highrise; and

WHEREAS, on April 25, 2014, HACP issued a task order to Renaissance 3 Architects to perform professional design services to define the appropriate efforts necessary for the Window, Facade and Roof replacement work at Caliguri Highrise; and

WHEREAS, on May 31, 2015, HACP advertised an Invitation for Bids #600-19-15 and on August 18, 2015, HACP received three (3) bids for general construction work in response to the Invitation for Bids; and

WHEREAS, Air Technology, Inc. (ATI) is the lowest responsive and responsible bidder with a bid amount of \$4,257,000.00 which is 93% of the independent cost estimate (ICE) of \$4,574,639.54; and

WHEREAS, this procurement was performed in accordance with applicable State and Federal regulations and the procurement policies and procedures of the HACP.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

Section 1. The Executive Director or his designee is hereby authorized to enter into a General Construction Contract with Air Technology, Inc., in the amount of \$4,257,000.00 for the general construction work for the Windows, Facade and Roof replacement work at Caliguri Highrise; and

Section 2. The amount of the contract shall be paid from MTW and/or capital funds.

Valerie McDonald Roberts asked for a motion: Enid Miller made a motion to approve the resolution and Rev. Ricky Burgess seconded the motion.

After a brief discussion, a vote being had thereon, the “Ayes and “Nays” were as follows:

“AYES”: Ms. Janet Evans, Mr. Peter Kaplan, Mr. Leroy Morgan,
Ms. Enid Miller, Ms. Valerie McDonald-Roberts and
Rev. Ricky Burgess.

“NAYS”: None

Chairman McDonald-Roberts then declared the motion carried and the resolution approved.

RESOLUTION NO. 40 OF 2015

A Resolution – Authorizing the Commitment of Funds for Turnkey Development of 21 New Scattered Sites Units with East Liberty Development Inc. (ELDI)

WHEREAS, the Housing Authority of the City of Pittsburgh (HACP) desires to work with community partners in establishing a neighborhood and community revitalization strategy by investing in the development of affordable housing throughout the City of Pittsburgh; and

WHEREAS, over the next five (5) years, HACP intends to utilize MTW funds, 4% Low Income Housing Tax Credit (LIHTC) equity, 221(d)(4) HUD’s FHA loans supported by project based vouchers and other funding sources amounting to approximately \$13.7 million, to effectuate the acquisition/ rehab, turnkey development and/or co-development of up to 50 scattered sites units; and

WHEREAS, in furtherance of this goal, on December 10, 2014, HACP advertised a Request for Proposals (RFP) #600-32-14 seeking qualified community partners to provide services for Acquisition/Rehabilitation and Turnkey Development of Scattered Sites Units; and

WHEREAS, preference was given to CDOs/CBOs and FBOs and/or those working in collaboration with partners that have the capacity to produce and sell to HACP scattered sites units and/or further co-develop scattered sites units in partnership with HACP’s instrumentality Allies and Ross Management and Development Corporation (ARMDC) throughout the city of Pittsburgh over the next five (5) years; and

WHEREAS, East Liberty Development Inc. (ELDI) and Amani Christian CDC were awarded contracts as the highest ranked firms, based on evaluation criteria including, but not limited to, experience, capacity and proposed total development cost per unit; and

WHEREAS, in Resolution 16 of 2015, HACP approved an initial commitment of funds in the amount of \$2,000,000.00 from the 2015 HACP Budget for this purpose; and

WHEREAS, upon award, HACP has worked diligently with the first-ranked firm, ELDI, for turnkey development of 21 new units constituting two (2) and three (3) bedroom unit mix on scattered sites located within the East Liberty area of the City of Pittsburgh that will be used as Choice Neighborhood relocation resource; and

WHEREAS, the proposed sites were evaluated against HUD/HACP's site selection criteria that promotes livability, mobility and accessibility to public transportation, amenities and facilities; selection criteria that would empower and encourage our residents/clients to thrive and prosper in such environment/settings; and

WHEREAS, HACP has vetted and selected scattered sites locations that meet the criteria indicated hereinabove which will yield up to twenty-one (21) new units with cost estimates of up to \$5,700,000.00 as long as the cost of acquisition of each unit does not exceed HUD's total development cost (TDC) limits; and

WHEREAS, a Scattered Sites Investment of funds in the amount of **\$3,700,000.00** (hereinafter, the "**Scattered Sites Turnkey Development Investment**") will be added to the \$2,000,000.00 already approved in Resolution 16 of 2015 for a total investment of up to \$5.7 million that will be utilized to purchase the 21 turnkey units upon HUD's approval of HACP's Turnkey Development Proposal and completion of construction by ELDI (hereinafter, **Scattered Sites Turnkey Development Activities**"); and

WHEREAS, the sources of funds for the Scattered Sites Turnkey Development Investment may be HACP Program Income, Replacement Housing Factor (RHF) Funds and/or Moving to Work (MTW) Funds.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the City of Pittsburgh that:

Section 1. The Executive Director or designee is hereby authorized to obligate and expend an amount not to exceed \$3,700,000.00 to carry out the Scattered Sites Turnkey Development Activities for the development of approximately 21 scattered sites units; and

Section 2. The Executive Director or his designee is hereby authorized to enter into a Turnkey Development Agreement with ELDI for the acquisition of 21 scattered sites units for a not to exceed amount of **\$5,700,000.00** (\$3.7 million plus \$2 million under Resolution 16 of 2015) as long as the cost per unit does not exceed HUD's TDC limits, unless HUD grants an extraordinary site cost waiver for a specific site due to site condition verified by an independent 3rd party architect/engineer; and

Section 3. The Executive Director or his designee is hereby authorized and directed, in the name of and on behalf of HACP, to (i) negotiate, execute and deliver all such agreements, documents and instruments and take all such other actions as he shall determine to be necessary or desirable in order to effect the Scattered Sites Turnkey Development Activities and (ii) complete any and all additional actions that are legally permissible and necessary or advisable to carry out the Scattered Sites Turnkey Development Activities contemplated herein; and

Section 4. The Executive Director or his designee is hereby authorized and directed to take such other actions, from time to time, that are necessary, advisable or proper in connection with the Scattered Sites Turnkey Development including, without limitation, the execution and delivery of all agreements, writings and documents (and all amendments, changes, modifications and additions thereto).

Valerie McDonald Roberts asked for a motion: Peter Kaplan made a motion to approve the resolution and Enid Miller seconded the motion.

After a brief discussion, a vote being had thereon, the “Ayes and “Nays” were as follows:

“AYES”: Ms. Janet Evans, Mr. Peter Kaplan, Mr. Leroy Morgan,
Ms. Enid Miller, Ms. Valerie McDonald-Roberts and
Rev. Ricky Burgess.

“NAYS”: None

Chairman McDonald-Roberts then declared the motion carried and the resolution approved.

RESOLUTION NO. 41 OF 2015

A Resolution – Authorizing the Executive Director or his Designee to Enter into a Professional Service Contract with Clampett Industries, LLC d/b/a EMG to Conduct a Green Physical Needs Assessment and Integrated Energy Audit

WHEREAS, the United States Department of Housing and Urban Development (HUD) requires public housing authorities (PHA) to conduct periodic Physical Needs Assessments (PNA) of its housing stock; and

WHEREAS, the Housing Authority of the City of Pittsburgh (HACP) has determined that it is prudent and in its best interest to obtain a Green Physical Needs Assessment and Integrated Energy Audit (GPNA) of its existing property portfolio for the purpose of long term strategic planning; and

WHEREAS, on June 14, 2015, the HACP advertised Requests for Proposals (RFP) #600-18-15 seeking qualified professionals to conduct a GPNA; and

WHEREAS, on July 7, 2015, HACP received Seven (7) proposals for professional services in response to the RFP; and

WHEREAS, an evaluation committee was assembled to evaluate the proposals for professional services to conduct a GPNA and selected Clampett Industries, LLC d/b/a EMG as the responsive, response and qualified firm to provide the services; and

WHEREAS, this procurement was conducted in accordance with applicable Federal, state, and local procurement rules and regulations and the HACP’s procurement policies and procedures.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

Section 1. That the Executive Director or his designee is hereby authorized to enter into a Professional Services Contract with Clampett Industries, LLC d/b/a EMG in the not to exceed amount of \$129,949.09 to conduct a GPNA for HACP’s existing portfolio; and

Section 2. The amount of the contract shall be paid from MTW funds.

Valerie McDonald Roberts asked for a motion: Janet Evans made a motion to approve the resolution and Rev. Ricky Burgess seconded the motion.

After a brief discussion, a vote being had thereon, the “Ayes and “Nays” were as follows:

“AYES”: Ms. Janet Evans, Mr. Peter Kaplan, Mr. Leroy Morgan,
Ms. Enid Miller, Ms. Valerie McDonald-Roberts and
Rev. Ricky Burgess.

“NAYS”: None

Chairman McDonald-Roberts then declared the motion carried and the resolution approved.

RESOLUTION NO. 42 of 2015

A Resolution – Authorizing the Executive Director or his designee to Submit an Inventory Removal Application to HUD for Disposition of Two Scattered Site UFAS units located at 2137 and 2153 Webster Avenue for Purposes of Inclusion into the Addison Phase 3 Development

WHEREAS, the Housing Authority of the City of Pittsburgh (HACP) owns two (2) existing Scattered Site Accessible units meeting the requirements of the Uniform Federal Accessibility Standards (UFAS) located at 2153 (3-bedroom) and 2157 (2-bedroom) Webster Avenue; and

WHEREAS, HACP’s development instrumentality, Allies and Ross Management and Development Corporation (ARMDC) and its procured development partner, KBK Enterprises (KBK), submitted a 9% 2015 Low Income Housing Tax Credit (LIHTC) Application to leverage funds for the Addison Phase 3 (Middle Hill) Development, consisting of fifty (50) new construction units and the two (2) existing HACP UFAS units; and

WHEREAS, in order to meet the Pennsylvania Housing Finance Agency’s (PHFA) eligibility requirements for submittal of a 9% tax credit application, the Addison Phase 3 Development site is required to have a contiguous boundary, and in order to meet this requirement, the two-(2)

existing HACP-owned Scattered Site UFAS units must be included in the Addison Phase 3 (Middle Hill) Development; and

WHEREAS, the Addison Phase 3 project has been awarded LIHTC that will leverage approximately \$9.9 million in equity, therefore, HACP now desires to submit an Inventory Removal Application to HUD for approval to transfer ownership of 2137 and 2153 Webster Avenue to the Addison Phase 3 Development owner entity, Addison Terrace Phase 3 LP, at the combined appraised value of \$309,000; and

WHEREAS, upon transfer to the phase 3 owner entity at financial closing, the two (2) UFAS units will continue to be subject to a Declaration of Trust (DOT) through a long-term (99 year) ground lease, and said transfer will not require the relocation of the current residents since their household income will also meet LIHTC income levels.

NOW, THEREFORE, be it resolved by the Board of Commissioners of the Housing Authority of the City of Pittsburgh that:

Section 1. The Executive Director or his designee is hereby authorized to transfer ownership of two (2) HACP- owned scattered site UFAS units, located at 2137 and 2153 Webster Avenue, to the Addison Phase 3 owner entity, Addison Terrace Phase 3 LP, at the combined appraised value of \$309,000.00; and

Section 2. The Executive Director or his designee is hereby further authorized and directed to prepare, execute and submit to HUD all required documentation necessary to obtain HUD's approval for the proposed disposition; and

Section 3. That the disposition, based on the terms stated above, is approved subject to HUD's review/approval of HACP's application to dispose of the property as described herein, and the proceeds from said disposition shall be used for affordable housing purposes only.

Valerie McDonald Roberts asked for a motion: Enid Miller made a motion to approve the resolution and Rev. Ricky Burgess seconded the motion.

After a brief discussion, a vote being had thereon, the "Ayes and "Nays" were as follows:

"AYES": Ms. Janet Evans, Mr. Peter Kaplan, Mr. Leroy Morgan,
Ms. Enid Miller, Ms. Valerie McDonald-Roberts and
Rev. Ricky Burgess.

"NAYS": None

Chairman McDonald-Roberts then declared the motion carried and the resolution approved.

RESOLUTION NO. 43 OF 2015

A Resolution – Authorizing the Commitment of Funds for Rental Assistance Demonstration (RAD) Communities Investment for Predevelopment & Development Activities

WHEREAS, the Housing Authority of the City of Pittsburgh (HACP) has selected Allies & Ross Management and Development Corporation (ARMDC) to rehabilitate 292 existing low income public housing units through the utilization of the United State Department of Housing and Urban Development (HUD) Rental Assistance Demonstration (RAD) program; and

WHEREAS, the 292 public housing units are located across three (3) HACP-own communities: Murray Towers (67 units), Glen Hazel Bernice Crawley Highrise (97 units) and Glen Hazel Family Communities (128 units) (referred to collectively as the "RAD Communities") all located within the City of Pittsburgh, Allegheny County, Pennsylvania; and

WHEREAS, HUD has developed the RAD program which allows housing authorities to convert public housing units to units covered by a Housing Assistance Payment Contract and is intended to provide housing authorities the opportunity and structure needed to rehabilitate public housing developments that have or are likely to have in the future substantial capital needs; and

WHEREAS, HACP previously identified and submitted RAD applications for the 292 public housing units within the RAD Communities; and

WHEREAS, HUD has issued HACP a Commitment to Enter into Housing Assistance Payments (CHAP) dated March, 31, 2015, and a further amended and revised CHAP pursuant to Notice (PIH-2012-32 (HA), REV dated July 15, 2015 and HACP has chosen to convert the units under Project Based Rental Assistance (PBRA); and

WHEREAS, HACP has selected its development instrumentality, ARMDC, to complete the rehabilitation of the RAD Communities utilizing the mixed-finance development approach and ARMDC proposes to preserve the 292 affordable rental units for the next 20 year period by undertaking necessary activities which include, but are not limited to, the renovation and replacement of major mechanical systems, the sealing individual building envelopes, the modernization of individual units as needed and update/repair ancillary land and building structures necessary to support the rental units; and

WHEREAS, ARMDC is developing a feasible plan for the development activities through a RAD Physical Conditions Assessment, resident involvement, raising development funds using tax credit financing and other public and private sources; and will competitively select a general contractor and other professionals to advance the rehabilitation of the RAD Communities; and

WHEREAS, HACP has determined that it is in its best interests to commit a RAD Communities Investment in the amount of \$2,000,000.00 (hereinafter, the "RAD Communities Investment Funds") which will be utilized to fund inter alia: (A) predevelopment Activities for RAD Communities rehabilitation (hereinafter, collectively, the "Predevelopment Activities") and (B) RAD Communities Rehabilitation Activities including (i) RAD Communities construction/permanent financing; (ii) RAD Communities capital contributions, and (iii) other

RAD Communities Development-related purposes (hereinafter, collectively, the “RAD Communities Rehabilitation Activities”); and

WHEREAS, the sources of funds for the RAD Communities Investment may be HACP Program Income, Replacement Housing Factor (RHF) Funds and/or Moving to Work (MTW) Funds, and

WHEREAS, ARMDC will perform predevelopment services, prepare appropriate development schedules, apply for financing both privately fund and through an allocation of Low Income Housing Tax Credits (LIHTC) through the Pennsylvania Housing Finance Agency (PHFA) in accordance therewith for the redevelopment of the RAD Communities; and

WHEREAS, HACP will grant the funds to ARMDC which ARMDC shall utilize to fund the Predevelopment and Development Activities in an amount not to exceed \$2,000,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the City of Pittsburgh that:

Section 1. The Executive Director or his designee is hereby authorized to obligate and expend an amount not to exceed \$2,000,000.00 to carry out the RAD Communities Predevelopment and Development Activities, for the rehabilitation of the 292 units to extend their useful life for twenty (20) years; and

Section 2. The Executive Director or his designee is hereby authorized to enter into a Grant Agreement with ARMDC for a not to exceed amount of \$2,000,000.00, which ARMDC shall utilize to fund the RAD Communities Predevelopment and Development Activities; and

Section 3. The Executive Director or his designee is hereby authorized and directed, in the name of and on behalf of HACP, to (i) negotiate, execute and deliver all such agreements, documents and instruments and take all such other actions as is determined to be necessary or desirable in order to effect the implementation of the RAD Communities Predevelopment and Development Activities, and (ii) complete any and all additional actions , including the disposition of HACP/ARMDC property to the owner entity of the mixed-finance development of RAD Communities, that are legally permissible and necessary or advisable to carry out the RAD Communities Predevelopment & Development Activities contemplated herein; and

Section 4. The Executive Director or his designee is hereby authorized and directed to take such other actions, from time to time, that are necessary, advisable or proper in connection with the RAD Communities Redevelopment including, without limitation, the execution and delivery of all agreements, writings and documents (and all amendments, changes, modifications and additions thereto).

Valerie McDonald Roberts asked for a motion: Janet Evans made a motion to approve the resolution and Peter Kaplan seconded the motion.

After a brief discussion, a vote being had thereon, the “Ayes and “Nays” were as follows:

“AYES”: Ms. Janet Evans, Mr. Peter Kaplan, Mr. Leroy Morgan,
Ms. Enid Miller, Ms. Valerie McDonald-Roberts and
Rev. Ricky Burgess.

“NAYS”: None

Chairman McDonald-Roberts then declared the motion carried and the resolution approved.

RESOLUTION NO. 44 OF 2015

A Resolution approving revisions to the Housing Choice Voucher Program Administrative Plan

WHEREAS, the Housing Authority of the City of Pittsburgh (HACP) adopted its current Housing Choice Voucher (HCV) Program Administrative Plan on or about September 24, 2014, with revisions January 22, 2015; and

WHEREAS, the current HCV Program Administrative Plan is being revised to reflect policy and procedure changes necessary to ensure consistency with federal regulations, to clarify certain HACP policies, and to promote effective operation of the program; and

WHEREAS, the proposed revisions to the HCV Program Administrative Plan would revise and replace certain existing provisions under the current HCV Program Administrative Plan; and

WHEREAS, the proposed revisions to the HCV Program Administrative Plan were made available for public review and comment from August 10, 2015 through September 9, 2015 at HACP administrative offices and on the HACP website; and

WHEREAS, the proposed revisions to the HCV Program Administrative Plan were reviewed and discussed at the September 2015 Resident Advisory Board (RAB) Meeting; and

WHEREAS, the HACP gave full consideration to all comments received.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

Section 1. The revisions to the Housing Authority of the City of Pittsburgh Housing Choice Voucher Program Administrative Plan, attached hereto as Exhibit A, is hereby approved.

Valerie McDonald Roberts asked for a motion: Janet Evans made a motion to approve the resolution and Peter Kaplan seconded the motion.

After a brief discussion, a vote being had thereon, the “Ayes and “Nays” were as follows:

“AYES”: Ms. Janet Evans, Mr. Peter Kaplan, Mr. Leroy Morgan,
Ms. Enid Miller, Ms. Valerie McDonald-Roberts and
Rev. Ricky Burgess.

“NAYS”: None

Chairman McDonald-Roberts then declared the motion carried and the resolution approved.

RESOLUTION NO. 45 OF 2015

A Resolution- Approving an amendment to the HACP 2015 Moving to Work Annual Plan, and authorizing the Executive Director or his designee to submit the Amended Annual Plan to the U.S. Department of Housing and Urban Development

WHEREAS, on November 17, 2000, the Housing Authority City of Pittsburgh (HACP) and the United States Department of Housing and Urban Development (HUD) executed an agreement authorizing the HACP to participate in the Moving to Work (MTW) Demonstration; and

WHEREAS, as a participant in the MTW demonstration, the HACP is required to submit an Annual Plan for review and approval by HUD; and

WHEREAS, the HACP’s FY 2015 MTW Annual Plan was approved by HUD on February 13, 2015; and

WHEREAS, HACP has proposed an amendment to the 2015 MTW Annual Plan, which was made available for public review and comment from August 24, 2015 to September 22, 2015, and public hearings were held on the proposed Amendment to the 2015 MTW Annual Plan on Tuesday September 15, 2015; and

WHEREAS, the proposed revisions to the 2015 MTW Annual Plan were reviewed and discussed at the September 2015 Resident Advisory Board (RAB) Meeting; and

WHEREAS, the Housing Authority of the City of Pittsburgh gave consideration to all comments received regarding the revised 2015 MTW Annual Plan.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority City of Pittsburgh:

Section 1. The Amendment to the Housing Authority City of Pittsburgh’s Fiscal Year 2015 Moving to Work Annual Plan is approved and the Executive Director or his designee is authorized to submit the amended plan to HUD.

Valerie McDonald Roberts asked for a motion: Enid Miller made a motion to approve the resolution and Peter Kaplan seconded the motion.

After a brief discussion, a vote being had thereon, the “Ayes and “Nays” were as follows:

“AYES”: Ms. Janet Evans, Mr. Peter Kaplan, Mr. Leroy Morgan,
Ms. Enid Miller, Ms. Valerie McDonald-Roberts and
Rev. Ricky Burgess.

“NAYS”: None

Chairman McDonald-Roberts then declared the motion carried and the resolution approved.

RESOLUTION NO. 46 OF 2015

A Resolution- Approving the HACP 2016 Moving to Work Annual Plan, and authorizing the Executive Director or his designee to submit the Annual Plan to the U.S. Department of Housing and Urban Development

WHEREAS, on November 17, 2000, the Housing Authority City of Pittsburgh (HACP) and the United States Department of Housing and Urban Development (HUD) executed an agreement authorizing the HACP to participate in the Moving to Work (MTW) Demonstration; and

WHEREAS, as a participant in the MTW demonstration, the HACP is required to submit an Annual Plan for review and approval by HUD; and

WHEREAS, the HACP’s FY 2016 Moving To Work (MTW) Annual Plan was made available for public review and comment from August 24, 2015 until September 22, 2015, and public hearings were held on the proposed Annual Plan on September 15, 2015; and

WHEREAS, the proposed 2016 MTW Annual Plan was reviewed and discussed at the September 2015 Resident Advisory Board (RAB) Meeting; and

WHEREAS, the HACP gave consideration to all comments received regarding the revised FY2016 MTW Annual Plan.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority City of Pittsburgh:

Section 1. The Housing Authority City of Pittsburgh’s Fiscal Year 2016 Moving to Work Annual Plan, with budget information consistent with the approved HACP 2016 budget is approved and the Executive Director or his designee is authorized to submit the plan to HUD; and

Section 2. The attached Certifications of Compliance, as required by the Department of Housing and Urban Development, is hereby adopted and approved; and the Chairman is hereby authorized to sign the Certifications of Compliance on behalf of the Board.

Valerie McDonald Roberts asked for a motion: Peter Kaplan made a motion to approve the resolution and Enid seconded the motion.

After a brief discussion, a vote being had thereon, the “Ayes and “Nays” were as follows:

“AYES”: Ms. Janet Evans, Mr. Peter Kaplan, Mr. Leroy Morgan,
Ms. Enid Miller, Ms. Valerie McDonald-Roberts and
Rev. Ricky Burgess.

“NAYS”: None

Chairman McDonald-Roberts then declared the motion carried and the resolution approved.

RESOLUTION NO. 47 OF 2015

A Resolution Authorizing the Executive Director or his designee to Settle and Amicably Resolve Certain Actions Brought by an Employee of the Housing Authority of the City of Pittsburgh Seeking the Payment of Workers' Compensation Benefits.

WHEREAS, the Housing Authority of the City of Pittsburgh, (HACP) is required by the Pennsylvania Workers Compensation Act to provide workers compensation coverage to employees for lost wages and medical expenses resulting from work-related injuries and/or work-related illness, and

WHEREAS, Ralph Frank an employee of HACP filed a workers' compensation actions against HACP seeking compensation for lost wages and medical expenses resulting from an alleged work-related injury; and

WHEREAS, HACP desires to settle and resolve the claim to avoid protracted and expensive litigation of said disputed claim; and

WHEREAS, Settlement of the workers' compensation claim will be made in accordance with the provisions of the Pennsylvania Workers' Compensation Act, and this request is made in accordance with applicable federal and state laws and regulations and the procurement policies and procedures of HACP; and

WHEREAS, HACP has determined through consultation with legal counsel that a settlement payment, not to exceed the amount specified herein is reasonable under the circumstances.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

Section 1. That the Executive Director, or his designee is hereby authorized to enter into a settlement agreement with Ralph Frank the claimant under the Pennsylvania Workers' Compensation Act for work-related injury or illness.

Section 2. The Executive Director, or his designee is hereby authorized to pay an agreed upon settlement amount, not to exceed \$70,000.00, to the claimant, as full and complete settlement and compromise of the claims filed by Ralph Frank under the Pennsylvania Workers' Compensation Act.

Valerie McDonald Roberts asked for a motion: Janet Evans made a motion to approve the resolution and Enid Miller seconded the motion.

After a brief discussion, a vote being had thereon, the "Ayes and "Nays" were as follows:

"AYES": Ms. Janet Evans, Mr. Peter Kaplan, Mr. Leroy Morgan,
Ms. Enid Miller, Ms. Valerie McDonald-Roberts and
Rev. Ricky Burgess.

"NAYS": None

Chairman McDonald-Roberts then declared the motion carried and the resolution approved.

EXECUTIVE REPORT: Mr. Binion stated that the board members received a copy of the executive report last week.

There being no further discussion, Valerie McDonald-Roberts asked for a motion to adjourn the meeting. Janet Evans made a motion to adjourn the meeting and Rev. Ricky Burgess seconded the motion.

The "Ayes" and "Nays" were as follows:

"AYES": Janet Evans, Valerie McDonald-Roberts, Leroy Morgan,
Rev. Ricky Burgess, Enid Miller and Peter Kaplan.

"NAYS": None

Chair, Valerie McDonald-Roberts declared the motion carried and the meeting adjourned.

The meeting was adjourned at 11:30 a.m.

Recording Secretary