

**DRAFT**  
**Housing Authority of the City of Pittsburgh**  
**BOARD OF COMMISSIONERS**  
**MEETING MINUTES**  
**Thursday, December 14, 2017**  
**200 Ross Street**  
**13<sup>th</sup> Floor Wherrett Room**  
**Pittsburgh, PA 15219**

The Housing Authority of the City of Pittsburgh (HACP) held a regular Board meeting on Thursday, December 14, 2017, at 200 Ross Street; 13th Floor, Wherrett Room, Pittsburgh, Pennsylvania 15219 at 10:30 a.m.

Valerie McDonald-Roberts, Chairperson, called the meeting to order. The Commissioners in attendance were: Mrs. Valerie McDonald-Roberts, Mr. Richard Butler, Rev. Ricky Burgess, Mr. Peter Kaplan, Ms. Enid Miller, Ms. Janet Evans and Mr. Leroy Morgan.

Next, the Chair noted that the Board members previously received a copy of the November 16, 2017, Board Meeting Minutes and asked for a motion to approve the minutes. Janet Evans made a motion to approve the minutes and Peter Kaplan seconded the motion.

A vote being had thereon, the “Ayes and “Nays” were as follows:

“AYES”: Valerie McDonald-Roberts, Peter Kaplan, Richard Butler,  
Janet Evans and Leroy Morgan.

“NAYS”: None

The Chair declared the motion carried and the minutes approved.

The Chair stated that the Board had previously received the Activity Report for November 2017. Mr. Binion introduced Michelle Sandidge who spoke about Christmas activities.

Ms. McDonald-Roberts asked for a motion to approve the Activity Report. Janet Evans made a motion and Leroy Morgan seconded the motion to approve the Activity Reports.

A vote being had thereon, the “Ayes and “Nays” were as follows:

“AYES”: Peter Kaplan, Leroy Morgan, Valerie McDonald-Roberts,  
Janet Evans, Rev. Rickey Burgess, Enid Miller and Richard Butler.

“NAYS”: None

The Chair declared the motion carried and the Activity Report approved.

The Chair next asked if there were any comments or questions from Tenant Council Presidents, Section 8 Representatives or other public comments.

There were no public comments. At this time Peter Kaplan took this opportunity and addressed the board regarding Affordable Housing Task Force and Housing Opportunity Fund.

Ms. Valerie McDonald-Roberts introduced the following resolutions:

**RESOLUTION No. 71 of 2017**

**A Resolution - Approving amendment of the Admissions and Continued Occupancy Policy**

**WHEREAS**, the Housing Authority of the City of Pittsburgh (HACP) adopted its current Housing Admissions and Continued Occupancy Policy (ACOP) on or about January 28, 2017; and

**WHEREAS**, the current ACOP must to be amended to clarify policy and procedures as it pertains to Low-Income Public Housing (LIPH); and

**WHEREAS**, the proposed amendments to the ACOP would clarify and replace certain existing provisions under the current ACOP; and

**WHEREAS**, the proposed amendments to the ACOP were made available for public review and comment from October 9, 2017 to November 7, 2017 at all HACP management and administrative offices and on the HACP Web site; and

**WHEREAS**, the HACP provided public notice regarding the availability of the proposed changes for review and comment, and the dates and times for two public hearings on the proposed changes; and

**WHEREAS**, public hearings were held on October 23, 2017 at 10:00 a.m. and 5:00 p.m. regarding the proposed changes, and additional comments were received in writing by the HACP; and

**WHEREAS**, the Board of Commissioners of the HACP has reviewed and given full consideration to the comments received.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

**Section 1.** The Amendments to the HACP Admissions and Continued Occupancy Policy are approved.

Ms. McDonald-Roberts asked for a motion to approve the resolution. Peter Kaplan made a motion and Janet Evans seconded the motion. After a brief discussion:

A vote being had thereon, the “Ayes and “Nays” were as follows:

“AYES”: Peter Kaplan, Leroy Morgan, Valerie McDonald-Roberts, Enid Miller  
Janet Evans, Rev. Ricky Burgess and Richard Butler.

“NAYS”: None

The Chair declared the motion carried and the resolution approved.

**RESOLUTION No. 72 of 2017**

**A Resolution- Approving amendment of the  
Housing Choice Voucher Program Administrative Plan**

**WHEREAS**, the Housing Authority of the City of Pittsburgh (HACP) adopted its current Housing Choice Voucher (HCV) Program Administrative Plan (Admin Plan) on or about January 27, 2017; and

**WHEREAS**, the current HCV Program Admin Plan must to be amended to clarify policy and procedures and to maintain compliance with federal regulations as it pertains to the HCV Program; and

**WHEREAS**, the proposed amendments to the HCV Program Admin Plan will clarify and replace existing provisions under the current HCV Program Admin Plan; and

**WHEREAS**, the proposed amendments to the HCV Program Admin Plan were made available for public review and comment from October 9, 2017 to November 7, 2017 at the HACP administrative offices and on the website; and

**WHEREAS**, the HACP provided public notice regarding the availability of the proposed changes for review and comment, and the dates and times for two (2) public hearings on the proposed changes; and

**WHEREAS**, public hearings were held on October 23, 2017 at 10:00am and 5:00pm regarding the proposed changes; and

**WHEREAS**, the amendments to the HCV Program Admin Plan were reviewed and discussed at the December 2017 Resident Advisory Board (RAB) meeting; and

**WHEREAS**, the proposed amendments to the HCV Program Admin Plan were reviewed and discussed at the November 14, 2017 Voucher Participant Advisory Council (V-PAC) meeting; and

**WHEREAS**, the Board of Commissioners of the HACP has reviewed and given full consideration to the comments received.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

**Section 1.** The Amendments to the Housing Choice Voucher Program Administrative Plan, attached hereto as Exhibit A, are hereby approved.

Ms. McDonald-Roberts asked for a motion to approve the resolution. Enid Miller made a motion and Richard Butler seconded the motion. After a brief discussion:

A vote being had thereon, the “Ayes and “Nays” were as follows:

“AYES”: Peter Kaplan, Leroy Morgan, Valerie McDonald-Roberts, Enid Miller  
Janet Evans, Rev. Ricky Burgess and Richard Butler.

“NAYS”: None

The Chair declared the motion carried and the resolution approved.

### **RESOLUTION No. 73 of 2017**

#### **A Resolution – Authorizing the Executive Director or his Designee to Enter Into a contract with Tenant Council Corporation One for the cleaning of the Bedford Hope Center, Creative Arts Corners and the Development and Opportunities Center**

**WHEREAS**, the Housing Authority of the City of Pittsburgh (HACP) supports Resident-Owned Businesses and the efforts of individuals and groups to become self-sufficient; and

**WHEREAS**, the goal of supporting Resident-Owned Businesses is to increase employment opportunities for residents and create income streams, for tenant organizations that will be utilized for community projects; and

**WHEREAS**, the HACP Department of Resident Self-Sufficiency (RSS) has provided training for individuals and the Tenant Councils on the operation of small businesses and procurement procedures of the HACP; and

**WHEREAS**, on September 25, 2017, the HACP issued Request for Proposals (RFP) #250-44-17 for the cleaning of the Bedford Hope Center, Creative Arts Corners, and the Development and Opportunities Center; and

**WHEREAS**, RFP #250-44-17 was directed solely to Resident-Owned Businesses controlled and or operated by Low Income Public Housing (LIPH) residents or Tenant Councils, as defined in 24 CFR 963.10 and permitted under 24 CFR 963.12; and

**WHEREAS**, on October 13, 2017, HACP received one (1) bid in response to the RFP; and

**WHEREAS**, Tenant Council Corporation One (TCC1) was determined to be a responsive and responsible bidder.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

**Section 1.** The Executive Director or his Designee is hereby authorized to enter into a contract with Tenant Council Corporation One (TCC1) for the cleaning of the Bedford Hope Center,

Creative Arts Corners and the Development and Opportunities Center for a period of one (1) year with two (2) one (1) year extension options for a maximum of three (3) years in an amount not exceed \$85,706.46; and

**Section 2.** The contract shall be paid from MTW funds.

Ms. McDonald-Roberts asked for a motion to approve the resolution. Janet Evans made a motion and Peter Kaplan seconded the motion. After a brief discussion:

A vote being had thereon, the “Ayes and “Nays” were as follows:

“AYES”: Peter Kaplan, Leroy Morgan, Valerie McDonald-Roberts, Enid Miller  
Janet Evans, Rev. Ricky Burgess and Richard Butler.

“NAYS”: None

The Chair declared the motion carried and the resolution approved.

### **RESOLUTION No. 74 of 2017**

#### **A Resolution – Authorizing the Executive Director or His Designee to Advertise the 2018 Housing Authority of the City of Pittsburgh Board of Commissioners Meeting Dates**

**WHEREAS**, the regular Board of Commissioners meetings of the Housing Authority of the City of Pittsburgh (HACP) shall be held on the dates noted in Section 1 of this resolution; and

**WHEREAS**, the HACP Board of Commissioners meetings will be publicly advertised in two (2) newspapers of general circulation specifying the date, time and location of each meeting.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

**Section 1.** The Executive Director is hereby authorized and directed to publicly advertise in the *Pittsburgh Post Gazette*, *New Pittsburgh Courier* and any other newspaper that the Executive Director considers necessary for the following HACP Board of Commissioners meeting dates, times and location:

**Thursday, January 25, 2018**

**Thursday, February 22, 2018**

**Thursday, March 22, 2018**

**Thursday, April 26, 2018**

**Thursday, May 24, 2018**

**Thursday, June 28, 2018**

**Thursday, July 26, 2018**

**NO BOARD MEETING IN AUGUST**

**Thursday, September 27, 2018**

**Thursday, October 25, 2018**

**NO BOARD MEETING IN NOVEMBER**

**Thursday, December 20, 2018**

**Section 2.** All of the above meetings will be held at 10:30 A.M. at 200 Ross Street, 13<sup>th</sup> Floor, Wherrett Room, Pittsburgh, PA 15219 unless specified otherwise by public advertisement.

Ms. McDonald-Roberts asked for a motion to approve the resolution. Janet Evans made a motion and Leroy seconded the motion. After a brief discussion:

A vote being had thereon, the “Ayes and “Nays” were as follows:

“AYES”: Peter Kaplan, Leroy Morgan, Valerie McDonald-Roberts, Enid Miller  
Janet Evans, Rev. Ricky Burgess and Richard Butler.

“NAYS”: None

The Chair declared the motion carried and the resolution approved.

#### **RESOLUTION No. 75 of 2017**

**A Resolution - Authorizing the Executive Director or his Designee to ratify the signing of a contract with Fidelity Workplace Services, LLC and Fidelity Management Trust Company (Fidelity) for recordkeeping and trustee services for the 457(b) option of Pension Plan of the Housing Authority of the City of Pittsburgh**

**WHEREAS**, the Housing Authority of the City of Pittsburgh (HACP) in 2007 authorized as part of the HACP Pension Plan the offering of 457(b) accounts under the Internal Revenue Code; and

**WHEREAS**, the HACP Pension Committee in 2017 requested a proposal from its existing record keeper and trustee to add the services for 457(b) accounts investments; and

**WHEREAS**, it was effective and practical to use Fidelity as Fidelity has been the trustee and record keeper for the Pension Plan; and

**WHEREAS**, Fidelity, after negotiations, agreed to a one (1) time charge of \$5,000 for start-up services and a \$7,500 annual charge for record keeping and other services commencing January 1, 2018.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

**Section 1.** The Executive Director or his Designee is authorized to enter into a Record Keeping and Master Trust Agreement with Fidelity for a fee of \$5,000 to cover start-up costs and an annual charge of \$7,500. The Pension Plan forfeiture account will be used to pay these fees.

Ms. McDonald-Roberts asked for a motion to approve the resolution. Enid Miller made a motion and Peter Kaplan seconded the motion. After a brief discussion:

A vote being had thereon, the “Ayes and “Nays” were as follows:

“AYES”:  
Peter Kaplan, Leroy Morgan, Valerie McDonald-Roberts, Enid Miller  
Janet Evans, Rev. Ricky Burgess and Richard Butler.

“NAYS”:  
None

The Chair declared the motion carried and the resolution approved.

#### **RESOLUTION No. 76 of 2017**

##### **A Resolution - Authorizing the Executive Director or his Designee to Undertake Improvements by Force Account Labor to Replace Exterior Doors and Hardware at Arlington Heights for the Housing Authority of the City of Pittsburgh**

**WHEREAS**, the Housing Authority of the City of Pittsburgh (HACP) has determined that it is in its best interests to replace building exterior doors and hardware at Arlington Heights; and

**WHEREAS**, HACP defined the appropriate efforts necessary for the performance of the improvements; and

**WHEREAS**, HACP performed a Cost Benefit Analysis, determining that the most efficient and cost effective way to accomplish the work of the project is by Force Account Labor; and

**WHEREAS**, Force Account Labor’s project proposal is valued at \$98,380.00; and

**WHEREAS**, HACP’s procurement of project material, equipment, and supplies shall comply with applicable procurement standards; and

**WHEREAS**, HACP will implement adequate supervision to monitor the work improvements; and

**WHEREAS**, this procurement was performed in accordance with applicable federal, state, and local procurement rules and regulations and the procurement policies and procedures of the HACP.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

**Section 1.** That The Executive Director or his Designee is hereby authorized to undertake improvements by Force Account Labor in the amount of \$98,380.00 to replace exterior doors and hardware at Arlington Heights; and

**Section 2.** The work will be paid from MTW Funds.

Ms. McDonald-Roberts asked for a motion to approve the resolution. Peter Kaplan made a motion and Janet Evans seconded the motion. After a brief discussion:

A vote being had thereon, the “Ayes and “Nays” were as follows:

“AYES”:  
Peter Kaplan, Leroy Morgan, Valerie McDonald-Roberts, Enid Miller  
Janet Evans, Rev. Ricky Burgess and Richard Butler.

“NAYS”:  
None

The Chair declared the motion carried and the resolution approved.

### **RESOLUTION No. 77 of 2017**

#### **A Resolution – Authorizing Time Extension of a Private-owned Project Based Voucher/Gap Financing Development Project**

**WHEREAS**, the Housing Authority of the City of Pittsburgh (HACP) has developed a new local non-traditional development program utilizing Project-Based Vouchers (PBV) and Gap Financing strategies for private affordable housing owners and developers to “expand affordable housing options” within the City of Pittsburgh; and

**WHEREAS**, the U.S. Department of Housing and Urban Development (HUD) has worked with HACP to create new documentation and approval process for the new local non-traditional development program; and

**WHEREAS**, HACP has subsequently selected and negotiated with certain developers/nonprofits to support their proposed projects with PBV & Gap Financing pursuant to Board Resolution No. 4 of 2016 and Request for Proposals (RFP) #600-39-15; and

**WHEREAS**, on March 14, 2016, HACP made a conditional commitment for PBV assistance and \$509,884 of gap financing funds in the form of a loan for rehabilitation of 36 units and new construction of 1 unit in Larimer neighborhood of the City of Pittsburgh, a development named Elmer Williams Square (Project); and

**WHEREAS**, on March 23, 2017, HACP extended the timeline for the Project to finalize PBV and Gap Financing requirements until the end of December 31, 2017; and

**WHEREAS**, HUD’s timeline for review and approval of the Project is likely to be extended until the first quarter of the calendar year 2018 during which the Project will close on the



development finance including Allies & Ross Management and Development Corporation's (ARMDC) Gap Financing Loan.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

**Section 1.** The Executive Director or his Designee is hereby authorized to continue to negotiate and support the Project's owner and developer to finalize HACP PBV and Gap Financing requirements until June 30, 2018; and

**Section 2.** The Executive Director or his Designee is hereby authorized and directed, in the name of and on behalf of HACP, to negotiate, execute and deliver all such agreements, documents and instruments and take all such other actions as he shall determine to be necessary or desirable in order to effect the Elmer Williams Square project activities.

Ms. McDonald-Roberts asked for a motion to approve the resolution. Peter Kaplan made a motion and Enid Miller seconded the motion. After a brief discussion:

A vote being had thereon, the "Ayes and "Nays" were as follows:

"AYES": Peter Kaplan, Leroy Morgan, Valerie McDonald-Roberts, Enid Miller  
Janet Evans, Rev. Ricky Burgess and Richard Butler.

"NAYS": None

The Chair declared the motion carried and the resolution approved.

### **RESOLUTION No. 78 of 2017**

#### **A Resolution – Authorizing the Executive Director or his Designee to Submit an Inventory Removal Application to HUD for Disposition of Vacant Land of the former Kelly Street High-rise, AMP-14 Site for Purposes of providing a consolidated site for the Kelly Hamilton Homes Development**

**WHEREAS**, the Housing Authority of the City of Pittsburgh's (HACP) development instrumentality, the Allies & Ross Management and Development Corporation (ARMDC), and its procured development partner, KBK Enterprises (KBK), have leveraged funds for Kelly Hamilton Homes (formerly known as Addison/Homewood Phase 4 Development), consisting of fifty-eight (58) new construction units (42 LIHTC/16 market); and

**WHEREAS**, part of the Kelly Hamilton Homes site includes an HACP-owned, 1.68 acre parcel of vacant land located at 7030 Kelly Street that was the site of the former Kelly Street High-rise, AMP-14 (part of Lot/Block No.125-M-250); and

**WHEREAS**, HACP now desires to submit an Inventory Removal Application to the U.S. Department of Housing and Urban Development's (HUD) Special Applications Center for approval to transfer 7030 Kelley Street to the Kelly Hamilton Homes development owner entity,

via a long-term ninety-nine (99) year ground lease at \$10.00/year, for the purpose of providing a consolidated development site.

**NOW, THEREFORE**, be it resolved by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

**Section 1.** The Executive Director or his Designee is hereby authorized to transfer HACP-owned property at 7030 Kelley Street which is approximately 1.68 acres (part of Lot/Block No. 125-M-250) to the Kelly Hamilton Homes Development owner entity, via a long term ninety-nine (99) year ground lease, at \$10.00/yr.; and

**Section 2.** The Executive Director or his Designee is hereby further authorized and directed to prepare, execute and submit to HUD all required documentation necessary to obtain HUD's approval for the proposed disposition; and

**Section 3.** The disposition, based on the terms stated above, is hereby authorized subject to HUD approval of HACP's application to dispose of the property as described herein.

Ms. McDonald-Roberts asked for a motion to approve the resolution. Janet Evans made a motion and Peter Kaplan seconded the motion. After a brief discussion:

A vote being had thereon, the "Ayes and "Nays" were as follows:

"AYES": Peter Kaplan, Leroy Morgan, Valerie McDonald-Roberts, Enid Miller  
Janet Evans, Rev. Ricky Burgess and Richard Butler.

"NAYS": None

The Chair declared the motion carried and the resolution approved.

### **RESOLUTION No. 79 of 2017**

#### **A Resolution - Authorizing the Commitment of a Public Housing Capital Assistance Loan for Kelly Hamilton Homes (formerly known as Addison Phase 4 Development) to Replace a Private 1<sup>st</sup> Mortgage HUD 221(d)(4) Loan**

**WHEREAS**, the Housing Authority of the City of Pittsburgh (HACP) is in the process of redeveloping Addison Terrace into a mixed-income community, to be redeveloped in four (4) phases, consisting of a total of 400 units; and

**WHEREAS**, Allies and Ross Management and Development Corporation (ARMDC), as HACP's selected developer, competitively procured Keith B. Key Enterprises, LLC, an Ohio limited liability company (Co-Developer) to serve as the co-developer for the revitalization of

Addison Terrace pursuant to the terms of a Master Development Agreement (MDA) entered between ARMDC and the Co-Developer on July 27, 2011; and

**WHEREAS**, Addison Phase 4, now known as Kelly Hamilton Homes with fifty-eight (58) units will be developed in the Homewood neighborhood of the City of Pittsburgh to include the former Kelly Street Highrise location (Project); and

**WHEREAS**, ARMDC and the Co-Developer were awarded 4% Low Income Housing Tax Credits (LIHTC) by the Pennsylvania Housing Finance Agency (PHFA) for project financing pursuant to Section 42 of the Internal Revenue Code of 1986; and

**WHEREAS**, by Resolution No. 36 of 2016, HACP agreed to grant up to \$8,200,000 to ARMDC to further the project; and

**WHEREAS**, it was the original intent of ARMDC and Co-Developer to utilize a private mortgage under the US Department of Housing and Urban Development (HUD) 221(d)(4) loan program pursuant to 24 Code of Federal Regulations 221, subparts C and D, in the amount of up to \$4,200,000.00 as a funding source for the project (HUD 221(d)(4) loan); and

**WHEREAS**, the HUD 221 (d)(4) loan application process will not be complete in time to meet the PHFA closing deadline of December 31, 2017 and will not be available to the Project until February 2018, creating a temporary financing gap of an amount equal to the proposed HUD 221(d)(4) loan; and

**WHEREAS**, in order to close the financing gap and ensure LIHTC financing on the Project, an additional investment of funds from ARMDC in the form of a Public Housing Capital Assistance Loan in the amount of up to \$4,200,000.00 is necessary to replace the private HUD 221(d)(4) loan; and

**WHEREAS**, once the monies from the HUD 221(d)(4) loan are available to the project, ARMDC will receive a reimbursement equal to the Public Housing Capital Assistance Loan; and

**WHEREAS**, ARMDC will submit a monthly grants report to HACP's Board of Commissioners indicating summary disbursements to date of the grant funds authorized in this resolution.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

**Section 1.** The Executive Director or his Designee is hereby authorized to enter into a Grant Agreement with ARMDC providing an amount up to \$4,200,000.00 with ARMDC to fund the Kelly Hamilton Homes project; and

**Section 2.** The Executive Director or his Designee is hereby authorized to enter into a Grant Agreement with ARMDC to provide a Public Housing Capital Assistance loan which shall not be drawn upon, to ensure financial closing until the expected financing from the HUD221(d)(4) loan is approved; and

**Section 3.** The Executive Director or his Designee is hereby authorized and directed, in the name of and on behalf of HACP, to negotiate, execute and deliver all such agreements, documents and

instruments and take all such other actions as he shall determine to be necessary or advisable to carry out the Kelly Hamilton Homes development activities contemplated herein; and

**Section 4.** The Executive Director or his Designee is hereby authorized and directed to take such actions, from time to time that are necessary, advisable, or proper in connection with Kelly Hamilton Homes project including, without limitation, the execution and delivery of all agreements, writings and comments (and all amendments, changes, modifications, and additions thereto).

Ms. McDonald-Roberts asked for a motion to approve the resolution. Peter Kaplan made a motion and Richard Butler seconded the motion. After a brief discussion:

A vote being had thereon, the “Ayes and “Nays” were as follows:

“AYES”: Peter Kaplan, Leroy Morgan, Valerie McDonald-Roberts, Enid Miller  
Janet Evans and Richard Butler.

“NAYS”: None

“ABSTAIN”: Rev. Ricky Burgess

The Chair declared the motion carried and the resolution approved.

## **RESOLUTION No. 80 of 2017**

### **A Resolution – Authorizing a Bridge Fund for Larimer/East Liberty Choice Neighborhoods People Program Budget**

**WHEREAS**, the Housing Authority of the City of Pittsburgh (HACP) along with its co-grantee, City of Pittsburgh (City) entered into Choice Neighborhoods Implementation Grant (CNIG) Agreement with the U.S. Department of Housing and Urban Development (HUD) in December 2014 to receive the \$30,000,000.00 of CNIG funds to support the implementation of the Larimer/East Liberty Transformation Plan (Transformation Plan); and

**WHEREAS**, the Transformation Plan calls for the development of 334 units of mixed-income housing units (Housing Program), well-functioning resident supportive services (People Program), and critical community improvement activities (Neighborhood Program); and

**WHEREAS**, the CNIG Funds are allocated into all three (3) Programs with \$21M for Housing Program and Grant Administration, \$4.5M for People Program, and \$4.5M for Neighborhood Program. CNIG Funds Budget is revised periodically with HUD’s approval; and

**WHEREAS**, in accordance with the Fiscal Year 2013 Notice of Funding Availability for CNIG, HUD has reserved \$1.5M of CNIG Funds (People Program Reserve Fund) until the grantees, HACP and the City, establish a supportive services endowment trust or a long-term supportive services plan (Sustainability Plan) to carry out the People Program beyond the CNI Grant Period; and

**WHEREAS**, the current People Program budget requires \$500,000 of the People Program Reserve Fund in calendar year 2018; and

**WHEREAS**, HACP and the City have worked with Allegheny County Department of Human Services (DHS) and HUD to create a feasible Sustainability Plan which DHS will implement for the residents of CNI housing community. DHS is a nationally acclaimed and trusted institution which has been recognized by HUD CNI team; and

**WHEREAS**, the Sustainability Plan will finalized and endorsed by HACP, City, and DHS, submitted to HUD by the end of the first quarter of 2018, and approved by HUD by the end of the second quarter of 2018. HUD will release the People Program Reserve Fund after its approval of the long-term supportive services plan; and

**WHEREAS**, HACP will utilize Moving to Working (MTW) funds to bridge the People Program Reserve Fund in the amount of \$500,000 (Bridge Fund) until HUD approves the Sustainability Plan and release of the People Program Reserve Fund in 2018.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

**Section 1.** The Executive Director or his Designee is hereby authorized to add \$500,000 of Bridge Fund to HACP’s existing requisition for the People Program Budget to bridge HUD’s People Program Reserve Fund in the calendar year 2018; and

**Section 2.** The Bridge Fund shall be appropriated from MTW Funds.

Ms. McDonald-Roberts asked for a motion to approve the resolution. Enid Miller made a motion and Leroy seconded the motion. After a brief discussion:

A vote being had thereon, the “Ayes and “Nays” were as follows:

“AYES”:  
Peter Kaplan, Leroy Morgan, Valerie McDonald-Roberts, Enid Miller  
Janet Evans and Richard Butler.

“NAYS”:  
None

“ABSTAIN”:  
Rev. Ricky Burgess

The Chair declared the motion carried and the resolution approved.

There were no further resolutions.

**EXECUTIVE REPORT:** The Executive Report was previously provided to the board. He thanked everyone for their hard work this year and wished all a Happy Holiday!

**NEW BUSINESS:** There was no new business.

**AJOURNMENT:** The Chair asked for a motion to adjourn the meeting. Janet Evans made a motion to approve and Leroy Morgan seconded the motion.

A vote being had thereon, the “Ayes and “Nays” were as follows:

“AYES”: Peter Kaplan, Janet Evans, Valerie McDonald-Roberts  
Richard Butler, Rev. Burgess, Enid Miller and Leroy Morgan.

“NAYS”: None

Ms. McDonald-Roberts declared the motion carried and the meeting adjourned.

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Recording Secretary