

Quote Request

Rental of Uniform Shirts for HACP Management Staff

Quotes due June 17, 2013 @ 2:00 p.m.

Fax to Corinne Lisefski at (412) 456-5007

Scope of Work

The Housing Authority of the City of Pittsburgh is looking to rent uniform shirts for 22 Site and Assistant Site Managers (6 male and 16 female employees, currently) for a three (3) year term. Each manager will receive the following:

- 6 professional White Button Down Long Sleeve Dress Shirts with HACP Logo embroidered on left side of chest.
- 5 Professional French Blue Button Down Long Sleeve Dress Shirts with HACP Logo Embroidered on left side of chest.

Vendor will measure each Manager

Vendor should provide at a minimum, changes in shirt sizes, minor repairs, replacement upgrades due to normal wear.

Logo to be provided by the Housing Authority of the City of Pittsburgh (HACP)

Vendor to provide a laundry, dry cleaning service, weekly pickup and delivery services.

5 Shirts to be picked up and 5 shirts to be delivered weekly

Delivery Locations:

2066 Bentley Dr. Pittsburgh PA 15219 (Rear)	1702 Belleau Dr. Pittsburgh PA 15212
1205 Liverpool St. Pittsburgh PA 15233	2305 Bedford Ave. Pittsburgh PA 15219
601 Pressley St. Pittsburgh PA 15212	10 Albertice St. Pittsburgh PA 15208
245 Roselle Ct. Pittsburgh PA 15207	533 Mt. Pleasant Road, Pittsburgh PA 15214
3123 Cordell Place, Pittsburgh PA 15210	1014 Sheffield St, Pittsburgh PA 15233
803 E. Warrington Ave. Pittsburgh PA 15210	2825 Murray Ave, Pittsburgh PA 15217

Please contact Corinne Lisefski at 412.456.5000 ext 8546 with any questions about the above scope.

Quote Request

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Due: 6/17/13 at 2 pm

Total Bid amount for all work: \$ _____

Total Bid amount _____ dollars
In words

Contract award will be based on total bid amount

(Please print clearly)

Company Name: _____

Signature: _____

Print Name: _____
(of person signing)

Address: _____
(of company)

Phone Number: _____ Fax: _____

Email: _____